

Minutes of the IQAC meeting held on 25th July 2017

A meeting of the members of IQAC was held on 25th July 2017 at 2.00pm under the Chairmanship of Prof. Balwant Singh Chauhan Principal/ chairman IQAC. Since this was first IQAC meeting, the Co-ordinator presented in detailed the report of NAAC peer team along with suggestions and recommendations. The main agenda for meeting was strengthening the IQAC, delegation of different task for the smooth conduct of academic, administrative , co-curricular and infrastructure development related activities in the college. Being first meeting after accreditation is was decided to assign duty of all NAAC parameters to different teachers. They will look after the respective parameter and collect information and suggest measures for quality enhancement. The following decisions were taken:

1. Dr. Poonam Mehta was assigned the task of Academic and Co-curricular aspects.
2. Dr. Nirmala Chauhan was given the task of enhancing teaching , learning and evaluation process to improve the quality of teaching learning environment in the college.
3. Prof. Anil Chauhan was assigned the task of infrastructure development and requirement task
4. Dr. Pooja Dulta was given the task of maintain the data of student progression.
5. Dr. Lok Raj Sharma was entrusted to take care of Research & Extension activities in the college.
6. Prof. Sandhira was given the responsibility of carrying activities that aim at enhancing the governance and leadership quality among the students.
7. Mr. Y.S. Kesta was assigned the task of posting the minutes of meeting on website.

Minutes of the Meeting of the LBS Govt. Degree College Saraswati Nagar
IQACell held on 21st Nov. 2017.

Agenda:

1. Reading of minutes of previous meeting
 2. Review the progress of task assigned in previous meeting
 3. Any other issue raised by members.
-
- The minutes of previous meeting were read and confirmed.
 - The progress of the task assigned to different members was discussed in detail. It was decided that, they will keep the record ready and at the end of session before summer holiday all members will submit its report to IQAC co-ordinator.
 - To improve teaching learning process the use of ICT in teaching, evaluation and administrative process need further strengthening .
 - The NSS/NCC/Rovers & Rangers unit should increase community based extension activities useful to the society.