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LAL BHADUR SHASTRI GOVERNMENT DEGREE COLLEGE

SARASWATI NAGAR-171206

DISTT. SHIMLA H.P.

NAAC ACCREDITED 'B' INSTITUTION

SELF ASSESSMENT REPORT (SAR)

FOR

Internal Evaluation and Ranking of College

For the Session 2024-25



Submitted by

Lal Bahadur Shastri Govt. College Saraswati Nagar, Sawra, Shimla, HP- 171206

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Criteria-1 Teaching Learning (Score 140)

1. Teaching Learning					
Sr. No.	Activity	Distribution of marks		Self Assessment Score	Total Score
1	Mode of teaching	i. Lecture method only	Yes	6	
		ii. Technology based teaching only	Yes	6	
		iii. Blended teaching	Yes	6	
		iv. Flipped Class Room	Yes	8	
		v. As per need of different groups of students	Yes	5	
		The lecture method remains a foundational teaching approach in the college, particularly for conveying core concepts to large cohorts and introducing new topics efficiently. It is widely used across disciplines due to its scalability and ability to deliver a standardized set of information to all students. The college has significantly invested in integrating technology to enhance the teaching-learning process. This includes utilizing Learning Management Systems (LMS) like computer, interactive board panels and online resources etc. Blended teaching is being adopted, combining traditional face-to-face instruction with online activities. This approach aims to leverage the benefits of both modalities, offering flexibility and enriched learning experiences. The flipped classroom model is being piloted and implemented for conceptual understanding benefits from pre-class preparation and in-class application. The college recognizes the diverse learning needs of its student population and is striving to implement differentiated instruction strategies.	https://drive.google.com/file/d/1I6yZ59mXBU3UeVzroZhSSKZC4uVv0mJP/view?usp=sharing		
				Total=31	
2	Curriculum planning and Implementation				
	i. Teaching Schedule	i. Followed 100 % The teaching shedule is 100 % followed according to the college Time Table. https://drive.google.com/file/d/1O9vY5tstktzalp3SSd91krs7WPgqqt80/view?usp=sharing		10	
	ii. Whether learning outcomes defined	100% , The learning out comes are defined and uploaded in the college web site. Web link:- https://drive.google.com/file/d/1K0omg-X1Mj1ZIK6xWyXrfTnkBBZ68L5V/view?usp=sharing		5	

	iii. Curriculum enrichment practices (projects, surveys, educational tours and industry visits)	From time to time projects, survey, educational tours and industry visits are conducted by different departments. https://drive.google.com/file/d/1Fa3bHkgoEA9cpwgoYLbVH9UCT3mO8Dgr/view?usp=sharing	16	
	iv. Internal assessment mechanism (quizzes, class test, presentation, assignment etc.)	Followed by all Departments. These activities are followed by all the departments. Time to time the assignments are given to students to complete in bounded time. https://drive.google.com/file/d/1wrEUn6pJR-pH3Q2nhrjv6v7VkKxYPBdm/view?usp=sharing	8	
	v. Prompt communication of assessment/results of students	within 7 days Keeping students informed about relevant activities and informations is crucial for their participation and engagement. We use a multi-channel approach to ensure timely and effective communication Class and Faculty Groups: Announcements are shared directly in dedicated online groups for each class and faculty. This method ensures that information reaches students instantly and they can interact with the faculty to clarify any doubts. Notice Boards: Physical notice boards serve as a central hub for all important announcements. They are updated regularly with information about upcoming events, deadlines, and other essential details. This combination of digital and physical communication channels helps to ensure that all students, regardless of their preferred mode of access, stay well-informed about activities and informations relevant to them. https://drive.google.com/file/d/1pctLvlXjWbzx3DDNbgUjjME_medNPP3v/view?usp=sharing	6	
			Total=45	
3	Add -on Courses/Certificate course			
	i. No. of courses(to be specified separately)	1. Marketing management i) Certificate ii) Diploma iii) Advance diploma 2. Computer application i) Certificate ii) Diploma iii) Advance diploma https://drive.google.com/file/d/1HpZQkNpAqg9YCjcJVMlQYqQn5CcIif0q/view?usp=sharing	5+10 = 15	
	ii. % of students benefitted	100% The institution offers add-on courses in Computer Applications and Marketing Management. Students enrolled in these programs will receive a diploma, certificate, or advanced certificate upon completing one, two, or three years of study, respectively.		
			Total=15	
4	Student Feedback			
	i. Sample size	375 (>25%) https://drive.google.com/file/d/1GUCPpqqNIUZQ3hjSuY2UVIL4p5matjUx/view?usp=sharing	5	
	ii. Students satisfaction	92.55%	10	

	iii. Action on feed back	100% We conducted a yearly online student satisfaction survey using Google Forms to gather feedback. Based on the responses, we have taken action to address the students' suggestions and concerns. https://drive.google.com/file/d/1u9nUtZdFOzIwI3nB_6OggwITzgGCTUYe/view?usp=sharing	10	
			Total=25	
5	Examination Results			
	i. % of students passed	97%	9	
	ii. % of A grade and above	86% Total number of students appeared in the final examination in the UG and PG streams are 180, out of which 174 students passed the examinations. The number of students passed with A-grade and above A-grade are 154. https://drive.google.com/file/d/1FOloztN6OzEVpkcvnjUU2R8YGG-Xg-ed/view?usp=sharing	8	
	ii. No. of students in University merit		Nil	
			Total=17	
		Total Score	133	

Criteria – 2 Student Support, Services and Progression (Score 280)

Sr. No.	Activity	Distribution of scores	Self Assessment Score	Total Score
1.	<p>Pre and Post Admission Counseling:</p> <p>i. Admission Schedule, course available, student intake, eligibility conditions communicated through various media</p> <p>ii. Pre admission counseling</p> <p>iii. Student oriented about: Institution, Students facilities, Library, Introductory session with faculty and staff, Academic Calender, requirements of credits per course and CCA and other requirements post admission</p>	<p>i. Facebook Page, College Website and whatsapp groups were used to do the publicity about admission. The official facebook page was used to share updates and information about admission processes. All the necessary information regarding the admission process was available on college website. https://drive.google.com/file/d/1CrXQG_euFevxQ9w-tfbcZN8pk09Wdjp2/view?usp=sharing</p> <p>ii. Yes</p> <p>Pre and post-admission counselling was done through platforms like Facebook, WhatsApp and college website during the session. WhatsApp is used to provide updates on admission processes https://drive.google.com/file/d/1TRYk8CWAECTpa7SBk1mJ1N4aUOyJMGX0/view?usp=sharing</p> <p>iii. Students were oriented through Social Media like facebook page, college website and whatsapp groups. library Orientation Sessions and Introductory session with faculty and staff were conducted for the students. Academic Calendar and requirements of credits per course and CCA and other requirements for post admission processes was given in detail in the prospectus of the college available on college website. https://drive.google.com/file/d/16-MO0ybmRN9qv6KdycID5GT15_kSL1D2/view?usp=sharing https://drive.google.com/file/d/1BzLyH4c2IfaiLoOAXvGC5ikXdLEWDJdp/view?usp=sharing</p>	5 10 10	
			Total=25	

2.	Scholarships: i. Awareness about different scholarship schemes and 100% coverage of all eligible students ii. Scholarship other than Government Schemes	<p>The following scholarships are available to the students under different schemes:</p> <p>a. IRDP Scholarships.</p> <p>b. Kalpana Chawla merit Scholarship for girls of HP.</p> <p>c. Post Matric Scholarship for SC/ST/ minorities candidates.</p> <p>Students were oriented about the scholarships in Principal's Address conducted at the beginning of the session. Students were given information about scholarship schemes through College Website and Whatsapp groups during the session</p> <p>https://drive.google.com/file/d/10ITGmNRntMH8rkgwcQfBvXWpjM_ITQcK/view?usp=sharing</p> <p>https://drive.google.com/file/d/1Shjk4xmqnARhIiVz30j3ak8F3b6NUWy/view?usp=sharing</p>	05	
			Total= 05	

3.	Sports and Cultural Activities: i. % of students participating in sports activities ii. % of students participating in Cultural activities iii. Medal/Trophy won in Sports/Cultural Activities a. National/Inter University b. State/Inter College c. District Level	<p>i. Various sports and cultural activities were held throughout the year to promote physical activities among the students and more than 20 % of students participated in sports activities during the session:</p> <ol style="list-style-type: none"> 1. On the occasion of National Sports Day various competitions were held including Volley Ball, Kabaddi, chess, Badminton etc. 2. The athletic Meet was held on Feb 2025 featured an Intra-college Event. More than 20% students participated in various games including Long Jump, High Jump, Shot Put, and Javelin Throw, Race and discuss throw. <p>ii. More than 20% of students of the college enthusiastically participated in cultural activities of the college on various events including Teacher’s Day, NSS Day, Hindi Diwas, Science Day, Fresher’s Day, Annual Day, Farewell Party etc.</p> <p>iii. Yes Prince Loota (Boxer) bagged following medals:</p> <ol style="list-style-type: none"> 1. Silver Medal, HPU Inter-College Championship, 2024. 2. Silver Medal, Senior State Boxing Championship, 2024. 3. Bronze Medal, RSA Khelo India (All India Championship), 2024. <p>https://drive.google.com/file/d/1CORvgWuNPmxToxKcI1xMHXCXONSPrMoq/view?usp=sharing</p>	<p>10</p> <p>10</p> <p>12</p>	
			Total=32	

4.	Students Participating in NSS/NCC/Rovers & Ranger/Clubs:	<ul style="list-style-type: none"> <li data-bbox="706 130 1263 315">i. NSS https://drive.google.com/file/d/1KZdKB7Zm9-l_kSRluDbmM4HsTyKrOYGD/view?usp=sharing <li data-bbox="706 451 1263 598">ii. NCC https://drive.google.com/file/d/1G1iriIP-tr2M43Nh6o-0YE4b7_TmINX5/view?usp=sharing <li data-bbox="706 672 1263 819">iii. Rovers & Ranger https://drive.google.com/file/d/1zy3UH8RGh4nvq5wxnBYFSedCKGO-10FB/view?usp=sharing <li data-bbox="706 892 1263 1039">iv. Road Safety Club https://drive.google.com/file/d/1R7tpuNfZSWVYANAp5Zo-VEsSz8MSsfcf/view?usp=sharing <li data-bbox="706 1113 1263 1375">v. Red Ribbon/Eco/Youth Red Cross/ any other club/ society https://drive.google.com/file/d/1KxRfhzjBxZ-17Mfz4XdW3-gWn2a493SJ/view?usp=sharing <p data-bbox="544 1459 1242 1648">Students enthusiastically participated in N.C.C, N.S.S and Rangers & Rovers wing of the college. A number of literary, cultural and subject societies/ clubs function were conducted during the session. These societies are: English literary</p> <p data-bbox="544 1680 1242 1785">Society, Red-Ribbon Club & Eco club and Road Safety club. More than 50% student of the college took part in various activities organized by these societies and clubs.</p>	04 04 04 04 04	
			Total=20	

5.	<p>NSS/NCC/Rangers & Rovers: Participating in</p> <p>i. National /RD/Parade/Camps</p> <p>ii. State Parade/Camps</p> <p>iii. Award won in these activities</p> <p>A) National</p> <p>B) State</p> <p>C) Cluster Level</p>	<p>i 10</p> <p>(a) One volunteer of NSS, Miss Kashish participated in North-Zone Pre-Republic Day Parade Camp held at Vivekananda Global University Jaipur in 2024 and NSS Volunteer Miss Mrinal attended NIC Camp at Chandigarh University, Mohali, Punjab in Feb. 2025. https://drive.google.com/file/d/1BzLyH4c2IfaiLoOAXvGC5ikXdLEWDJdp/view?usp=sharing</p> <p>b) Two NCC Cadets attended All India Trekking Camp in 2024 held in Duttanagar, Rampur. Two NCC Cadets attended in National Vibrant Village Camp. One NCC Cadet attended National Cycling Camp at Ropar Punjab.</p> <p>c) One NCC Cadet Under Officer Chiraj Kapta attended Army Attachment Camp at Dharamshala in October 2024. Three NCC Cadets participated in Army Attachment Camp at Pathankot in December 2024. One NCC Cadet attended D-CATC Camp and IGC Camp. https://drive.google.com/file/d/129zgcJXnT8KlXsCnimaqlqq7VbS1gdE4/view?usp=sharing</p> <p>ii 07 (either of i or ii)</p> <p>iii</p> <p>a) 08</p> <p>b) 05</p> <p>c) 03</p> <p>a) NSS volunteer Miss Mrinal Rajta bagged 1st position in Quiz competition during National Integration Camp held at Chandigarh University from 4th -11th Feb 2025. https://drive.google.com/file/d/1BzLyH4c2IfaiLoOAXvGC5ikXdLEWDJdp/view?usp=sharing</p>	10	
			Total = 18	

6.	Anti-Drug Awareness Programme: i. No. of Awareness Programmes organized ii. % Students benefitted of iii. Counseling of suspected addicts	i. 4 and above = 4; 3=3; 2=2; 1=1 More than 04 number of awareness programmes were organized during the session. https://drive.google.com/file/d/1JQwK8MCMMWsT-1s4zf3To786PXdcKSTW/view?usp=sharing ii. More than 50 % = 4) More than 50 % of students were benefitted during the session 2024-25. iii. Yes=2 Yes, suspected students were counseled	 04 04 02	
			Total= 10	
7.	Gender Equity: i) No. of health/Sensitization programmes organized ii) % of students benefitted iii) Women anti sexual harassment committee constituted as per norms iv) Grievances Redressal as per timeline	i. More than 3 nos. of health/Sensitization programmes were organized during the assessment period. https://drive.google.com/file/d/19GzmLGFcLL4bnaXJBCGqYcEmAOJXteqD/view?usp=sharing ii. More than 20% girl students were benefitted by the programmes organized iii. Yes, documentary evidence is available with the committee. https://drive.google.com/file/d/19GzmLGFcLL4bnaXJBCGqYcEmAOJXteqD/view?usp=sharing iv. Yes	 03 03 02 02	
			Total=10	

8.	Mentor-Mentee Group: Sessions conducted per group of students	4 and more sessions = 10; 3 = 8; 2 = 5; 1 = 3 More than four Mentor-Mentee Sessions for the students were conducted during the assessment period and records are available with the concerned committees. https://drive.google.com/file/d/1b1UQE8HSYcRQgi6T6UuxJOUbelTLL0sA/view?usp=sharing	10	
			Total=10	
9.	Coaching for National Level Competitive Examinations/HAS		NIL	
10.	Remedial Classes/Bridge Courses % of students benefitted	i. More than 20% = 10 ii. 16 – 20 = 8 iii. 11 – 15 = 6 iv. 6 – 10 = 4 Remedial classes were conducted for the students of BA1 & BA II year in the subject of English and 20% of students were benefitted. https://drive.google.com/file/d/1dqm6TKWgbvZ-3Vslovhaoe785Q_T62XE/view?usp=sharing	10	
			Total=10	

11.	Capacity building of students: i. Life skills (Yoga, martial arts, problem solving, critical thinking, decision making, effective communication skills, coping with stress and emotions etc.) ii. language - cum- graduate attributes development program	<p>i. = 10</p> <p>i) During the session, lectures on communication skills, yoga sessions were organized for student. International Yoga Day has been organized on 21st June by the NCC, NSS and R&R Unit of the College.</p> <p>https://drive.google.com/file/d/19QQ5MkH-MQ8eR9KWvgS2kGLLJQcQFNO5/view?usp=sharing</p> <p>ii. =10</p>	<p>10</p> <p>Nil</p>	
			Total= 10	
12.	Career Counselling and placement cell: i. Number of career counselling sessions organised for each group of student ii. Number of placement drives iii. Self-Employment Modules organised iv. Number of students benefitted	<p>i. More than 5 = 6; less than 5 = 4</p> <p>ii. More than 2 = 4; less than 2 = 2</p> <p>iii. Yes = 4; No = 0</p> <p>iv. More than 50% = 6; less than 50% = 4</p> <p>07 Seven career Counselling sessions were organized for the students during the session.</p> <p>https://drive.google.com/file/d/1LCs1kMeKOoXWoyw-1AfuIt8rqIywUwVi/view?usp=sharing</p> <p>ii Nil</p> <p>iii. Yes</p> <p>iv. More than 50% students were benefitted</p>	<p>06</p> <p>04</p> <p>06</p>	
			Total=16	

14.	No. of Co-Curricular and Sports Activities organized: i. Inter-University Events (Zonal/National) ii. Inter-College events iii. Intra-College Events(Annual Athletic Meet and Cultural Function)	<p>i. Inter-University Events = 10</p> <p>ii. Inter-College events = 6</p> <p>Inter-College events: i) An Annual Training Camp (ATC–184) of the National Cadet Corps was conducted at LBS PGDC, Saraswati Nagar, hosted by our college, from 15 May 2025 to 24 May 2025. The camp was organized by 8 HP Battalion NCC, Rampur Bushahr and was conducted for a duration of 10 days. ii) ATC–184 camp, an Annual Training Camp (ATC–190) of the National Cadet Corps was organized at LBS PGDC, SaraswatiNagar, hosted by our college, from 26 May 2025 to 04 June 2025. The camp was conducted for a duration of 10 days by 8 HP Battalion NCC, Rampur Bushahr. https://drive.google.com/file/d/129zgcJXnT8KIXsCnimaqlq7VbS1gdE4/view?usp=sharing</p> <p>iii. Intra-College Events = 3 each (Max 9)</p> <p>Intra College Events: More than 3 Intra College Sports and Cultural Functions were organized during the session. On the occasion of National Sports Day various competitions including Volley Ball, Kabaddi, chess, Badminton etc. were organized in the college. The athletic Meet was held on Feb 2025 featured an Inter-college Event. Students of the college enthusiastically participated in cultural activities of the college on various events including Teacher’s Day ,NSS Day, Hindi Diwas, Science Day, Fresher’s Day, Annual Day, Farewell Party, NSS Special amp, N CC Camp etc. https://drive.google.com/file/d/1CORvgWuNPmxToxKcI1xMHXCXONSPrMoq/view?usp=sharing</p>	06	
			Total= 15	

15.	Annual Prize Distribution Function Organized	<p>Yes =10</p> <p>No = 0</p> <p>YES , The College Annual Prize Distribution Function had been held on 13th March 2025 as Dr. Pramod Chauhan, Retd. Additional Director, Higher Education was invited as the Chief Guest. Students who excelled in the fields of sports, academics and in some other fields were honored with prizes.</p> <p>https://drive.google.com/file/d/1DxM0e5jVar-otx7SmQZX3MVP7LAY_dlr/view?usp=sharing</p>	10	
16.	College magazine published	<p>Yes =10</p> <p>No = 0</p> <p>YES , The College publishes its magazine annually with the name “Hatkeshwari”.</p> <p>https://drive.google.com/file/d/1as4gZOXVB6uycmYoJnLiqeuNEo80th_/view?usp=sharing</p>	10	
17.	College website updated regularly or not	<p>Yes =10</p> <p>No = 0</p> <p>YES , The institution maintains and updates College website on a regular basis.</p> <p>https://www.lbsgcsnagar.edu.in/</p>	10	
Total Score			241	

Criteria – 3 Infrastructure & Resources (Score 160)

Sr. No.	Component Detail	Distribution of Score	Self Assessment Score	Total Score
1.	<p><u>Classrooms</u></p> <p>Classrooms well maintained</p>	<p>Yes =10</p> <p>No = 0</p> <p>Yes (All the class room in the every department well equipped with white board and digital teaching services (DTS) and blackboard also available in the every classroom. For students seating there are benches in every classroom.)</p> <p>https://drive.google.com/file/d/1FBPWntIOuIeRugikJa0BdP2uDEbdWgjN/view?usp=sharing</p>	10	

2.	<p><u>Library Facilities</u></p> <p>(i) Printed Books</p> <p>(ii) Newspaper Magazines Journals</p> <p>(iii) E-resources</p> <p>(iv) Seating Capacity in library</p> <p>(v) Usage of library resources</p> <p>(vi) Digital library having at least 5 computer system with internet facility</p>	<p>i. 500 books per hundred students= 3; Less than 500=1</p> <p>Total Printed Books =13452</p> <p>ii. Yes = 3 No = 0</p> <p>Total Newspaper=07;Total Magazines=08;Total Journals=05</p> <p>iii. Yes=3</p> <p>iv. 10% or more of the student strength= 4</p> <p>120 seats available in the library</p> <p>v. 100% = 7 75% = 5 50% = 3; 25% = 1</p> <p>100% or more students use library at a time</p> <p>vi. Yes=5</p> <p>There are 05 computer systems available in the library all of the computers connected with internet through LAN and Wi-Fi. Students can easily access National Digital Library to use these systems in the library. All the library committee is the members of ONOS.</p> <p>https://drive.google.com/file/d/15IEphkYyh-PbAc2JZHxzyKwT0a01Xz/view?usp=sharing</p>	<p>03</p> <p>03</p> <p>03</p> <p>04</p> <p>07</p> <p>05</p>	
			Total = 25	

3.	ICT Facilities	i. 5 or more=5, 4=4, 3=3,2=2,1=1		
	(i) No. of Interactive panels/ virtual classroom multimedia projectors/K-yan	Room number or Name of classrooms/Seminar Hall with LCD / wifi/LAN facilities with room numbers		
		I.T. Lab(BCA)		
		Marketing		
		Chemistry		
		Language Lab		
English(Lecture Theater-I)			05	
Commerce				
Political Science				
Math				
Geography				
Philosophy				
Physics				
Botany				
Seminar Hall				
Main Entrance				
Zoology				
History				
Commerce				
B.Voc.				
Economics				
Hindi				
(ii) % of teacher using ICT facilities	ii. >50 % = 5 ; <50 % = 0 (All the teachers use ICT facilities)		05	
(iii) No. of students benefited from ICT facilities	iii. >50 % = 5 ; <50%=0; (More than 50 % students benefited from ICT Facilities)		05	
(iv) Internet connections- Leased Line/ Fiber Network/ Wi-Fi campus	iv. Yes = 5		05	
(v) Use of ICT Facilities	v. 100% = 5; 75% = 4; 50% =3; 25%=2; <25%=0 (100%, All the students and teachers use ICT facilities in the college campus) https://drive.google.com/file/d/17c4UDwDYA6k18UN8O8jt9mckReJPSq96/view?usp=sharing		05	
			Total = 25	

4.	<p><u>Facilities for Specially-abled students:</u></p> <p>(i) <u>Ramps/Wheel Chairs/ Support railing</u></p> <p>(ii) <u>Separate Washrooms</u></p>	<p>i Yes = 2;</p> <p>ii Yes = 2</p> <p>Yes (all the three items available for the specially abled students in the college)</p> <p>Yes (College provide separate washroom for specially abled students)</p> <p>https://drive.google.com/file/d/1rzwnlop1Bjpu6qitKBCcd0EHmrfisYx/view?usp=sharing</p>	02	
			Total = 4	
5.	<p><u>Sports Facilities:</u></p> <p>(i) <u>No. of Game/sports activities conducted</u></p> <p>(ii) <u>Indoor Sports facilities</u></p> <p>(iii) <u>Adequate sports equipments</u></p> <p>(iv) <u>Gymnasium (operational)</u></p>	<p>i. More than 5 = 8; Less than 5 = 4</p> <p>ii. Yes = 4</p> <p>iii. Yes = 4</p> <p>iv. Yes = 4</p> <p>There are six or more game conducted for the boys and girls students in the campus and inter-college participation selection also recommended on that basis.</p> <p>Such games: Chess, Carom board, Table Tennis.</p> <p>Adequate sports equipments – (high jump, Cricket kit, boxing ring, TT Table, Chess board, Net both volleyball and badminton etc.</p> <p>Yes (Well equipped Gym in operational mode in the college.)</p> <p>https://drive.google.com/file/d/1M81MtPQSAD8uNeKGNrNPWo8sVhvenW2J/view?usp=sharing</p>	08	
			Total = 20	

6.	<u>Auditorium</u> <u>Hostels</u> <u>Seminar Hall</u> <u>Staff Quarter</u>	Auditorium = 4 (On Progress) Hostels = 4 (2 points for each hostel) (Only Girls Hostel) Staff Quarter = 4 (Yrs) Seminar Hall = 4 (Yes) https://drive.google.com/file/d/1amZDI0fcDLfTS-Lq63XearchOLNbfriK/view?usp=sharing	04 02 04 04	
			Total = 14	
7.	(i) Laboratories with adequate equipment according to syllabi (ii) Usage of available lab infrastructure	i. Yes=10 (Yes) ii. 100% = 10; 75% = 6; 50% = 5; 25% = 3; < 25% = 0 (Usage of available lab infrastructure is 100%) https://drive.google.com/file/d/1FDAA-Qfi-Y0xKDYKzfcuSICsWneGR6zp/view?usp=sharing	10 10	
			Total = 20	
8.	(i) Adequate numbers of computers (ii) Usage of computer hardware	i. One system per 30 students= 5; 31-40-3; 41-50-2, more than 50=1 (One system per 8 students) ii. 100% = 5; 75% = 4; 50% = 2; 25% = 1; < 25% = 0 (Usage of computer hardware is 100%) https://drive.google.com/file/d/1D9nkFnb_SZOhS3ARpZuuNLVdvEsWuLP1/view?usp=sharing	05 05	
			Total = 10	

9.	College Canteen Staff Room/Faculty Room Space for NCC Space for NSS Space for Ranger & Rovers Examination Room Medical Care Facilities	<p style="text-align: center;">2 point each facility (Max 10)</p> <p style="text-align: center;">Yes Yes Yes Yes Yes Yes Yes</p> <p style="text-align: center;">https://drive.google.com/file/d/186evr1NcOLJQwriN-2A8B0tfbUzsw_46/view?usp=sharing</p>	<p style="text-align: center;">02 02 02 02 02 02 02</p>	
			Total = 10	
10.	Documentation of Academic, Co-curricular and extracurricular activities and achievement of students and staff on regular basis	<p style="text-align: center;">Yes = 20 No = 0</p> <p>Yes (All the documents, reports and result available in the annual reports of every academic session which are uploaded in the college official website)</p> <p style="text-align: center;">https://drive.google.com/file/d/1MdUCS9Kig8B9Uuh1vm5MqDYYSdMLVtY2/view?usp=sharing</p>	20	
		Total Score	158	

Criteria – 4 Institutional Management (Score 220)

Sr. No.	Component Detail	Distribution of Score	Self Assessment Score	Total Score
1.	<u>Institutional Vision</u> 1. Vision Document 2. Institutional Development Plan 3. Plan of Action	6 points each 1. To Impart Quality and Value based education to the students that empower them to sift truth from falsehood and to integrate value of truth into their character with the motto ‘ Satyam Param Dhimahi ’ means ‘ truth is supreme ’. Web Link: https://drive.google.com/file/d/1tUfBpq2u9_UO_vXazaNu9Ox8H4Y0UMaq/view?usp=sharing 2. Yes, Proper IDP of Institution Available at College Website. Web Link: https://www.lbsgcsnagar.edu.in/academics/IDP/academic/IDP 3. Action on majority of the point has been taken from previous years viz. Academic, Co-curricular, Extra co-curricular, Extension activities and Administrative etc.	18	
2.	<u>IQAC:</u> 1. No. of meeting per year 2. No. of programme Organized (training, Workshop & IPR)	i. 4 meetings = 6; 3 meetings = 6 1. In session 2024-25 06 No IQAC meeting held as per official record of IQAC Committee. Web Link: https://www.lbsgcsnagar.edu.in/pdfViewer/naac/IQAC%20Meeting%20Minutes%202024-25 ii. Total No of Programme Organized TP=01 Workshop =01 2. Total No of Programme Organized by IQAC Committee of institution as per proper official record attached: Web Link: https://www.lbsgcsnagar.edu.in/pdfViewer/activities/Report%20IFDP%20May%202025	06 04	
			Total = 10	
3.	<u>Management of Institutional Funds:</u> 1. Funds(BF, AF, PTA etc.) uses/spent for ID/Student Welfare 2. Periodic Audit 3. Settlement of bills/advance with in specific time frame	i. Utilized more than 90% of the funds collected annually = 10; 71 – 90% = 8; 51 – 70% = 6; 31 – 50% = 4; less than 30% = 0 More than 90% funds Utilized ii. Yes = 2 Yes, Local Audit in each 3 to 5 year duration iii. Yes = 4 Yes, Prompt Settlement of bill and advance are done within specified time. Web Link: https://drive.google.com/file/d/1xT6gNF5C9_oLuAOi1SmF-sbdS_ObFxm/view?usp=sharing	10 02 04	
			Total = 16	

8.	Timely Submission of ACRs	<p>Yes = 3</p> <p>Yes, ACR of employee submitted to the higher authority annually in well framed time period from the office of Principal in respect of any due service benefits of employee is concerned.</p> <p>Web Link: https://drive.google.com/file/d/1rryfbTEWwkTEK0Qn71zJ2-mBvo-zrvjQ/view?usp=sharing</p>	03	
9.	Prompt response to official correspondence	<p>Yes = 5</p> <p>Yes, All employee of institution are aware about the proper or prompt official correspondence through official Whats App group, personal phone call and email as per the need of time and circumstances.</p> <p>Web Link: https://drive.google.com/file/d/14LWHxVWRbumGgEgdy-u7d0QjEuJNA2tR/view?usp=sharing</p>	05	
10.	Proper Maintenance of official record <ol style="list-style-type: none"> 1. Cash Book 2. Stock Register 3. Fund Register 4. Leave Record 5. Fine Fund etc. 	<p>Yes = 10</p> <p>Yes, All Cash books of office are properly completed well in time monthly and checked properly by bursar of college before the final approval from DDO</p> <p>Yes, Stock register of each head maintained properly and completed during the receiving and just after the utilization of any kind of material and internal audit of each stock register may held every financial year with proper manner</p> <p>Yes, Every category of fund register maintained in the office of Principal with proper check of bursar and updated promptly with receiving or expenditure of funds from student or any other govt. agency with regular match with precise bank passbook.</p> <p>Yes, leave record properly maintained and sanctioned by the office of principal. Each kind of leave availed by employee are specified in separate count and updated separately in their service book signed by head of institution</p> <p>Yes, fine obtained from students are properly collected on the basis of their absentee encoded by respective class teacher of diverse subject. Fine fund record maintained properly in the office of Principal by ministerial staff.</p> <p>Web Link: https://drive.google.com/file/d/12gtjZmYpY5Xzodo8sbiDRORbLXLURvGY/view?usp=sharing https://drive.google.com/file/d/1FSPZeNhj2569MQOtpLFeRFwOo-NeSM0w/view?usp=sharing https://drive.google.com/file/d/1FGnWQnFN0s4BvukGtLNoHReldtU21dds/view?usp=sharing https://drive.google.com/file/d/1MH6LV55pmqrthR2FWJQLqdreAflMUyI6/view?usp=sharing</p>	10	
11.	Proper Records of Students Attendance and CCA	<p>Yes = 10</p> <p>Yes, All records of students attendance and CCA are properly maintained and annually checked and proved by academic audit of institution.</p> <p>Web Link: https://drive.google.com/file/d/1HKgJ7QLM1Ph8hoITshqqvn0vSDhlvLCg/view?usp=sharing</p>	10	

12.	Whether ranked by NIRF, Other Agencies	Yes = 10 Yes, Institution is ranked by NIRF Web link: https://www.lbsgcsnagar.edu.in/pdfViewer/naac/nirf%202023-24	10	
13.	Whether Accredited by NAAC	A and above (level 4 or 5)=20 B+ & B++ (level 3) = 16 B (level 2)=12 Accredited (level 1)=10 Yes, Institution completed 2nd cycle of the NAAC Accreditation in year 2022 and ranked with grade B Web link: https://www.lbsgcsnagar.edu.in/pdfViewer/naac/NAAC%20certificate%202022	12	
14.	Whether AQARs are being submitted as per timeline annually or not	Yes = 12 No=0 Yes, AQAR report of institution are being submitted well in time as per timeline set by IQAC and NAAC committee of institution. Web link: https://www.lbsgcsnagar.edu.in/naac/college-aqar-data	12	
15.	Recognition for Exemplary Contributions of the staff and Students	4 point each 1. PTA contribution by teachers. 2. Financial Contribution by faculties during various institutional events 3. Contribution by students in Social/ Community Work (NSS: Cleanliness Drive, Work in adopted village, Anti Drug Drive etc. NCC: Security Duty (During election, Traffic control during Rohru fair, Hatkoti Fair etc. 4. Recognized Anti drug membership of faculty member 5. Booth level duties performed by NCC volunteers in Assembly election. Web Link: https://www.lbsgcsnagar.edu.in/pdfViewer/activities/NSS%20Donation%20Drive%202025 https://www.lbsgcsnagar.edu.in/pdfViewer/activities/Road%20Safety%20Report%202024%2025	8	

2.	<p>Special Initiatives Taken for:</p> <p>i. Energy Conservation/ Use of Solar Energy</p> <p>ii. Solid Waste Segregation/ Management</p> <p>iii. Rain Water Harvesting and its use for gardening and cleanliness</p> <p>iv. Plastic Free Campus</p> <p>v. Blood Donation Camps</p> <p>vi. Adoption of village/Educational Institutions</p>	<p>4 points per initiative</p> <p>1. Energy Conservation/ Use of Solar Energy: Solar Light Panels/ Street Lights are available in the surroundings of campus for the conservation of energy. Geysers in the girl’s hostel which serve in reducing the electricity bills and provide a regular supply of hot water. Wheeling to the Grid System is also present in the institution to transfer the electrical load. Our institution has switched to LED bulbs, tube lights and chargeable bulbs completely for the energy efficiency and improved environmental performance. It also serves in minimizing the electricity cost as well as prevention of global warming.</p> <p>2. Solid Waste Segregation/ Management: The college has installed a large number of green, blue, and red dustbins at different nooks and corners for collecting biodegradable and non-biodegradable wastes. The minimal amount of non biodegradable waste is mostly burnt in pits. The biodegradable portion is dumped in pits for decomposition over the time. The use of paper has been minimized through the whatsapp messaging system and online admission facility provided by administration of the College. There are incinerators and biodigester in the girl’s hostel and girl's washroom of the college for solid waste management. Newspapers and other paper wastes are sold to scrap dealers from time to time.</p> <p>3.Rain Water Harvesting and its use for gardening and cleanliness: The roof of the main building in the campus is used for the rainwater harvesting. This is one of the best practices of the college to collect rainwater from the roof of the building and it is diverted to the storage tank in the basement of the college which helps in recharging ground water aquifers.</p> <p>4. Plastic Free Campus: Institution performs several activities like cleanliness drives to minimize the use of plastics. Institution has put a ban on the single use plastics on the campus.</p> <p>5. Blood Donation Camp: ‘Blood Donation Camp’ was organised by NSS Unit and Red Ribbon Club of LBS Govt Degree College Saraswatinagar, Sawra on 01.10.2024. Doctor Hemant Vijay and his team from Civil Hospital Rohru came to conduct this camp at LBS Govt Degree College. 27 Students along with staff members donated blood.</p> <p>6. Adoption of Village/ Educational Institutions: Our institution has adopted an educational institution ‘Rajkiya Prathmic Pahtshala Saraswati Nagar’. The aim of adopting this institution is to contribute in upliftment of the children by providing resources such as books, teaching aids, etc. NSS Unit has adopted Sawra and Hatkoti where this unit keeps on organizing various cleanliness drives throughout the session and also conducts several awareness programs.</p> <p>Weblink:https://drive.google.com/file/d/1QqFW1bFLCozelAi8ykz1ZuiBZlQ5wosV/view?usp=sharing</p>	<p>4</p> <p>4</p> <p>4</p> <p>4</p> <p>4</p> <p>4</p>	
			Total = 24	

3.	Social Impact of Extension Activities: (on the basis of Community Feedback)	<p>Minimum three activities=10 2 activities=8 1 activity=5</p> <ol style="list-style-type: none"> 1. Traffic Management managing the devotees during Navratri in Hatkoti Temple by NCC Cadets 2. Election Duty by NSS Volunteers, NCC Cadets & Rovers & Rangers during Lok Sabha Elections on 1st June, 2024 3. Pabbar River cleanliness Drive by NCC Cadets on 21.09.2024 4. Tree Plantation in Khoni village on 15.08.2024 5. Clean & Plastic Free Environment 6. Awareness Rallies on HIV/AIDS, Drug Addiction, Road Safety Rules & Green Diwali <p>Weblink: https://drive.google.com/file/d/1MH_EzMAFxb_YWiobTzd1e-Zu98t-4J70/view?usp=sharing</p>	10	
4.	Special New Innovative Initiatives or Ideas Adopted in the College (other than of Sr. No. 5.2 above):	<p>4 points each initiatives (max.=16)</p> <ol style="list-style-type: none"> 1. 'Earn while you Learn' programme for BCom & BCA Students = 4 2. Activity Corner: An Initiative to Foster Analytical & Critical Approach = 4 3. Workshop on Molecular Biology for Science Students = 4 4. Hands on training on QGIS Software and Certificate Course on GIS offered by IIRS Dehradun, ISRO, GOI for Geography students = 4 5. Communication Skill Classes for Students = 4 6. New Voter Registration Program = 4 7. RRC Training Program on HIV/AIDS Awareness = 4 <p>Weblink:https://drive.google.com/file/d/107Ac65naCl7Ko9AOX9KqWZ-n76c3ntF-/view?usp=sharing</p>	16	

5.	Collaborations: With Peer Educational/ Research Institutions Other Government Bodies/ Industry	5 points each (Max. 10) We have collaboration with: 1. Research Engg. Works, Baddi = 5 2. Ambika Enterprises Baddi = 5 3. Siksha Horizon Pvt. Ltd Shimla= 5 4. Antibiotic India, Baddi= 5 5. RVS GPG Seema, Govt Degree College Tikkar & DAV College Kotkhai= 5 6. OJT of BVoc students in various industries like Hotels, Shopping Marts etc. = 5 Weblink: https://drive.google.com/file/d/1rMpGOCyIM817e56HuAzkz9QUmmfPtAjf/view?usp=sharing	10	
		Total Score	80	

1. BEST PRACTICES DESCRIPTION & OUTCOME OF BEST PRACTICES (AT LEAST TWO)

1. BEST PRACTICE NO. 1

TITLE: PRESERVING HERITAGE, PROMOTING CULTURE

Objectives:The initiative "Preserving Heritage, Promoting Culture" aims to safeguard traditional knowledge, indigenous practices, and cultural heritage while preventing the erosion of cultural identity in the face of globalization, modernization, and homogenization. In a college setting, this practice encourages teachers and students to engage with their roots, appreciate diverse traditions, and develop sustainable ways to keep cultural heritage alive. The objective of this initiative focuses on protecting tangible and intangible cultural assets, promoting cultural diversity and ensuring sustainable practices for future generations.

Context: Our institution serves as hubs of learning where young minds are shaped by both academic and cultural influences. However, rapid globalization and digitalization often lead to cultural dilution, where traditional values and practices are overshadowed by Western or mainstream influences. This initiative seeks to document and promote Indigenous Knowledge and acknowledge local art, languages, folklore, and craftsmanship. Our college has tried to sensitizing the students toward the cultural festivals, folk music, traditional equipments, and dresses and also facilitate interactions between students and elders/community experts to bridge knowledge gaps. Institution educates students on respecting cultural origins and avoiding superficial adoption of traditions without understanding their significance.

The aim behind this practice is to:

- Enhances Cultural Awareness – Students develop pride in their heritage and respect for others.
- Promotes Inclusivity – Recognizes marginalized cultures and ensures their representation.
- Strengthens Community Bonds – Engages local communities in preserving their legacy.
- Prepares Future Custodians – Equips students to carry forward traditions responsibly.

Practice: In context to this, institution has constituted a 'Cultural Heritage Club' which keeps on organising various kinds of activities throughout the year based on culture and heritage. By embedding culture and heritage preservation in college activities, institutions can play a pivotal role in sustaining cultural diversity for future generations. Department of Botany gave students projects on making a repository on local seeds/grains/cereals and to collect information about them. Department of BVoc also celebrated World Tourism Day on 27th September, 2024 in which they encouraged all the students to collect and exhibit local or traditional dresses, grains/millet/cereals, different types of Himachali dishes, equipments, utensils, paintings etc. to promote our culture and tradition. College magazine also has Pahadi Section in which students give write-ups in pahadi language.

Evidence of Success: All the teachers and students show great enthusiasm in coming forward for all the activities conducted by 'Cultural Heritage Club' and Dept of Botany and BVoc. in the college.

Problems Encountered and Resources Required: In spite of putting up best efforts on part of the college, there remain certain bottlenecks that hurdle the task. There is always problem regarding time management with the scheduled class hours and students cannot spend much time after their classes. Most of the students come from villages and due to limited bus services the activities have to be scheduled in accordance.

GLIMPSE OF THE ACTIVITIES CONDUCTED FOR PRESERVING HERITAGE & PROMOTING CULTURE **(SESSION 2024-25)**

1. CULTURAL HERITAGE CLUB

Traditional Food Fest (24.09.2024)

The Cultural Heritage Club of the college successfully organized a vibrant and flavorful Traditional Food Fest on 24th September, 2024, celebrating the diverse culinary heritage of local area of Jubbal/Rohru. The event took place at Open Air Theatre of the college. The students, faculty and staff of the college enthusiastically participated in the event. The main objective of the event was to promote awareness and appreciation of rich and varied food traditions of local area. The fest featured traditional dishes each prepared and presented by student volunteers with the help of their elders.

In this food fest over 10 food items were showcased by the student volunteers of Cultural Heritage Club. These dishes were Siddu Ghee, OgalChilla, Indare, baddami roti, Dhindare, Childu Phaphriya, Khlong, Koda Roti, Chalai Roti, Red Rice, Mah Dal, Gulway, Mah Bade etc.

The fest was inaugurated by the Principal, Dr. P.P. Chauhan, who emphasized the importance of cultural preservation through food.

The Traditional Food Fest was a resounding success, not only satisfying appetites but also igniting conversations about culture, tradition, and identity. It served as a delightful reminder that food is a powerful medium to connect with one's roots and with each other.

Traditional Dress Code on the Occasion of World Tourism Day (27.09.2024)

On September 27th 2024, Cultural Heritage Club of the college celebrated World Tourism Day in collaboration with Hospitality and Tourism Department of the college. As part of this year's cultural activities, our college embraced the theme of "promoting local traditions and customs of the area" by encouraging students to wear traditional attire representing diverse cultures from around the local areas. The celebration witnessed enthusiastic participation from students and faculty members, who donned traditional outfits of local area.

A Trip to Heritage Site, Kharshali (22.10.2024)

The Cultural Heritage Club of the college organized a one-day educational and cultural trip to Kharshali, Chirgaon, Rohru Distt. Shimla on 22nd Oct, 2024 with the aim of providing students an opportunity to explore and connect with the rich heritage and historical legacy of the region. A group of 20 students, along with club coordinators AP Goverdhan Chauhan, AP Vijay Luxmi, AP Preeti Panta, embarked on the journey early in the morning from the college campus.

The main attraction of the trip was the visit to Hatkeshwari Mata temple situated at Kharshali village of Chirgaon, known for its architectural grandeur and historical significance. The students learned about the cultural and historical background of the temple. Students also had the chance to experience local art and craft during the visit. Some even interacted with local people. Many students actively participated in documenting the experience through photography and short video interviews, which have been compiled for a college magazine and social media sharing. The one-day trip was both educational and enjoyable. It successfully met its

objective of exposing students to the living history and cultural wealth of the region. The Cultural Heritage Club plans to organize more such events in the future to continue promoting cultural awareness among students.

2. HOSPITALITY & TOURISM MANAGEMENT (B.VOC)

World Tourism Day, Focusing on Tradition & Culture (27.09.2024)

The ceremonial event of the World Tourism Day Celebrations 2024 organised by the Department of B.voc (Hospitality & Tourism Management) on 27th September 2024.

The B.Voc department had the privilege of hosting a commemorative event for World Tourism Day on the college premises, with the distinguished Principal and Teaching & Non Teaching faculty members of the college. Dr. P.P. Chauhan, Principal of LBS Govt Degree College was the Chief Guest. The world tourism day is annually celebrated on 27th September under different themes and this year, it was celebrated under the theme of “**Tourism & Peace**”.

Mr Kush Bhardwaj, Sr. Executive VT delivered the Keynote address at the ceremonial event. The celebration began with a formal opening speech by Mrs.Neha Malokta, Sr. Executive VT, who emphasised the crucial role of tourism in today’s global economy and its impact on sustainable development. She stressed how important such events are in providing students with hands-on experience, essential to their academic and professional growth in the fields of hospitality, tourism, and hotel management. On this occasion, an introductory speech on the subject of tourism was given by Mr. Munish Jhouta , VT Hospitality and tourism Management . Also, an interesting quiz was organised by the Tourism Department in which the students participated enthusiastically. Apart from this, poster making and model making competitions were also organised in which all the students of B Voc participated, Dr. Sumitra Chauhan, Dr. Monica Raina and Dr. Yogita Bandta were the Judges of the competitions. Apart from this, the B Voc Department (Hospitality and Tourism Management) organised an exhibition of different types of Himachali dishes, costumes, ancient grains and utensils. The refreshment was also distributed to the students and the teachers. The program ended with vote of thanks by Sr Executive VT Neha Malokta.

3. BOTANY DEPARTMENT

Repository of Economically Important Plants of the Native Area

In the academic session of 2024-25 the BSc 3rd year of UG course of Life Sciences was instructed to prepare a repository of economically important plants of the native area. The students prepared a sample of plants which were local to their area, economically important and falling under their syllabus. The repository was prepared in a scientific manner with the dried and pressed samples duly named and classified along with their economic importance highlighted alongside. This project served as an informative experience for students, enhancing their exposure and understanding.

5. INTEGRATED FACULTY DEVELOPMENT PROGRAMME- EXCURSION TO EXPERIENCE CULTURAL DIVERSITY OF DODRA KWAR

Date: 15th& 16th May 2025

Faculty Development Programme (FDP) excursion (2 Days) was organized by the IQAC of the college to provide faculty members with an immersive experience in the local and remote area of Dodra Kwar, Distt. Shimla, Himachal Pradesh. The primary objective of the trip was to enhance the understanding of the region's cultural heritage, natural resources, and community dynamics, thereby enriching teaching methodologies and fostering interdisciplinary learning.

On 15th May, 2025 (Day 1) the journey commenced from college gate at 7:00 AM, traversing the scenic Chanshal Pass, which stands at 4,520 meters-the highest peak in the Shimla district. The group arrived at its destination at 5:00 PM in the evening on 15th May 2025. Upon reaching Kawar, participants were overwhelmed by the serene ambiance of the village. On that day the faculty members visited Kawar Helipad. The next day on 16th May 2025 the cultural exploration of the village Kawar was done by the faculty members. The participants interacted with local people and the students of the school. They gained a deeper understanding of the rich cultural heritage of the region including traditional crafts, festivals, community rituals and their socio-economic conditions along with the local biodiversity of the region. The temples and houses, constructed using locally sourced wood, showcase intricate carvings and craftsmanship that reflect the region's rich cultural heritage. The region boasts a diverse range of flora and fauna.

The field trip to Dodra Kawar provided invaluable insights into the region's rich cultural heritage, traditional architecture, and harmonious relationship with nature. It underscored the importance of preserving such unique communities and their practices in the face of modernization. The experience was both educational and inspiring, highlighting the significance of cultural heritage in shaping the identity of a region. The experiences gained during the trip have enriched the participants' perspectives.

4. LOCAL DIALECT SECTION IN COLLEGE MAGAZINE

Website Link:

<https://www.lbsgcsnagar.edu.in/pdfViewer/downloads/Hatkeshwari%202024-25>

2. BEST PRACTICE NO. 2

TITLE: OUTREACH PROGRAMS

Objectives: Outreach programs are initiatives designed to engage with specific communities, populations, or individuals to provide services, education, support, or resources to address societal challenges, bridge gaps, and foster inclusivity. Such programs sensitize the students towards their duties and responsibilities within the community and society. It helps in the development of student's character and citizenship spirit and develops the purpose, integrity, leadership skills, ethical practices and civic responsibilities. It helps in connecting students with the community. It also helps students to learn new skills foster healthy relationship and discover their interests.

The primary goals of outreach programs include:

- **Raising Awareness & Promoting Equity:** Informing communities about critical issues like drugs abuses, HIV/AIDS awareness, gender sensitization, environmental conservation, rights etc.
- **Encouraging Participation & Engagement:** Motivating community involvement in civic, educational, or cultural activities like voting.
- **Building Trust & Relationships:** Establishing connections between institutions and the public.

Context: Sensitizing the students toward the Community Services and committed to the idea of social responsibility, our college is always keen on the grounds of doing community work selflessly. It also reflects that the prime intention of our institute is to work for the welfare of the common masses. Education is only one aspect of it. So, while educating the students, the college also tries to encourage them to work for the welfare of the community. 'Community life enrichment' includes programs, plans and activities undertaken in the college that address physical, social, emotional, and cognitive well-being of the local residents. To foster personal growth and creativity, these programs are designed to keep students engaged actively in the community service.

Practice: The institution has various units/clubs like NSS, NCC, Rovers & Rangers, Eco Club, Red Ribbon Club, Road Safety Club etc. which provide various kinds of opportunities to the students to come forward and reach to the community and society. These units/clubs conduct several outreach programs throughout the year. The key idea behind these practices is to provide opportunities to the students and teachers to engage with community. Several activities like Tree Plantation, Cleanliness Drives, Awareness Rallies on Plastic Pollution, Drug Menace, Road Safety Rules, Green Diwali, HIV/AIDS, Traffic Management, Communal Harmony Campaign, Educational Tours etc. were conducted during the session 2024-25.

Evidence of Success: Students show great enthusiasm in coming forward for all the outreach programs conducted by the various units/clubs in the college. Institution organizes various rallies and awareness programs throughout the session to reach to the public.

Problems Encountered and Resources Required: In spite of putting up best efforts on part of the college, there remain certain bottlenecks that hurdle the task of community enrichment. There is always problem regarding time management with the scheduled class hours and students cannot spend much time after their classes. Most of the students come from villages and due to limited bus services the activities have to be scheduled in accordance. There is also a constraint of limited funding and resources and also logistical difficulties like not feasible to reach remote areas.

GLIMPSE OF THE OUTREACH PROGRAMS CONDUCTED DURING THE SESSION 2024-25

CLEANLINESS DRIVES

1. WORLD ENVIRONMENT DAY (05.06.2024)

On June 5, 2024, the all the units of LBS Govt. College Saraswati Nagar organized an inspiring and impactful cleanliness rally to commemorate World Environment Day. This rally, which took place from the college premises to Sawra Bazaar, was a remarkable event, emphasizing the collective responsibility we all share in protecting our planet.

2. HAR GHAR TIRANGA CAMPAIGN (14.08.2024)

Under the banner of the 'Har Ghar Tiranga' initiative for Independence Day, the NSS unit of LBS Government College Saraswati Nagar organized a cleanliness rally on August 14, 2024. started from the college campus and proceeded to **Sawra Bazaar**, attracting attention and participation from local residents. The main goal of the rally was to motivate the public to embrace cleanliness in their daily lives and take responsibility for their surroundings.

3. SWACHHTA HI SEVA CAMPAIGN (30.09.2024)

On 30th September 2024, NSS volunteers conducted an extensive cleanliness drive, where they worked diligently to clean the college campus, **Sawra Bazaar**, and the surrounding area of the **Community Health Center**. During the drive, volunteers not only cleaned the areas but also spread awareness among the public about the significance of cleanliness and waste management. The event successfully engaged both the students and the local community in promoting cleanliness, aligning with the broader national initiative to encourage a cleaner and healthier environment. The "Swachhta Hi Seva" campaign concluded with a sense of accomplishment and a renewed commitment to keep the surroundings clean and hygienic, reflecting the collective efforts of the NSS volunteers, the college, and the local community.

4. PABBAR RIVER CLEANLINESS DRIVE BY NCC CADETS (21.09.2024)

The **Sharamdaan: Clean Surrounding** theme was conducted by **LBS PG Degree College, Saraswati Nagar** on **21st September 2024**. As part of this initiative, cadets participated in various activities focused on promoting cleanliness and environmental awareness. One of the key activities was the **cleaning of the local river, Pabbar**, where cadets worked diligently to remove waste and debris from the riverbanks.

In addition to the cleaning drive, the cadets also **raised awareness among the local community** about the importance of maintaining the cleanliness of the river and its significant impact on the environment. Through their efforts, the cadets highlighted the role of rivers in sustaining the ecosystem and the harmful effects of pollution on the environment. The event was a great success in spreading awareness and encouraging the local people to take responsibility for preserving their natural surroundings.

5. CLEANLINESS DRIVE AT COLLEGE, HATKOTI TEMPLE & TRADITIONAL WATER BODY ON GANDHI JAYANTI & LAL BAHADUR SHASTRI BIRTH ANNIVERSARY (02.10.2024)

On 2nd October 2024, as part of the concluding activities of the "Swachhta Hi Seva" campaign, the NSS Unit & Eco Club organized a **cleanliness drive** in the **college campus** and extended all the way to the **Mata Hateshwari Temple campus**. Volunteers, equipped with cleaning supplies, worked together to clear the area of litter and waste, ensuring that the surroundings were spotless. The event not only contributed to the cleanliness of the local environment but also aimed to spread awareness about the importance of maintaining a clean and healthy community.

In addition to the campus areas, the NSS volunteers also took the initiative to clean a **traditional water body**. This task was especially significant as it highlighted the need to protect and preserve natural water resources, which are essential for the well-being of the community.

6. CLEANLINESS DRIVE AT COLLEGE & SAWRA (26.10.2024)

NSS volunteers actively participated in cleaning the college campus and in Sawra Market area. Litter was collected and disposed off properly, promoting a cleaner environment. The volunteers also raised awareness about the importance of cleanliness among fellow students.

7. CLEANLINESS DRIVE AT COLLEGE & SAWRA (20.11.2024)

NSS volunteers actively participated in cleaning the college campus and surrounding areas. Litter was collected and disposed of properly, promoting a cleaner environment. The volunteers also raised awareness about the importance of cleanliness among fellow students.

SOCIAL SERVICES

1. ELECTION DUTY BY NCC CADETS (01.06.2024)

On 1st June, 2024, the Rovers & Rangers Unit of LBS GC Saraswati Nagar, in collaboration with NSS and NCC, engaged in volunteer their services on the day of the election in Mandal. The volunteers assisted senior citizens and individuals with limited literacy skills in successfully casting their votes.

2. TREE PLANTATION ON INDEPENDENCE DAY (15.08.2025)

All the **units of the institution** along with the teachers and Principal planted the tree saplings in the near vicinity, Khoni Range.

3. ROAD SAFETY AWARENESS RALLY (21.12.2024)

On December 21, 2024, the Road Safety Club of LBS GC Saraswati Nagar proudly organized an impactful awareness rally in the Sawra Market area and Hatkoti Kainchi aimed at promoting road safety. This significant day saw enthusiastic members of the Road Safety Club engaging with fellow students at the college, imparting valuable insights and raising awareness about the crucial issue of road safety. The event was graced by esteemed guests, including Mukesh Rolta, Constable at Jubbal Police Station, and Jagjeet Singh from Sawra Police Chowki. They shared their expertise on traffic rules and highlighted the responsibilities of individuals when others neglect to follow these essential regulations.

Criteria - 6 Faculty Profile and Research Activities (Score 100)

<https://drive.google.com/file/d/1-aUtzFOILgvusAALILPJ1dJLqooUSOo/view?usp=sharing>

S.no.	Activity	Distribution of Scores	Self Assessment Score	Total Score
1.	Percentage of teachers with PhDs	<p>More than 70% = 5; 60-70% = 4; 51 – 60% = 3; less than 50% = 2</p> <p>Total teachers: 25 Teachers with PhDs: 14 Percentage = (14/25) * 100 = 56 %</p> <p>https://drive.google.com/file/d/1Ile0LL53MdapSTXDZhuaOYQcH9x4RmLM/view?usp=sharing</p>	03	
2.	Teachers as Research Guides	<p>4 points per research guidance (Max. = 8)</p> <p>Nil</p>	Nil	
3.	Number of Orientation Programmes, Refresher Programmes, Faculty development Programmes and workshops of one week or more attended by Teachers (in last three years)	<p>30% of faculty = 10; 20% of faculty = 8; 10% of faculty = 6; 5% of faculty = 4</p> <p>Total number of programmes attended: 61 Number of faculty who attended the programmes-22 Total number of faculty-25 Percentage= (22/25) * 100 = 88%</p> <p>https://drive.google.com/file/d/189ONNjkP0ux1Mcq2xWnPx9En09_5Z28I/view?usp=sharing</p>	10	
4.	<p>Projects/ Patents/Fellowships/Associateships</p> <p>i. Major ii. Minor iii. Patents iv. Fellowships v. Associateships</p>	<p>i. 10 ii. 8; iii. 10 iv. 5 v. 3 (Max. 10)</p>	<p>Nil Nil Nil Nil Nil</p>	

5.	Number of Papers Presented in Conferences/ Seminars/Symposia (in last three years)	<ul style="list-style-type: none"> i. 2 points per paper presented ii. 1 points per paper presented i. International: 11 (22) ii. National/ Regional/ State Level: 03 (03) https://drive.google.com/file/d/1oGJ00MSE80jq4712RjmpUrooQtvMxgON/view?usp=sharing	08	
6.	Seminars, Workshops, Conferences and Trainings organized by the institution <ul style="list-style-type: none"> i. International Level ii. National Level iii. State Level 	<ul style="list-style-type: none"> 6 4 3 i. International Level: Nil ii. National Level: 03 (12) iii. State Level: Nil https://drive.google.com/file/d/1cjvnHqW4_wXE09BmvANMwLMm_DIOyFEF/view?usp=sharing	06	
7.	No. of Papers Published <ul style="list-style-type: none"> i. UGC Care List Journals: ii. Non- UGC Care List Journals iii. Citations 	<ul style="list-style-type: none"> i. 5 points per paper ii. 2 points per paper iii. 1 point per 20 citations i. UGC Care List Journals: 03 (15) ii. Non- UGC Care List Journals: Nil iii. Citations: Nil https://drive.google.com/file/d/1KPsv6cwA2fuQR14zU2jUi4jjE0Ez7fN/view?usp=sharing	15	
8.	Teacher's Special Innovative Ideas (Brief description thereof)	<ul style="list-style-type: none"> 5 Record Available with college https://drive.google.com/file/d/1YQhqNmn7BdkE5efrr_qwBOyswikoNRaW/view?usp=sharing	05	

9.	No. of Books Published/ Chapter in Books	<p>5 points per book and 2 points per chapter</p> <p>i. No. of Books Published: Nil</p> <p>ii. Chapter in Books: 02</p> <p>https://drive.google.com/file/d/15LqDrgxo5YzjaW3RluZh4TETGAXGPnz0/view?usp=sharing</p>	04	
10.	<p>Teacher's Academic and Extension Activities</p> <p>i. Resource Person</p> <p>ii. Member of Board of Studies/ Subject Experts etc.</p> <p>iii. Popular Articles</p>	<p>i. 2 points each activity</p> <p>ii 4 points each activity</p> <p>iii 2 points each activity (Max. 10 points from all categories)</p> <p>i. Resource Person: Nil</p> <p>ii. Member of Board of Studies/ Subject Experts etc.: Member Board of studies = 01; Subject experts = 02; SAR team Members ==01; Library Ranking Members = 01</p> <p>iii. Popular Articles: Nil</p> <p>https://drive.google.com/file/d/1JxuyNi2R2wS9vVpkitt9_p7PcPzeZAMx/view?usp=sharing</p>	10	
11.	<p>Awards by Recognized& Reputed Organizations</p> <p>i. International</p> <p>ii. National</p> <p>iii. State</p>	<p>i. = 8;ii. = 6;iii = 4 (Max. 10 points from all categories)</p> <p>i. International: Nil</p> <p>ii. National: Nil</p> <p>iii. State: Nil</p>	Nil	
		Total Score	61	

Criteria – 7 A Miscellaneous (Score 120)

Sr.NO	Activity	Distribution of Scores	Self-Assessment Score	Total Score
1	Institution Incubation Centre R&D-Cum Innovation centre B.Voc Self-Finance Courses Add-on Courses Internship OJT Green Audit Academic Audit	10 Each (Max. 50) NO NO YES YES YES YES YES NO YES Documents are attached in the form of images. All the reports from Sr. No. 1. sub parts are properly maintained in the forms of documents verified by the Head of the Institution. They all are uploaded in the form of documents on college website www.lbsgcsnagar.edu.in and images are captured and stored in folders lying with committee members. https://drive.google.com/file/d/1OQOZD1Wlwi_JeUx3BnHGJ_k9XbMRtqPd/view?usp=sharing https://drive.google.com/file/d/1bhZlB2CaRRU23W8yNhQ8z6q8KlNUefFH/view?usp=sharing https://drive.google.com/file/d/18CGfl5j-m5cvWdSsh6Aoo3hRPhlhN9PG/view?usp=sharing	50	
2	Spot Evaluation of the institution by the officers from the Directorate of Higher Education/representative of the Director of Higher Education	20 YES SAR Visit: All the reports regarding the visit has been uploaded in college website https://drive.google.com/file/d/1vT-gH5pe0dwN42JwnZw_1TjB_eiYB6rr/view?usp=sharing	20	

3	AG Audit Paras Settled upto date	YES Records are lying in the Office with Superintendent Grade I	5	
4	Local Audit Paras Settled upto date	YES Records are lying in the Office with Superintendent Grade I	5	
5	Timeline adhered to in filling reply of Court cases RTI Applications Public Grievance received through Mukhyamantri Seva Sankalp1100 & Centralised Public Grievance and Monitoring System (CPGRAMS)	YES YES No Application received till date NA(CPGRAMS) Records are lying in the Office with Superintendent Grade I. Total 9 (Nine) RTI applications are received and 8 Replies are filled in time as on March 2025 for the session 2024-25. Proper register is maintained with PIO.	10	

6	Invited Speakers on various themes relevant to holistic development of students	<p>YES</p> <p>List of Speakers who have given lectures are as follows:</p> <ol style="list-style-type: none"> 1.Sh. Bachan Singh lectured on Personality Development & Self Confidence. 2.Eminent speakers from Chitkara & Baddi University spoke on Career Counselling. 3.Sh. Lokender Sharma, Senior Advocate delivered a lecture on POCSO & Consequences of Sexual Harassmen at work place. 4. Dr. Kritik Mehta lectured on HIV/AIDS/HEPATITIS & Women menstrual hygiene. 5.Mrs. Salochana delivered a lecture on personal hygiene and management. <p>All the details are lying with Women Cell & Career Counselling and Placement Cell of the college and reports are uploaded in college website</p> <p>https://drive.google.com/file/d/1ghH7iUztUmlqiWcVKIEj5v7N2557gund/view?usp=sharing</p> <p>https://drive.google.com/file/d/1jQHY6OYyGZvQcMr3TY99i4k390IUnX4X/view?usp=sharing</p> <p>https://drive.google.com/file/d/1svbw8hUYu1u3SW1bh_cuc97RwXBLD1/view?usp=sharing</p>	10	
7	Skill Development Training (at 20% students benefitted)	<p>YES</p> <p>Documentary evidences are attached in the forms of reports with proper GPS photography and video clips.</p> <p>https://drive.google.com/file/d/1sFljWzM3HnFARUbgOc9cxUpdJsKqZITO/view?usp=sharing</p> <p>https://drive.google.com/file/d/1P6b9V9sS2xKTEK6lzIGKAFpLn5tFt3Ad/view?usp=sharing</p>	20	
		Total Score	120	

CRITERIA 7B Functioning of College Clusters (Score 50)

S.No.	Activity	Distribu tion of Scores	Max Score Allocated	Score Claimed	Weblinks
7B	Functioning of College Clusters (Score 50)				https://docs.google.com/document/d/1m3FHiOYEG4Vep2GKJ_OaP-1vMtTJ1LHw/edit?usp=sharing&oid=101842209389762713571&rtpof=true&sd=true
7B.1	Faculty sharing and teaching/interaction through virtual classrooms among cluster colleges for at least 3 months	4 (per subject)	12	12	https://docs.google.com/document/d/1fMhPbfr-0yeBMHaIIGOE_W8_1Kawv0OL/edit?usp=sharing&oid=101842209389762713571&rtpof=true&sd=true
7B.2	Physical Resource Sharing on regular basis	4 each	08	08	https://docs.google.com/document/d/1N-rMja_9OrlNgEbyEjIQsg5iwOdisy8N/edit?usp=sharing&oid=101842209389762713571&rtpof=true&sd=true
7B.3	Organization of Co-curricular and extracurricular activities (Debate, Declamation, Conference, Faculty Development/ Seminar, Singing, Dancing, One Act Play, Yoga, Athletics, Sports competition, institutional visit, career counselling, placement activities etc.) at Cluster Level	4 each	20	20	https://docs.google.com/document/d/18NaDOF8LGZ45I9UBYM3QFP12u8IJFAtb/edit?usp=sharing&oid=101842209389762713571&rtpof=true&sd=true
7B.4	Financial/material assistance by lead College to the cluster Colleges (minimum Rs.5000 or equivalent value)	05	05	NIL	
7B.5	Collaboration for skill-based courses/Training/internship Programme etc., among cluster Colleges	05	05	05	https://docs.google.com/document/d/109KqDFFIewkLnLjMahL6_18dqeBP8EMG/edit?usp=sharing&oid=101842209389762713571&rtpof=true&sd=true
TOTAL SCORE CLAIMED				45	

Documentary evidence for all the information enclosed in the SAR is available in the college office for verification as and when required. SAR PDF is also available on the college website <https://www.lbsgcsnagar.edu.in/public/pdfViewer/naac>. Other information related to college activity is also available on the college website: <https://www.lbsgcsnagar.edu.in/>



Principal
LBSGCsara Degree College
District Shinar Distt. Shimla H.P.
D.D.O-214

SUMMARY OF SCORES

Sr. No	Criteria	Criteria Score	College Score	Evaluated Score
1	Teaching Learning	140	133	
2	Student Support, Services and Progression	280	241	
3	Infrastructure & Resources	160	158	
4	Institutional Management	220	210	
5	Best Practices, Innovation and Institution Distinctiveness	80	80	
6	Faculty Profile & Research Activities	100	61	
7A	Miscellaneous	120	120	
7B	Functioning of College Clusters	50	45	
Total Score		1150	1048	


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