



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution	LAL BHADUR SHASTRI GOVT. DEGREE COLLEGE SARASWATI NAGAR
Name of the head of the Institution	Dr. P.P.Chauhan
Designation	Principal (in-charge)
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	01781238149
Mobile no.	9418470677
Registered Email	gcsnagar25@rediffmail.com
Alternate Email	iqacsnagar@gmail.com
Address	P.O.Hatkoti, Tehsil Jubbal, Distt. Shimla
City/Town	Saraswati Nagar
State/UT	Himachal pradesh
Pincode	171206

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr. Poonam Mehta
Phone no/Alternate Phone no.	01781238149
Mobile no.	9816048658
Registered Email	gcsnagar25@rediffmail.com
Alternate Email	iqacsnagar@gmail.com

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	http://lbsgcsnagar.edu.in/aqar.php
4. Whether Academic Calendar prepared during the year	Yes
if yes, whether it is uploaded in the institutional website: Weblink :	http://lbsgcsnagar.edu.in/pdf/ACADEMIC%20CALENDAR%202019-20.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B+	2.56	2017	22-May-2017	21-May-2021

6. Date of Establishment of IQAC	24-Apr-2017
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Art & Craft workshop	25-Feb-2020 7	35

[View File](#)

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
LBS GC Saraswati Nagar	Infrastructural Grants	RUSA	2018 2	10000000
To College	Multipurpose Hall	State Govt	2019 3	165000
College Sports Deptt.	Synthetic track	State Govt	2019 2	29060482

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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Smart class Rooms were setup for the Dept. of Physics Philosophy. 2. Upgradation of Departments of Physical Education Music by adding new equipment. 3. Upskilling of students through workshops on Adventure sports Handicraft. 4. Steps were taken for the beautification of the Campus.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Feedback	Started through google forms

Upskilling workshpos	Conducted on Handicraft making & Adventure sports
Alternative Source of Energy	Three more solar lights installed
Smart class rooms	Two installed
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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	12-Feb-2020
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	eSalary, Service books online entry and viewing

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Yes, the institution has the proper mechanism for well planned curriculum delivery and documentation. The syllabus framed by H.P.U. (as per CBCS) is strictly implemented in the college. An effective curriculum delivery is assured through measures such as preparation of lesson plans, organization of seminars, workshops, PPTs, class tests, quiz and field trips, whenever possible. IQAC assures that teachers stick to their lesson plans. House tests & annual examinations are conducted as per the directions of H.P.U. and the records of the same are well maintained. Proper planning and implementation is assured by IQAC by ensuring that besides classroom teaching of the syllabus, necessary time-slots are assigned for other academic activities. Different committees have been formed by the institution to keep a check over various activities such as Academic committee is there in place to organize academic competitions like quiz, power point presentations, painting / slogan writing / collage making, debates and declamations, etc. which are notified well in time to the student by the committee. The respective results are announced & maintained in records well in time with reasonable rewards and recognitions to the winning students.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Nil	Nil	Nil	Nil	Nil	Nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
MA	History	04/07/2019
MA	Political Science	04/07/2019
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	General	01/07/2019
BCom	e-commerce & Business Mgt.	01/07/2019
BCA	Computer	01/07/2019
BSc	Science Group	01/07/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	86	20

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Add on Course Computer Applications	01/07/2019	79
Add on Course Marketing Mgt.	01/07/2019	18
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1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BCA	C++ and Software Development	5
BSc	Computer basic knowledge	79
BCom	Marketing & Mgt	18
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
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Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

The feedback from teachers and students is obtained via feedback forms designed as per NAAC proforma. During the session, the feedback questions were designed on a google sheet and circulated to students for a response. The final outcome uploaded on the college website. The feedback from alumni is obtained in OSA meetings which are conducted twice a year by the college administration. Old students are also linked with the college through WhatsApp Group. Feedback from parents is obtained during PTMs conducted twice a year and their suggestions are sought to improve the attendance results of their wards. Parents of weak/irregular students are telephonically contacted by the respective teachers. Overall suggestions from students/alumni/teachers/parents are discussed in the official meetings for their possible implementation.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BSc	Botany	60	11	8
BSc	Zoology	60	11	8
BSc	Chemistry	60	19	15
BSc	Physics	60	8	7
BSc	Mathematics	60	8	8
BCom	Commerce	80	33	33
BCA	Computer	60	6	6
BA	English	80	11	11
BA	Hindi	80	40	38
BA	Political Science	80	101	80

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	598	19	26	2	2

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
26	19	18	8	18	3

[View File of ICT Tools and resources](#)

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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The institution has facilities and innovative processes to adopt new models and methods of teaching-learning. Through the use of the internet, teachers make current study material available to students. Debate, discussions, presentations and quizzes make learning more interactive. These methods are used for continuous assessments of the students.. The students are motivated to make maximum use of the library. Students achievers are suitably rewarded and recognized to encourage them in their learning process. A contemporary learning approach is used for the needs of the concerned students. Intra- disciplinary seminars, the use of interactive boards, and PowerPoint presentations make teaching-learning more effective and understandable to students. Field trips and educational tours are organized from time to time to supplement classroom teaching.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
617	26	1:24

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
24	23	1	Nil	12

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BCom	BC	6th Sem	01/09/2020	15/09/2020
BSc	BSc Life Science	6th Sem	01/09/2020	15/09/2020
BSc	BSc Physical Science	6th Sem	01/10/2019	15/09/2020

BA	BA (Arts Humanities	6th	01/09/2020	15/10/2020
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The emphasis was laid on an interactive classroom environment, presentation and inter-class quizzes in order to involve more students in the teaching-learning process. Theme-based projects were assigned to students in groups to acquaint them with the research methodology. The class tests were conducted at regular intervals. The mid-term examinations were also conducted as per schedule in each semester /year.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The annual calendar is prepared by the institution well in time. It is printed in the prospectus and also circulated among students. It clearly mentions the dates for various academic, co-curricular and sports activities planned to be undertaken in the forthcoming session.. Best efforts are made by the institution to adhere to the activity date mentioned in the calendar

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://lbgcsnagar.edu.in/pdf/Programme%20Outcomes.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BCA	BCA	Computer	4	4	100
BA	BA	Arts & Humanities	113	102	90
BC	BCom	Commerce	26	17	65

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://www.lbgcsnagar.edu.in/students_satisfaction_survey.php

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
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No Data Entered/Not Applicable !!!

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Nil		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	Nil	Nil
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	Nil
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NA	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Botany	1	Nil
National	Physical Education	2	Nil
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Public Administration	1
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Assessment of relationship of	Digvijay Chauhan	International Journal of Physiology	2019	Nil	LBS GC Saraswati Nagar	Nil

playing ability variable 16 mts goal shooting between soccer players of university , colleges, sports hostel and schools		Nutrition and Physical Education				
Assessment of relationship between fitness variable 3 hops with right leg of soccer players of University , Colleges, Sports Hostel and Schools	Digvijay Chauhan	International Journal of Yogic, Human Movement and Sports Sciences	2019	Nil	LBS GC Saraswati Nagar	Nil
New records of lamellate mushrooms associated with Sal from Shiwaliks, India	Jitender Kumar	KAVAKA	2020	Nil	LBS GC Saraswati Nagar	1
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
New records of lamellate mushrooms associated with Sal from Shiwaliks,	Jitender Kumar	KAVAKA	2020	Nil	1	LBS GC Saraswati Nagar

India						
Assessment of relationship between fitness variable 3 hops with right leg of soccer players of University , Colleges, Sports Hostel and Schools	Digvijay Chauhan	International Journal of Yogic, Human Movement and Sports Sciences	2019	Nil	Nil	LBS GC Saraswati Nagar
Assessment of relationship of playing ability variable 16mts goal shooting between soccer players of university , colleges, sports hostel and schools	Digvijay Chauhan	International Journal of Physiology , Nutrition and Physical Education	2019	Nil	Nil	LBS GC Saraswati Nagar
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Presented papers	13	5	Nil	Nil
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
7 Days special camp on the theme "Development through Innovation"	NSS	2	100

Anti-Drug Abuse	NSS	2	100
Fight against Dirt and Disease	NSS	2	130
Health and hygiene	NSS /Health Dept.	2	198
Fight against polythene	Whole College Local Body	12	356
Clean city - green city	NSS /Local Body	2	100
Van- Mahotsava	NSS , Eco Club /Forest Deptt.	4	150
NCC Yogdaan COVID 19	NCC /Local Adminstration	1	24
NCC troop helped the police department in traffic control at Hatkoti during the apple season from August - September 2019	NCC /Police Dept.	1	25
Tree Plantation activity was conducted on the college campus in the month of September 2019	NCC /Forest Deptt.	1	50
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	Nil	Nil	Nil
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
World AIDS Day	Red ribbon club and NSS	Awareness rally on AIDS	3	100
Swachhta he Seva	NSS	Swachhatta pakhwada	2	200
Yoga Day	NCC	One day yoga camp	1	50
International Women's Day	Women Grievance/ Sexual Harassment	I am Generation Equality: Realizing	9	65

	Redressal Cell	Women's Rights'		
Poshan Abhiyan	Women Grievance/ Sexual Harassment Redressal Cell' /Himachal Pradesh Govt. Health Department	Gender Sensitization	9	200
Poshan Abhiyan	Women Grievance/ Sexual Harassment Redressal Cell' /ICDS (Integrated Child Development Service Scheme) Jubbal and Anganwadi workers of Sawra	Hb test of girls	9	71
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Moot Camp held at The Bharat Scouts and Guides State Training Center Rewalsar, Dist. Mandi	14	College Fund	5
NCC National integration camp at Karnataka	1	College Fund	12
Ek Bharat Sreshth Bharat camp at Ropar	1	College Fund	12
Rock climbing training camp at Pithoragarh	1	College Fund	10
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact	Duration From	Duration To	Participant

		details			
NIL	Nil	Nil	Nil	Nil	Nil
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Nil	Nil	Nil	Nil
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
45560482	35446348

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Class rooms	Existing
Laboratories	Existing
Classrooms with LCD facilities	Newly Added
Seminar halls with ICT facilities	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Nil	Nil	Nil	2021

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	11939	1884837	196	128091	12135	2012928
Journals	5	6500	Nil	Nil	5	6500
e-Journals	6	5900	Nil	Nil	6	5900
e-Journals	6	Nil	Nil	Nil	6	Nil

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	80	3	10	1	1	6	11	2	0
Added	6	0	0	0	0	1	5	2	0
Total	86	3	10	1	1	7	16	4	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

2 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
38354	38354	101227	101227

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

For maintaining and utilization of academic and physical facilities, staff is deputed to the various departments, laboratories, library and sports complex to ensure the maintenance and utilization of physical and sports facilities offered by the college. The technical laboratory personnel are deputed in labs to manage and maintain lab facilities. The Assistant librarian and library bearer look after the college library. Science, Art and Commerce departments are looked after and maintained by class-IV personnel specially deputed in the departments. Stock registers are maintained by all departments, The issue, loss and broken items are recorded in these stock registers to ensure that the proper record of physical and academic support facilities is maintained. The minor repairs of lab equipments and other infrastructure is usually carried from the college funds. CCTV cameras are installed at appropriate location to keep a check on the maintenance of academic blocks and campus. The care and

maintenance of sports complex and gymnasium is done through the deputation of staff members. The stock register which are maintained by all academic departments and administrative departments and are annually verified by the committees for loss or unserviceable items. .

<http://lbsgcsnagar.edu.in/pdf/Procedures%20and%20Policies%20for%20MUPASF.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Sports and Cultural Activity	133	292957
Financial Support from Other Sources			
a) National	Govt. Scholarships Schemes Medha Protsahan Yojana	25	363100
b) International	Nil	Nil	Nil

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Yoga	21/06/2019	47	Govt.of HP PG College Seema
Remedial Coaching	05/12/2019	30	Department of English
Communicative Interview Skills	09/09/2019	39	English Department
Personal Counselling and Mentoring During Admissions in July 2019	01/07/2019	261	Admission Committee

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Career Counselling Session on 26.07.2019	Nil	166	Nil	Nil

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
6	6	15

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Arushi Gramin Sansthan	16	3	Nil	Nil	Nil
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2020	23	UG	BA, B.Sc. B.Com	List Attached	PG / B.Ed.
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	5
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Hindi Divas on 14.09.2019	Institution Level	56
Fresher Party on 12.09.2019	Institution Level	197
Athletic Meet on 03.12.2019	Institutional Level	138
CSCA Culture Function 30.11.2019	Institutional Level	58
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
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2019	Nil	National	Nil	Nil	Nil	Nil
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The student council is an integral part of college administrative and academic activities. The CSCA not only works in collaboration with college administration by bringing up the students' problems but also organizes cultural fests to give a platform to the students to showcase their talent. CSCA is also a part of college PTA and IQAC. Meritorious students are chosen to be the office bearers of different departmental clubs and societies and work in collaboration with the concerned teacher to organise departmental activities. The suggestion and the services of the students are also taken into consideration during the official functions of the college.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

72

5.4.3 – Alumni contribution during the year (in Rupees) :

No Data Entered/Not Applicable !!!

5.4.4 – Meetings/activities organized by Alumni Association :

1

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1. As a measure of decentralization members of teaching and non-teaching staff members are involved. Various committees were formed such as: • Academic committee • Sports committee/ other Co- curricular committee. These committees conducted various programs like seminars, PowerPoint Presentations Yoga Fitness, Health Awareness camp, and other inter- intra college sports and cultural activities. 2. As a measure of participative management, the college students are engaged in various activities mentioned above. 3. Biometric machine for the attendance of all the teaching and non-teaching staff members was installed in the college.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	As per the HPU norms under the CBCS system on merit basis
Human Resource Management	The human resource of the college is

managed by the state Govt. The appointments and transfers are done by the Secretary Higher Education. In the institution, some self financed courses staff is recruited by the Principal with the Heads of the departments under the norms of HPU for those courses. However college can arrange the staff on voluntary bases as and when needed. Basic Computer training program organised for office and teaching staff.

Library, ICT and Physical Infrastructure / Instrumentation

Library of the college is managed by the assistantLiberian and by supporting staff. Additional support is provided through internet. .
 ICT- training for teachers and office staff is provided through IT teaching faculty about the MS Excel, PPT etc.
 . Physical infrastructure of the institution is managed by office. All infrastructure facilities like ICT labs, gymnasium, language lab and other science labs are fully accessible to all the teachers and students through the day. . Instrumentation- all the instruments are well maintained and repaired from time to time and available to use for all the students.

Research and Development

Many of the faculty members are activelyinvolved in attending the research conferences, presenting research papers, attending research seminars and workshops.

Examination and Evaluation

The Continuous internal assessment system is designed in such a way that every faculty members decides on their internal assessment based on performance of student in class tests , seminar, MCQs, field visits , mini projects , mid- term examination and attendance. The final End -term examination are conducted by HP University. An academic calendar is prepared in the beginning of each Academic year by Incorporating dates of both Mid- term and final End -term examination. The Continuous internal assessment system is designed in such a way that every faculty members decides on their internal assessment based on performance of student in class tests , seminar, MCQs, field visits , mini projects , mid- term examination and attendance. The final End -term examination are conducted by HP University. An academic calendar is

	prepared in the beginning of each Academic year by Incorporating dates of both Mid- term and final End -term examination.
Teaching and Learning	<ul style="list-style-type: none"> • Debate discussions, presentations and quizzes in the classes make learning more interactive. • Students are motivated to make maximum use of library. Student's achievers are suitably rewarded and recognized to encourage them in their learning process. • A contemporary learning approach is used for the needs of the concerned students. • Intra disciplinary seminars and use of interactive boards and power point presentation make the teaching and learning more effective and understandable to students. • Fieldtrips and educational tour are organized. • The teachers are encouraged to attend refresh course, orientation program workshop organized by other institution.
Industry Interaction / Collaboration	No industrail unit is availabe in the area. The students are taken for industrial visits to other part of state.
Curriculum Development	H.P. University was successful in revising the syllabi and it was devised as per the needs of choice based credit system .institution has prepared policies teaching for quality education extracurricular activities for the students such as preparation of teaching plan seminars conducted in class room, NSS activities , field work

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Administration	All the staff members can get their salary statement through electronic mode. Teaching and non- teaching staff can upgrade their ACS's on manav sampda. All important administrative information and all notices are circulated through email and watssapp group. All the staff members can know and contribute their CPF on NPS by online method. The collage authorities can exercise all servicee modules through MIS software. The Principal liases with staff members through watssapp group and e mail. Fully

	<p>automated, wireless office with 247 internet facility. Biometric attendance for all staff members.</p>
Student Admission and Support	<p>students notices are circulated through whatapp and social media mode. All the scholarship forms like: Kalpana Chawla, IRDP are filled through online. Online tutorials and teaching materials through videos and study materials shared through whatsapp and face book pages to the students.</p>
Examination	<p>Examination forms are filled online and datesheet are circulated among students in pdf form. Online examination process and fee payment through online mode. Under the CBCS method of examination marks submission will have to done through online portal of university .</p>
Finance and Accounts	<p>All financial transactions of the govt. and other organisations is made through PFMS/NEFT/RTGS.</p>
Planning and Development	<p>Vision: - "To impart quality and value based education that empowers students to sift truth from falsehood and to integrate the value of truth into their character." This institution region is derived from the Moto "Satyam Param dhimahi" which literally means truth is supreme the goal of our institution is to impart education that in at seeking truth which has to be interpreted as being true to ones self ,being original in thinking and in action and be an authentic human being.</p> <p>MISSION:- To provide a holistic and positive environment of the study to the students. To introduce the post graduate programme. To continue to enhance the learning of add on courses. To consistently upgrade the teaching learning method. To provide education that develop Independent and critical thinking make students competitive in fast growing wall by making them aware of their today developments and to nurture the qualities of leadership confidence and truthfulness. To sensitize students towards society gender issue and environment and make them realize how much individual effort can make a difference to the society. To provide quality higher education to the students of this stuff KL in and to make them fit for global society.</p>

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Dr. Poonam Mehta	(02 International Conferences)	Nill	Nill
2019	Dr. Anil Chauhan	(01 International Conference, 01 National Conference)	Nill	Nill
2019	Dr. Pooja Dulta	(01 International Conference, 01 National	Nill	Nill
2019	Pawan Kumar	(01 International Conference)	Nill	Nill
2019	Ripon Sharma	(01 National Conference)	Nill	Nill
2019	Sandhira Devi	(01 International Conference)	Nill	Nill
2019	Dr. Rohit Mokta	(01 International Conference)	Nill	Nill
2019	Joginder Singh	(01 International Conference)	Nill	Nill
2019	Dr. Punam Chauhan	(01 International Conference)	Nill	Nill
2019	Digvijay Chauhan	(02 International Conferences)	Nill	Nill

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Orientation	2	16/09/2019	05/10/2019	21
Induction training to newly recruited teachers	2	17/02/2020	29/02/2020	14
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
17	Nil	19	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
GPF, 100 percent medical reimbursement, encashment of earned leaves, NPS, Gratuity on retirement etc.	GPF, 100 percent medical reimbursement, encashment of earned leaves, NPS Gratuity in retirement.	<ul style="list-style-type: none"> • Tuition Fee for girls is exempted • scholarships schemes like Kalpna Chawala and scholarships for SC/ST /OBC /IRDP, • Special facility for specially abled students • Transportation facilities.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Yes, Institution conducts both internal and external financial audits regularly. External Audit: - Add-on-courses, UGC, University fund. External audit of university fund is conducted by local audit party of H.P. govt. and Govt. funds audit is conducted by A.G. H.P. Add-On courses and UGC fund audit is conducted by the chartered accountant.
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6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Vyapar Mandal Jubbal	15000	NSS special camp
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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	Yes	IQAC with college advisory
Administrative	Yes	Govt. agency	No	Nil

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

- PTA provided financial assistance for the repair of common passage of college and construction of stairs leading to old block of the college.
- Always help in the organising of all functions of the college like : NSS, Annual Day, Sports Meet. • PTA provides suggestions for improvements of teaching. • PTA provided support to NSS for organising special camp. • PTA meetings were conducted in order to ensure better participation of parents, students and teachers, feedback was received from the parents in the meetings.

6.5.3 – Development programmes for support staff (at least three)

- Training on use of MS-Excel for the office purpose • Traing on how to fill ITR to office staff. • The Women Counselling cum Grievance Redressed Cell organised counselling session on Sexual Harassment and Rights of Women at Workplace for women support staff of the college.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Up gradation of infrastructure • Creation of smart classrooms • Installation of solar light 2. Commencement of PG classes from 30th april 2019 in History and Political Science. 4. Improvement in the sports infrastructure. 5. up gradation of lab and ICT Room. Digital teaching device with Wifi in the Geography department on 5-11-2019. Interactive Panel, podium with all teaching electric electrum in seminar hall on23-10-2019 Smart LED in Philosophy department on 26-12-2019. 6. Laying of the foundation stone for the synthetic track on 9-11-2019.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Career Counseling and placement cell	26/07/2019	26/07/2019	26/07/2019	166

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the

year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Awareness Programme on Female Health Hygiene	30/07/2019	30/07/2019	160	Nil
Mehandi Competition	03/08/2019	03/08/2019	40	Nil
Hb Test under Poshan Abhiyan	20/09/2019	20/09/2019	71	Nil
Gender Sensitization	23/09/2019	23/09/2019	123	77
Art & Crafts Workshop	25/02/2020	05/03/2020	35	Nil
Women's Day	08/03/2020	08/03/2020	65	Nil

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Installation of solar lights in the college campus and girls hostel and placement of incinerator machines in the hostel and on the campus. The college also organizes environment awareness camps and the plantation drives are also carried out by NSS, NCC Eco-Club from time to time. Through observation of Swachhata Pakhwada, the institution has effectively spread the message of clean India. Kitchen waste Bio Digester has been installed in the hostel to convert kitchen waste into organic manure.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	2
Rest Rooms	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	Nil	10/11/2020	18	Disaster Management Adventure sports	Training to cope up with natural calamities.	22
2019	1	Nil	11/10/2019	30	Workshop one act	Upskilling	20

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Prospectus	11/06/2019	Prospectus is published every year to acquaint the students with the code of conduct in the college. All the rules and regulations, information regarding courses, admission, anti ragging laws, discipline and academic criterion are laid out in the handbook.
College Magazine	03/07/2019	The aim of the college magazine is to inform, engage, inspire and entertain a diverse readership that includes alumni, faculty, staff, students, parents by presenting an intimate timely and honest portrait of the college, its people, its programs, its challenges, its resources, and its mission. In short, the magazine reflects the values of discipline, hard work, creative thinking while emphasizing on love for indigenous cultural traditions and dialect.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Female health Hygiene	30/07/2019	30/07/2019	160
Swachhata Pakhwada	06/09/2019	13/09/2019	126
Gender Sensitization	23/09/2019	23/09/2019	200
Awareness rally against the Use of plastic	02/10/2019	02/10/2019	180
Clealiness Drive	04/12/2019	04/12/2019	65

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Van Mahotsav (24 July 2019): The college adheres to the 'Green India, Clean India' campaign and to achieve the desired outcome of greener and cleaner surroundings, it organizes tree plantation and cleanliness drives from time to time. The NSS units, Eco-club NCC unit of the institution play an active role in organizing environmentally beneficial activities. 2. Awareness Rally against the Use of Plastic (02 October 2019 29 November 2019): To make society realize the hazards of plastic, awareness rallies against plastic were carried out in the institution. 3. Herbal Garden: Eco-club of the institution efficiently utilized its resources in the construction of the herbal garden on the premises. 4. Waste Disposable Units: An amount of Rs. 1,34,000/- was utilized for procuring chambers for the proper disposal of waste in the institution. 5. Flower Beds: Flower beds were prepared by the NSS units and this has made the campus more beautiful.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Title of the Practice: Taping alternative sources of Energy Energy Conservation Goal: Use of Eco-friendly and efficient source of alternate energy and set an example as per national policy and objectives as well as the UN Sustainable Development Goal no. 7, 'Affordable and clean energy for all. The Practice The college is regularly investing in alternate sources of energy. The harvesting of clean solar energy is promoted on the campus. The college has installed 7 street solar lights in the campus and hostel. One 1000LPD Solar hot water plant has been installed in the hostel. This provides continuous warm water to boarders and at the same time help in reducing electricity consumption. The traditional tube lights and bulbs which consume a greater amount of power have been replaced with LED in the main building and hostel. This has helped in reducing the electricity bill. In the future, more and more addition of Solar street lights and rooftop solar plants will be made. Save Electricity' campaigns are conducted throughout the academic year. Students and staff members are encouraged to switch on lights only when needed. Success Achieved ? The campus lighting is now totally shifted to solar light. ? Hot water supply to hosteller is provided from Solar water heater. ? Electricity consumption bill reduced. 2. Community life enrichment Goal: Establishment of Institution and community link to inculcate moral values, environmental consciousness, and respect for elders. Community Outreach Initiatives: The institution has provided its services to society as well. Through its community outreach initiatives like anti-drug campaigns, women empowerment activities, etc. the college works for the holistic development of the students locality. College keeps on providing a platform to local people to share their talents/skills with our students. Women Cell of the college has given an opportunity to Mrs. Geeta Devi, who is a housewife to conduct Art Craft Workshop from 25th Feb to 06th March 2020 in the college, in which 35 girls got skilled in making stuffed toys. The tree plantation drives and Swachhata initiatives undertaken by the college have manifold benefits to the environment and society. NSS, NCC and Eco-club units of the college organized Swachhta abhiyan , tree plantation drives to contributes towards the society. On the eve of Gandhi Jayanti (02.10.2019) , an "awareness rally Against Use of Plastic" was organized in the local market and at Hatkoti temple in which more than 350 students took part. The college has also installed a rainwater harvesting water tank on the campus under the save water campaign. Outcome ? Students are becoming more aware about social and environmental issues. These are the essential steps towards "Green India ,Clean India." ? Local people and elected representatives Pradhan (Gram Panchyat) , BDC member, Zila Parishad also take part in such rallies with students to sensitize and learn from each other about environment issues.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://lbgcsnagar.edu.in/pdf/Best%20Practices.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The college was established in 1986. Since the college is located in rural areas, its distinctiveness lies in catering to the needs of students of economically weaker sections who are incapable of going to urban areas for higher education. The college aims at providing such students the platform to hone their skills by organising skill enhancement workshops , such as communications skills and personality development , self defense , cooking , beautician , adventure sports , yoga camps , awareness lectures about their legal rights. The emphasis of the college is to promote computer literacy amongst the students with the college's well equipped computer labs and planned courses in computers. Most of the students in the college are from horticulture background , hence the college makes an efforts to provide consultancy services to the college students as well as to local people by organising lecture from progressive horticulturists as well as professional consultants to make them aware of the changing scenario in apple industry. In addition to these welfare endeavors, the preservation, promotion and popularization of local culture, history and dialect are given a priority in most of the co-curricular representations. All such initiatives have built a distinctive identity of the institution.

Provide the weblink of the institution

<http://www.lbgcsnagar.edu.in/pdf/Insttutional%20Distinctiveness.pdf>

8.Future Plans of Actions for Next Academic Year

1. Promoting and harnessing more alternative sources of energy by installing rooftop solar plants. 2. Introduction of more PG and skill-based courses. 3. Development of e-content and e-learning resources. 4. Further improvement in IT infrastructure. 5. For better utilization of sports infrastructure, the introduction of sports-based UG PG courses.