



LAL BHADUR SHASTRI GOVT DEGREE COLLEGE SARASWATINAGAR



Self Study Report 2016
Submitted to

NATIONAL ASSESMENT AND ACREDITATION COUNCIL BENGALURU

Preface

The role of higher education in national development is well established. Since the majority of India lives in villages, the quality and access to higher education is still a major concern in these areas. In order to make India a strong nation, the foundation needs to be laid down at rural level education. Keeping in view this aim, Lal Bahadur Shastari Govt. Degree College Saraswatinagar (Sawra) District Shimla, one of the first colleges to be opened in rural areas, started its journey of catering to the needs of quality higher education of this area, in 1986. It is located in the hills of Himachal Pradesh. The college is administered by Govt. of Himachal Pradesh and affiliated to HP University, Summer Hill Shimla-5.

The college consciously strives to realize its vision, i.e. ***“To impart quality and value based education to the students that empowers them to sift truth from falsehood and to integrate the value of truth into their character”***. The institutional vision is derived from the motto – ***“Satyam Param Dhimahi”*** which literally means *Truth is supreme*. The goal of our institution is to impart education that aims at seeking truth which has to be interpreted as being true to one’s self, being original in thinking and in action; and be an authentic human being.

The range of courses offered by the college are mostly traditional in academic nature but the teaching-learning process includes all types of available latest educational and communication technologies like ICT-enabled classrooms, laboratories and Wi-Fi enabled campus. Besides underlining the pursuit of academic excellence as a worthy goal in itself, the college encourages holistic development of students.

It is our privilege to forward the Self-Study Report (SSR) for the 1st Cycle. The process of the preparation of the Self Study Report has been a collective effort of all the staff members. The process of SSR writing was entrusted to the different Criterion Committees constituted by the college. The final report was reviewed in the Staff Council meetings. The SSR has provided insights into our strengths and weaknesses to explore more opportunities for growth.

EXECUTIVE SUMMARY

CRITERION I: CURRICULAR ASPECTS

LBS Govt. Degree College Saraswatinagar was established in July 1986 in the rugged, hilly terrain to provide quality higher education to the students at their doorstep. Later on with an aim to provide the students with a professional edge, various courses like BCA course, Add-on courses in computer application and in marketing management were introduced.

The institution is affiliated to Himachal Pradesh University and has implemented the Choice Based Credit System (CBCS) under RUSA in letter and spirit from the session 2013-14. The college strictly follows the curriculum, rules for admission, pattern of evaluation as designed by the university and ensures their effective delivery by preparing academic calendar, imparting curriculum through innovative teaching-learning methods such as power point presentations, tutorials, assignments, project works, interactive discussions, seminars and workshops etc. In order to ensure effective operationalization of the curriculum and also to realize the potential of the teachers, the faculty members are encouraged to participate in various orientation and refresher courses organized by the Academic Staff Colleges, seminars and workshops related to higher education intermittently. A few faculty members of the institution are also the members of H.P. University Board of studies.

Feedback for curriculum is also taken from the students through the students' body (CSCA) of the college, Parent Teacher Association and Alumni. Henceforth, the suggestions are forwarded to the Academic Council of the University through Principal and other bodies like HGCTA.

In order to provide a fair chance to the poor and socially disadvantaged students, remedial classes are conducted for them from time to time. Moreover, the institution aims at transforming the students into responsible citizens by inculcating the values of social and community service. For this purpose, the college has three active units of NSS, NCC and Rangers and Rovers. The institution also aims at sensitizing the students towards various environmental issues. Foundation course in Human Right Education, sanctioned by UGC for a period of five years was started in the college the year 2011. Various clubs like Eco Club, Health-Mind Cell, Women Redressal cum Counseling Cell and Red Ribbon Club have been formed to address the significant issues of society, environment, gender equality and physical & mental health.

Criterion II: TEACHING LEARNING AND EVALUATION

The College is fully committed to produce confident students who would be self sufficient to face the challenges of life. We are committed to give them quality education to make them socially conscious human beings. The institution continuously evolves innovative methods of teaching, learning and evaluation.

The college is affiliated to the University of Himachal Pradesh and follows the stated policies of HPU. The college has a website which provides all the information regarding admission procedure, fee structure and academic activities. Transparency is maintained by the various admission committees during admissions. The college follows the admission rules framed by the HPU. Students from the under privileged section of the society such as SC/ST/OBC are granted admission as per the State Govt. Reservation Policy and the roster of HPU.

The college brings out an academic calendar every year as per the guidelines of affiliating university. The teaching plan for each semester is laid out by all departments and is carried out with innovative use of study tools such as power point presentations, computer, internet, field visits and study tours. Regular counseling is provided to weaker students. We have a well equipped library where students can have an access to text books, reference books, magazines, newspapers, e-books and e-journals. Special coaching is also provided to the weak students through remedial classes.

The college follows the syllabi and the examination pattern laid out by the university. As part of the formative education technique- class tests, Mid-term tests and End semester exams are conducted. In order to make learning more learner-centric the students are encouraged to participate in class room workshops/seminars/ presentations etc. The college evaluates the students by means of assignments, presentations, written and oral tests, group discussions and midterm tests.

The college organizes annual sports day, quiz competition, debate and declamation contests for the overall development of the students. The students are encouraged to participate in various co-curricular activities. The college has NSS, NCC and Rangers & Rovers units which organize awareness drives regarding health & hygiene, cleanliness, drug de-addiction, blood donation etc.

The college is endowed with talented and dedicated teachers. Teachers are encouraged to attend various orientation and refresher courses, workshops and seminars to upgrade their knowledge and skills. The recently constituted IQAC has initiated quality improvement measures.

CRITERION III: RESEARCH AND CONSULTANCY

The curriculum framework of the institution is not research oriented. Nevertheless, it makes effort to promote research culture among its faculty as well as students. The institution extends all possible support to facilitate research by faculty and students. Though there is no provision of relaxation in work load for research work yet teachers are duly relieved for attending seminars and conferences. A study leave of two years is also granted for PhD. The institution also ensures timely release of funds as well as timely auditing and submission of fund utilization certificate. They can make exhaustive use of all infrastructural and internet resources along with college library. The researcher can access e-books and e-journals through INFLIBNET.

To nurture research aptitude among students, the teachers organise various seminars, apprise them of latest developments in their subject, arrange educational tours and visits to industries and other research facilities and motivate them to utilize open education platforms such as coursera, swayam etc. The findings of research work is communicated to societies by publishing papers, books, presenting findings in conferences etc. Since the college is primarily a teaching institution, it receives no fund earmarked for research. The faculty is encouraged to submit research proposal to UGC or any other funding agencies for financial support. The students and research scholars are provided full support to access HPU library and visit research laboratories of HPU and other related research institutions. The faculty has done research in local flora, horticulture economy, link between local Devtas and matrix of societies etc that provides new insight into local social developments.

The college faculty deploys its expertise in their respective fields to provide free consultation as and when required by students, staff as well as community. We are fully cognizant of institution's social responsibility and fulfils it by carrying out various extension activities through NSS, NCC, R&R and various other societies and clubs functioning in college. The students learn many social and human values through such activities. The efforts are also made to ensure community participation through reach out activities. The institution solicits

stakeholder perception on quality and overall performance through regular interaction. IQAC has been established for collecting feedback from stakeholders and incorporate suggestions while making decisions to improve quality. We are planning to collaborate with industries and research institutions in near future.

CRITERION IV: INFRASTRUCTURE AND LEARNING RESOURCES

The college has sufficient infrastructure with plenty of green cover to cater to the needs of the existing strength of the students. The college makes the best use of its resources to organize co-curricular and extracurricular activities. Most of the faculty is provided with separate rooms. The spaces have been identified for NCC, NSS, R &R, Placement Cell, Women Cell and other clubs and societies to plan and organize activities. The entire campus is Wi-Fi enabled. The CCTV cameras have been installed for surveillance on the campus.

The college has constituted a campus development and beautification committee. To make the college eco-friendly it has installed solar heating and water harvesting units in the campus. The use of CFL and LED is promoted. The college building fund committee takes care of repair and maintenance of the infrastructural facilities.

The main campus consists of old block and new block. The new block contains of Principal's office, administrative office, staff room, IT lab, seminar Room, 7 laboratories, 3 lecture theaters, 8 class rooms, BCA lab, Add-on lab and the main library. The old block has commerce department, music department, mathematics department, gymnasium, a hall for indoor sports, three class rooms and a canteen. The faculties of arts and commerce have one IT enabled room respectively whereas faculty of science has two IT enabled rooms to facilitate effective class room teaching. The college has boarding facilities for the girl students with 36 rooms that can accommodate 106 students. The college has a spacious and well established library having 10867 books and 18 periodicals and reprographic facilities. Library provides access to e-journals and e-books through INFLIBNET-N-list.

The college has adopted e-governance in administration for disbursing salary, scholarship, to maintain employees record through PIMS and official communication through e-mail with a view to make administration transparent and efficient.

CRITERION V: STUDENT SUPPORT AND PROGRESSION

The institution publishes the college prospectus to provide detailed information about the admission process, rules and regulations of the college and hostel facilities. The admission committees are constituted at the beginning of the new session, to guide and help the students in admission related problems. The tuition fee for the bonafide Himachali girls has been waived off. The academically weak students are assisted with remedial classes to bring them at par with the main stream students . These students can avail of the facility of getting books from the book bank in the college library. The students are encouraged to participate in sports, co-curricular and extracurricular activities . Their achievements are recognized and awarded in annual prize distribution function of the college. In addition to the curriculum, value added/skill based courses are offered to enhance the academic profile and employability of the students.

The welfare of students is looked after by making the provision of various scholarships under different segments. The college has also constituted grievances redressal cell, women grievances redressal cell and anti ragging committee to address students' issues. Primary medical assistance is provided by the college health aid cell and in case of grievous injuries students are assisted to reach the nearby hospital in time. Educational tours and industrial visits are organized to provide exposure to the students in their respective fields.

The college has good sports facilities such as a big playground, a hall for the indoor games and a gymnasium. The college students participate in numbers of inter-college events. The college offers parking and canteen facilities to the students and the staff.

The college has a College Students Central Association elected/ nominated amongst toppers and outstanding volunteers of various clubs and societies. The CSCA assists the college in conducting various activities. There is a good percentage of students' progression to Higher Education and employment but no such data is maintained by the college. The college has the honour of producing a large number of alumni who have excelled as administrators , academicians, army officers, sportspersons , Govt. contractors and innovative horticulturists .

CRITERION VI: GOVERNANCE, LEADERSHIP AND MANAGEMENT

The college is a government run institution and the role of management is taken by the government itself. The Principal is head of the institution. The college believes in decentralized governance. The IQAC, College Advisory Committee and conveners of different

committees apprise the Principal of various important issues from time to time. This provides efficient governance and maintains a congenial environment in the institution. The college promotes participatory leadership and team work culture. Every faculty member is actively involved in allotted committees/ clubs/ societies of the college. The conveners of the Staff Council and other college committees work together with their members and hold meetings to formulate policies and guidelines to be implemented in the college.

The Grievances Redressal Cell and the Anti-ragging Committee look into the issues of the students and take necessary action. The opinions and feedback provided by stakeholders like OSA, PTA and CSCA are given due weightage in decision making. The academic committee looks after efficient implementation of curriculum.

Funds are received from the state government, UGC, PTA and students' fee. Internal check is done through Bursar. The financial management of the college is totally transparent as all major purchases are being undertaken by purchase committee, only after quotations obtained from registered suppliers or through rate contract. The external auditing is done by the govt. auditors for transparent and effective utilization of financial resources. The audit of funds under self financing scheme is done through registered chartered accountant.

CRITERION VII: INNOVATIONS AND BEST PRACTICES

The institution has adopted environment friendly practices and uses innovative and latest techniques in teaching learning process. The NSS, NCC, Rangers & Rovers and eco club of the college, in collaboration with the Forest Department, organize tree plantation drives annually. The other measures include water harvesting, Solar Geyser, proper disposal of e- and hazardous waste and maintaining required green cover in the campus for carbon neutrality. The incandescent lighting is being replaced with CFL and LED. The ICT based teaching has been introduced. Equal opportunity cell has been established in the college to make students aware of their rights. The skill based new courses like BCA, Add-on courses in marketing & management and computer application have been introduced during past five years to strengthen the existing curriculum. Remedial and coaching classes for the weaker section students are given utmost importance. The campus is under CCTV surveillance.

The use of eco friendly methods like rain water harvesting, solar geyser system and sensitizing students towards nation and society are among the best practices of the college. Thus students learn the co-existing nature of self and society so that they can come forward to build healthy, happy and safe society. The institution tries its best to make students aware of prevailing social problems and to develop rational thinking in them .

INSTITUTIONAL SWOC ANALYSIS

Strengths

- Transparent and inclusive admission process.
- Adequate infrastructure
- Good teacher-student ratio.
- Facilities for co-curricular, extracurricular activities.
- Hard working and dedicated staff.
- Library facilities with INFLIBNET, N-LIST membership
- Student-centric learning through participatory approach.
- Emphasis on the promotion of human values to produce well integrated individuals.
- Integration of issues like environment, gender equality human rights etc. in the teaching learning process.
- ICT enabled teaching- learning
- CCTV Surveillance
- Wi-Fi enable campus
- Green and eco-friendly campus having rain water harvesting system, and Solar Geyser unit.
- Skill based certificate courses.
- Hostel facility for girls.
- Community outreach programmes –promoting social responsibility.
- A large number of societies and clubs for social welfare and environment protection like NSS, NCC, R&R, Eco-club, and red ribbon cell, women cell etc.
- Welfare schemes for students and staff.
- Ideal location on national highway surrounded by apple orchards

Weaknesses

- Due to topographic constraints students are totally dependent on public transport. A lot of time of students is consumed in travelling to and from college.
- Lack of residential facility for teaching staff.
- Temporary canteen.
- Lack of campus placement facility.
- No PG courses are offered in the college.
- Limited scope and facility for research.
- Limited consultancy services.
- Vacant posts are not filled in time bound manner by the Govt.
- Dependent on Government for infrastructural development. Availability of funds with college is limited to meet growth demands.

Opportunities

- To increase inter-institutional interaction and establishing more collaborations with Higher Education Institutions and industry.
- Technological up-gradation.
- Setting and exploration of more avenues of research.
- Introducing of more skill based and job oriented courses
- Plenty of land for increasing infrastructure and sports facilities.

Challenges

- Competition with urban institutions.
- Stopping urban migration of students.
- Filling up of the vacant posts.
- Poor band width of internet.
- To increase student strength.
- Manage and maintain continuous back up of electricity supply.

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SECTION B : PREPARATION OF SELF-STUDY REPORT

Profile of the Affiliated / Constituent College

1. Name and Address of the College:

Name :	LAL BHADUR SHASTRI GOVT. DEGREE COLLEGE SARASWATINAGAR (SAWRA)	
Address :	P.O.HATKOTI, TEH.-JUBBAL, DISTT. SHIMLA	
City : SARASWATINAGAR	Pin :171206	State: HIMACHAL PRADESH
Website:	www.lbsgcsnagar.edu.in	

2. For communication:

Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Balwant Singh Chauhan(Off.)	O:01781238149 R: Nil	941815549 3	O:01781238149 R: Nil	gcsnagar25@rediffmail.com
Vice Principal	--	--			
Steering Committee Co-ordinator	PP Chauhan	O:01781238149 R: Nil	94184 70677	O:01781238149 R: Nil	ppchauhan321@gmail.com

3.Status of the Institution:

Affiliated College	Yes
Constituent College	No
Any other (specify	x

4. Type of Institution:

a. By Gender

I	For Men	X
Ii	For Women	x
Iii	Co-education	✓

b. By Shift

I	Regular	✓
Ii	Day	✓
Iii	Evening	X

5. It is a recognized minority institution?

Yes

No

X

✓

if yes specify the minority status (Religious/linguistic/ any other) and provide

documentary evidence.

Nil

6. Sources of funding:

Government	✓
Grant-in-aid	X
Self-financing	X
Any other	X

7. a. Date of establishment of the college: ...01/07/ 1986 (dd/mm/yyyy)

b. University to which the college is affiliated /or which governs the college (If it is a constituent college)

HP University Summer Hill Shimla-5

c. Details of UGC recognition:

Under Section	Date, Month & Year (dd-mm-yyyy)	Remarks(If any)
i. 2 (f)	02/05/1991	
ii. 12 (B)	02/05/1991	

(Enclose the Certificate of recognition u/s 2 (f) and 12 (B) of the UGC Act). **Annexure-1**

d. Details of recognition/approval by statutory/regulatory bodies other than UGC: (AICTE, NCTE, MCI, DCI, PCI, RCI etc.): **Not Applicable**

Under Section/ clause	Recognition/Approval details Institution/Department Programme	Day, Month and Year (dd-mm-yyyy)	Validity	Remarks
i.	Nil			
ii.	Nil			
iii.	Nil			
Iv	Nil			

(Enclose the recognition/approval letter)

8. Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?

Yes

✓

No

x

If yes, has the College applied for availing the autonomous status?

Yes

No

9. Is the college recognized?

a. by UGC as a College with Potential for Excellence (CPE)?

Yes

No

If yes, date of recognition:NIL..... (dd/mm/yyyy)

b. for its performance by any other governmental agency?

Yes

No

If yes, Name of the agencyNA..... and

Date of recognition:NIL..... (dd/mm/yyyy)

10. Location of the campus and area in sq.mts:

Location *	Rural , Hilly Area
Campus area in sq. mts.	65,860 sq .mts.
Built up area in sq. mts	6,268 sq. mts.

(* Urban, Semi-urban, Rural, Tribal, Hilly Area, Any others specify) Annexure-2

11. Facilities available on the campus (Tick the available facility and provide numbers or other details at appropriate places) or in case the institute has an agreement with other agencies in using any of the listed facilities provide information on the facilities covered under the agreement.

- **Auditorium;** Nil
 - seminar complex with infrastructural facilities: one seminar room with desktop, LCD Projector, visualizer, Sound system and sitting capacity of 50 (fifty members)

• **Sports facilities:**

Play ground	250m x 105 m with a newly constructed pavilion. The play ground is in the process of construction and will provide facility of 400m track, football Field, volley ball field, badminton court, Kabaddi and Kho-Kho field. Boxing ring is also installed in the campus.
Swimming pool	Nil
Gymnasium	Yes , With 12 Channels having all facilities together

• **Hostel**

* **Boys' hostel**

- i. Number of hostels NIL
- ii. Number of inmates NA
- iii. Facilities (mention available facilities) NA

* **Girls' hostel**

- i. Number of hostels **One**
- ii. Number of inmates **35**
- iii. Facilities (mention available facilities)

- Rooms furnished with cot, almirah, chair and study table.
- Common room with newspapers, TV, Carrom Board, Chess and Table Tennis facilities.
- A small collection of books exclusively for boarders
- Solar geyser system for warm water.
- Volley ball and Kabaddi field nearby the hostel.
- Hostel mess is run on cooperative basis with no profit no loss.
- Constant supply of safe drinking water through Aquaguard.

* **Working women's hostel**

- i. Number of inmates Nil
- ii. Facilities (mention available facilities) Nil

• **Residential facilities for teaching and non-teaching staff (give numbers Available — cadre wise)**

- Principal Residence: **01**
- Warden residence: **01**
- Non Teaching Staff **12**

• **Cafeteria** **Yes**

• **Health centre**

First aid, Inpatient, Outpatient, Emergency care facility, Ambulance.....

- A health aid room has been set up in the college with first aid facility.
- The Primary Health centre is only 500 m away from campus for emergency cases.
- Ambulance service 108 of State Govt. is available round the clock.

• **Health centre staff –**

Qualified doctor Full time Part-time

Qualified Nurse Full time Part-time

• **Facilities like banking, post office, book shops**

- A branch of SBI is located at the entrance of college and a branch of State Co-operative bank is hardly 200 m away.
 - Post office is available in the market.
 - Book shop at the entry to campus.
- **Transport facilities to cater to the needs of students and staff**
 - Buses provided by HRTC
 - **Animal house**
 - Nil
 - **Biological waste disposal**
 - Generally dumped in the pits on the campus.
 - **Generator or other facility for management/regulation of electricity and voltage**
 - Two transformers of 250 kVA & 100 kVA have been installed in the campus. One for main campus and other for Girls Hostel.
 - Back up for short duration is available from the storage Dry cell battery having capacity of 3kVA.
 - **Solid waste management facility**
 - Dustbins have been placed at various places on the college campus to collect the solid waste and waste is dumped at proper places with proper care to avoid water contamination and environmental pollution.
 - **Waste water management**
 - Nil
 - **Water harvesting**
 - Yes, the rain water of main block is harvested in a water tank.

12. Details of programmes offered by the college (Give data for current academic year)

Sr. No.	Programme Level	Name of the Programme/ Course	Duration	Entry Qualification	Medium of instruction	Sanctioned/ approved Student strength	No. of Students Admitted
1	Under-Graduate	Degree Course	3 Years	10+2	Both Hindi & English	80 per Major /Minor Subject	638
2	Post-Graduate	Nil	---	----	--	----	--
3	Integrated Programmes	Nil	--	-----	----	----	---
4	PG	Nil	--	----	--	----	-
5	M.Phil.	Nil	-	--	-	-	-
6	Ph.D	Nil	--	-		-	-
7	Certificate	Computer	6 Months	10+2	English	60	33

	Courses	Application Marketing & Mgt .	6 Months	10+2	Both Hindi & English	60	25
8	Diploma	Computer Applications	6 Months	Certificate Course	English	60	14
		Marketing & Mgt.	6 Months	Certificate Course	Both Hindi & English	60	3
	Advance Diploma	Computer Applications	6 Months	Diploma in Course	English	60	3
		Marketing & Mgt.	6 Months	Diploma in Course	Both Hindi & English	60	4
9	PG Diploma	. Nil					
10	Any Other (specify and						

13. Does the college offer self-financed Programmes?

Yes

No

If yes, how many?

- Three . BCA, Computer Application and Marketing & Management

14. New programmes introduced in the college during the last five years if any?

Yes	✓	No	x	Number	Three(03)
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15. List the departments: (respond if applicable only and do not list facilities like Library, Physical Education as departments, unless they are also offering academic degree awarding programmes. Similarly, do not list the departments offering common compulsory subjects for all the programmes like English, regional languages etc.)

Faculty	Departments (eg. Physics, Botany, History etc.)	UG	PG	Research
Science	Physics, Chemistry , Botany , Zoology, Mathematics	Yes	Nil	Nil
Arts	English. Hindi, Sanskrit, History, Political Science, Public	Yes	Nil	Nil

	Administration, Economics, Geography, Music (V &I), Philosophy, Mathematics and Physical Education			
Commerce	Commerce	Yes	Nil	Nil
Any Other (Specify)	BCA	Yes	Nil	Nil

16. Number of Programmes offered under (Programme means a degree course like BA, B.Sc., MA, M. Com.)

A	annual system	Nil
B	semester system	04
C	trimester system	Nil

17. Number of Programmes with

a	Choice Based Credit System	04 UG courses
b	Inter/Multidisciplinary Approach	All courses
c	Any other (specify and provide details)	None

18. Does the college offer UG and/or PG programmes in Teacher Education?

Yes No

If yes,

a. **Year of Introduction of the programme(s)...** NA..... (dd/mm/yyyy)

and number of batches that completed the programme

b. **NCTE recognition details (if applicable):** NIL

Notification No.:NA.....

Date: NA..... (dd/mm/yyyy)

Validity:..... NA.....

c. **Is the institution opting for assessment and accreditation of Teacher Education Programme separately?**

Yes

No

19. Does the college offer UG or PG programme in Physical Education?

Yes

No

If yes,

a. Year of Introduction of the programme(s).....Nil..... (dd/mm/yyyy)
and number of batches that completed the programme

- **However Physical Education is taught as a Subject in the College**

b. NCTE recognition details (if applicable)

Nil

Notification No.:

NA

Date:

Nil... (dd/mm/yyyy)

Validity:

Nil

c. Is the institution opting for assessment and accreditation of Physical Education Programme separately?

Yes

No

20. Number of teaching and non-teaching positions in the Institution

Positions	Teaching faculty						Non-teaching staff		Technical staff	
	Professor		Associate Professor		Assistant Professor		M	F	M	F
	M	F	M	F	M	F				
Sanctioned by the UGC / University / State Government <i>Recruited</i>	0	0	3	1	9	5	7	8	4	0
<i>Yet to recruit</i>	0	0	0	0	05		04		04	
Sanctioned by the Management/ society or other authorized bodies <i>Recruited</i>	0	0	0	0	2	0	0	0	0	0
<i>Yet to recruit</i>	0	0	0	0	0	0	0	0	0	0

M-Male

F-Female

21. Qualifications of the teaching staff:

Highest qualification	Professor		Associate Professor		Assistant Professor		Total
	M	F	M	F	M	F	
Permanent teachers							
D.Sc./D.Litt.	0	0	0	0	0	0	0
Ph.D.	0	0	1	1	3	3	8
M.Phil.	0	0	2	0	4	1	7
PG	0	0	0	0	1	2	3
Temporary teachers							
Ph.D.	0	0	0	0	0	0	0
M. Phil.	0	0	0	0	0	0	0
PG	0	0	0	0	2	0	2
Part-time teachers							
Ph.D.	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0
PG	0	0	0	0	2	0	2

22.

NIL

Number of Visiting Faculty /Guest Faculty engaged with the College.

23. Furnish the number of the students admitted to the college during the last four Academic years.

Categories	Year 1 2012-13		Year 2 2013-14		Year 3 2014-15		Year 4 2015-16		Year 5 2016-17	
	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female
SC	77	97	66	112	64	89	88	112	127	135
ST	00	00	00	01	01	02	1	1	0	0
OBC	00	00	01	01	01	01	3	0	02	01
General	133	225	120	193	143	195	137	193	155	218
Others	00	00	00	00	00	00	00	00	00	00

24. Details on students enrollment in the college during the current academic year:

Type of students	UG	PG	M. Phil.	Ph.D.	Total
Students from the same state where the college is located	638	0	0	0	638
Students from other states of		0	0	0	0

India					
NRI students	0	0	0	0	0
Foreign students	0	0	0	0	0

25. Dropout rate in UG and PG (average of the last two batches)

UG PG

26. Unit Cost of Education

(Unit cost = total annual recurring expenditure (actual) divided by total number of students enrolled)

(a) Including the salary component Rs.

(b) Excluding the salary component Rs.

27. Does the college offer any programme/s in distance education mode (DEP)?

Yes No

If yes,

a) is it a registered centre for offering distance education programmes of another University

Yes No

b) Name of the University which has granted such registration.

c) Number of programmes offered

d) Programmes carry the recognition of the Distance Education Council.

Yes No

28. Provide Teacher-student ratio for each of the programme/course offered:

Sr.No	Course offered by department	Teacher Student Ratio
1	Botany [B.Sc. (Major)]	1:8
2	Chemistry [B.Sc. (Major)]	1:10
3	Physics [B.Sc. (Major)] }	Nil
4	Mathematics[B.A./ B.Sc. (Major)]	1:13
5	Zoology(M) [B.Sc. (Major)]	1:5

6	English [B.A.(Major)]	1:6
7	Economics [B.A.(Major)]	1:32
8	Geography [B.A.(Major)]	1:5
9	Hindi [B.A.(Major)]	1:38
10	History [B.A.(Major)]	1:63
11	Music (V) [B.A.(Major)]	Nil
12	Music(I) [B.A.(Major)]	Nil
13	Philosophy [B.A.(Major)]	Nil
14	Physical Education [B.A.(Major)]	1:5
15	Political Science [B.A.(Major)]	1:101
16	Public Administration [B.A.(Major)]	1:6
17	Sanskrit [B.A.(Major)]	Nil
18	Commerce [B.Com. Programme]	1:33
19	BCA	1:10

Students teachers ratio from session 2016-17 onwards after introduction of new CBCS (RUSA) by H.P. University as approved by UGC , hence now offering following programmes:

Sr. .No	Course offered by department	Teacher Student Ratio
1	B.Sc. Life Sciences	1:7
2	B.Sc. Physical Sciences	1:4
3	Commerce	1:21
4	BA Programme	1:17
5	BCA	1:10

29. Is the college applying for

Accreditation : Cycle 1 Cycle 2 X Cycle 3 X Cycle 4 X

Re-Assessment: NO

(Cycle 1 refers to first accreditation and Cycle 2, Cycle 3 and Cycle 4 refers to reaccreditation)

30. Date of accreditation* (applicable for Cycle 2, Cycle 3, Cycle 4 and re-assessment only)

Cycle 1: NA (dd/mm/yyyy) Accreditation Outcome/Result Nil

Cycle 2: ... NA (dd/mm/yyyy) Accreditation Outcome/Result: Nil

Cycle 3: ... NA (dd/mm/yyyy) Accreditation Outcome/Result: Nil.

* *Kindly enclose copy of accreditation certificate(s) and peer team report(s) as an annexure.*

31. Number of working days during the last academic year.

288

32. Number of teaching days during the last academic year

168

(Teaching days means days on which lectures were engaged excluding the examination days)

33. Date of establishment of Internal Quality Assurance Cell (IQAC)

IQAC 2013..... (dd/mm/yyyy)

34. Details regarding submission of Annual Quality Assurance Reports (AQAR) to NAAC.

AQAR (i) ...Nil..... (dd/mm/yyyy)

AQAR (ii) ...Nil..... (dd/mm/yyyy)

AQAR (iii)Nil..... (dd/mm/yyyy)

AQAR (iv)Nil..... (dd/mm/yyyy)

35. Any other relevant data (not covered above) the college would like to include. (Do not include explanatory/descriptive information)

- Nil

CRITERIA WISE ANALYTICAL REPORT

CRITERION I – CURRICULAR ASPECTS

1.1 Curriculum Planning and Implementation

1.1.1 State the vision, mission and objectives of the institution, and describe how these are communicated to the students, teachers, staff and other stakeholders.

This college was established in July 1986 in a tough hilly terrain of Himachal Pradesh to cater to the higher educational needs of the people of this area. This college was opened with the aim of providing education to the students at their doorstep, enabling them to acquire Higher Education with professional skills and confidence to face the world.

Vision: “ *To impart quality and value based education that empowers students to sift truth from falsehood and to integrate the value of truth into their character*”

This institutional vision is derived from the motto – “**Stayam Param Dhimahi**” which literally means *Truth is supreme*. The institution aims at providing a distinct environment of excellence in education and inculcating in them human values like truthfulness, honesty, hard work, character building, capacity building and social commitment. Thus the institution aims at enhancing the skills and holistic development of the personality of the students.

Mission:

- To provide quality higher education to the students residing at this tough hilly terrain and to make them fit for global society.
- To provide a fair chance to both the genders, poor and socially disadvantaged to attain knowledge.
- To enable students to acquire various professional skills in order to increase the chances of their employability.
- To focus on the development of personality of students through curricular and extracurricular activities.
- To sensitize the students towards various social concerns, human rights, gender issues and environmental issues.

Objectives:

Thus the main objectives of the institution are: -

- To provide equal opportunities for both genders.
- To educate students of all sections of society.
- To provide quality higher education to students of this rural area at their doorstep.
- To transform the students into responsible citizens by ensuring the holistic development of the personality of the students.
- To develop the habit of personal cleanliness and cleanliness of surroundings.
- To inculcate basic virtues like sincerity, compassion, humility, co-operation, fair-play, self-reliance and truthfulness.

Communication:

This vision, mission and objectives of the institution are communicated mainly through Students Advisory Committee to College Students Central Association (CSCA). Regular meetings of the advisory committee are held to discuss various issues related to the objectives of the institution. The decisions thus taken are communicated to the students through notices on the Notice Board, classroom announcements, meetings with office bearers and members of CSCA. The vision and mission of the institution are communicated to the students through prospectus, college magazine, and address note of the Principal to the freshers and during orientation programmes for the new comers.

1.1.2. How does the institution develop and deploy action plans for effective implementation of the curriculum? Give details of the process and substantiate through specific example(s).

In order to develop action plans for effective implementation of the curriculum, the following committees are formed:

Prospectus committee: Prospectus committee is framed at the end of each academic session to plan the printing of prospectus, the admission schedule and academic calendar mentioning the academic activities of the next session.

Academic Committee: At the onset of each academic session the meeting of staff council is called by Academic Committee. Each department is asked to plan its semester – wise academic schedule which clearly states the number of working days allocated to various topics and unit – wise distribution of the syllabus to be tested in class tests and terminal examinations. Time table is also framed in consultation with time table committee. Keeping in line with the

requirements of RUSA, the teachers impart the curriculum through innovative teaching methods such as Tutorials, Power point Presentations, Assignments, and Interactive discussions, Seminars, Workshops and Computer education.

Library Committee: The library committee recommends the purchase of new books for each semester. With introduction of CBCS, the new books for each subject have been added during past three years.

1.1.3. What type of support (procedural and practical) do the teachers receive (from the University and/ or institution) for effectively translating the curriculum and improving teaching practices?

This college is affiliated to Himachal Pradesh University; therefore it follows the curriculum designed by the university. The university and the institution provide both procedural and practical support to translate the curriculum and to improve the quality of teaching.

Procedural & Practical Support from University:

- The curriculum is framed by the University.
- The rules for admission and reservation policy are decided by HP University/ HP Govt.
- The University decides the pattern of evaluation, i.e., the weightage given to internal and End semester examination.
- The broader academic calendar is finalized by the university that specifies the duration of the semester, the details of admission, the date of commencement of the semester, the end of semester exam and the details of evaluation.
- The university UGC- ASC conducts Refresher Courses, Orientation Programmes, Faculty training programmes to update the faculty members of the latest trends and changes in curriculum.

Support from Institution:

The institution believes in providing opportunities to the teachers to realize their potentials and update their knowledge.

- The college encourages teachers to participate in the orientation and refreshers courses organized by the Academic Staff Colleges.

- Teachers are encouraged to participate in various workshops, seminars and other faculty development programmes by granting special duty leaves.
- The college provides various latest teaching and reference materials to teachers like computers, internet facilities, projector, journals and magazines.
- Inputs received from university are communicated to the teachers.
- The faculty members are encouraged for any interaction and to share the concerns they have.

1.1.4. Specify the initiatives taken up or contribution made by the institution for effective curriculum delivery and transaction on the Curriculum provided by the affiliating University or other statutory agency.

The institution makes special efforts to effectively implement the curriculum designed by Himachal Pradesh University.

- The effective curriculum delivery is ensured by preparing academic calendar.
- At the outset of the academic session, an orientation session for the new comers is held in the college hall. The Principal addresses the students to convey the components of newly introduced CBCS under RUSA. The queries of the students are answered by the teachers.
- The time table is framed so as to allow maximum flexibility and free choice to the students in order to equip them for life.
- Teachers are encouraged and trained to make use of modern technological resources like OHP, internet and LCD projectors to make the lectures innovative and effective.
- Teachers organize tutorials, discussions, seminars and workshops for students on the topics related to the curriculum.
- The Principal holds regular meetings with heads of departments to discuss and review the effective implementation of the curriculum.
- Field visits and educational tours are organized.

1.1.5. How does the institution network and interact with beneficiaries such as industry, research bodies and the university in effective operationalization of the curriculum?

The institution makes efforts to ensure effective operationalization of the curriculum.

Three members of the staff are also the members of the Board of Studies, H.P. University.

- Faculty members are encouraged to visit and interact with their counterparts at the university in order to keep themselves abreast of the latest trends in their subjects.
- Faculty members are encouraged to participate in the seminars and workshops related to their subjects which helps in enriching their knowledge and thereby in effective operationalization of the curriculum.
- The Career Guidance Cell facilitates awareness lectures and workshops.
- Students are mobilized to participate in seminars and workshops. They are also given assignments and project work.
- Members of the faculty are encouraged to participate in research activities to enhance their research capabilities.

1.1.6. What are the contributions of the institution and/ or its staff members to the development of the curriculum by the University? (Number of staff members/ departments represented on the board of studies, student feedback, teacher feedback, stakeholder feedback provided specific suggestions etc.

Three faculty members participated in the meeting organized by Himachal Pradesh University as members of Board of Studies for re-framing and re-designing of syllabi under new CBCS under RUSA.

Sr. No	Name of faculty	Subject
1	Dr. Poonam Mehta	Philosophy
2	Dr. Rohit Mokta	Music
3	Dr. Surinder Singh	Economics

- The members of the faculty regularly discuss among themselves, with Principal and with students the relevance of the curriculum and forward their suggestions to the Academic Council of the University through Principal and other bodies like HGCTA.
- The student feedback is mainly ensured by the college with its long-established practice of maintaining open communication with students by the Principal and teachers throughout the academic session. The CSCA also acts as a democratic voice for the student body.
 - A suggestion box kept at entrance encourages students to provide feedback on college resources and functioning .
 - Feedback is also received during PTA and OSA meetings.

1.1.7. Does the institution develop curriculum for any of the courses offered (other than those under the purview of the affiliating university) by it? If 'yes' give details on the process ('Needs Assessment', design, development and planning) and the courses for which the curriculum has been developed.

Being an affiliated college of H.P. university, the college does not have the freedom to frame its own curriculum. However, the college helps the university in framing of the curriculum and provides inputs for revision of syllabi. Some faculty members are actively involved in the formulation of syllabi and development of curriculum as members of the Board of Studies pertaining to their respective subjects. However, the college offers two Add-on courses in Computer Application and Marketing Management respectively. The syllabi for these courses is designed and developed by the institution in the following manner:

- Including those components in the syllabi which are basic and vital to meet the global challenges.
- Considering and comparing the syllabi offered by other institution for the same courses.
- Getting the syllabi approved by HP University.

1.1.8. How does institution analyze/ ensure that the stated objectives of curriculum are achieved in the course of implementation?

In the newly introduced RUSA system, the institution ensures the achievement of the objective of the curriculum in the following ways:

- Conducting tutorials, interactive discussions, and seminars in the classrooms and giving assignments to the students. As per directive of the committee, guidelines are issued to teachers providing a time frame to cover the syllabus and its internal assessment component.
- **CCA (Continuous Comprehensive Assessment) of students:** – Internal Assessment is given to the students on the basis of assignments, seminars, class tests, quiz and projects etc. Carrying out continuous evaluation of the students, 50% of total marks are awarded by CCA. However weightage for CCA has been reduced to 30% from session 2015-16 and 20% for Sciences from the session 2016-17 by H.P. University.

- **Mid Term 1 and Mid Term 2 Examination:** – After eight weeks of teaching session, Mid Term-1 and after sixteen weeks, Mid Term-2 is conducted. Weightage given to each Mid Term is 15% (Total – 30%). However, from the session 2015-16, the Mid Term Exam for the ongoing 1st semester and other forthcoming semesters is reduced to one by HP University in order to increase the number of teaching days. The weightage to the Mid Term exam for Humanities and Commerce is 15% and 10% for Sciences from session 2016-17.
- Monitoring regularity in attendance, students are assigned marks for their attendance out of 5 marks. The minimum percentage of attendance required is 75%.
- Departments are well equipped with adequate facilities to conduct practicals.
- Reviewing the progress of the syllabus through monthly meeting with Principal and Academic committee.
- Reviewing the examination results.
- Conducting remedial classes for the weaker section.
- Parents – Teachers meetings are organized and parents are encouraged to communicate freely with the teachers for the betterment of their wards.
- Monthly record of students' attendance is mandatorily submitted in the office and communicated to students in the class.
- The result status of the institution is better than the university results.

1.2 Academic Flexibility

1.2.1 Specifying the goals and objectives give details of the certificate/ diploma/ skill development courses etc., offered by the institution.

With an aim to develop various skills of students required to meet the contemporary challenges and to increase job opportunities for them, the college offers following courses:

1. **BCA course** – The college runs full-fledged self financed BCA Degree Course. This course was started from the academic session 2011. This course aims not only at imparting IT education to the students but also at increasing their employability opportunities.

2. Add-on course in Computer Application– This course was started in year 2011. From 2011 to 2013, it was a self financed course, in March 2013, the college received seed money of Rs. 9, 00,000 (Rs. Nine Lac only) from the UGC for the course.

3. Add- on course in Marketing Management – This course was started in the year 2013. The college received seed amount of Rs. 6,30, 000 (Rs. Six Lac thirty thousand only) from the UGC to start this course from the session 2013 – 14. Add on course in Marketing Management also offers certificate course, Diploma course and Advance Diploma course. The college runs this career oriented course to inculcate the skills of entrepreneurship among the students so that they become competent to cope up with the demands and challenges of the globalization and privatization.

4. Foundation course in Human Rights – This course was sanctioned by UGC to the college in the year 2011 for a period of 5 years. The first batch of students successfully completed the Foundation Course in 2012. UGC granted a sum of Rs. 2, 35, 000 (Rs. Two Lac Thirty Five thousand only) to the institution for this course. This value oriented course aims to promote dignity, tolerance and peace by educating individual & groups to respect, defend and advocate for their rights. The institution is planning to apply to UGC for granting Certificate Course in Human Rights to institution, if the scheme is continued by UGC.

5. Ability enhancement Courses: Under new guidelines of CBCS, it is mandatory for all the students to complete a minimum of two ability enhancement courses like EVS and MIL.

6. Skill Enhancement Courses: From the current session subject specific skill development courses approved by University are being offered by the college in various subjects. Beside this the students can do certificate course in NSS, NCC and Rangers & Rovers.

1.2.2. Does the institution offer programmes that facilitate twinning/ dual degree? If ‘yes’, give details.

The College does not offer any programme that facilitates twin degree as it is an affiliated institution of the Himachal Pradesh University Shimla and the university has no such provision

so far. However, the Add-on courses in Computer Application and Marketing Management can be studied along with the regular bachelor degree courses.

1.2.3. Give details on the various institutional provisions with the reference to academic flexibility and how it has been helpful to students in terms of skills development, academic mobility, progression to higher studies and improved potential for employability. Issues may cover the following and beyond:

With the goal to bring reforms in Higher Education, to develop thinking and analytical ability of the students and to equip them with necessary skills, the Govt. of Himachal Pradesh introduced ‘Choice Based Credit System’ (CBCS) under RUSA in the colleges of the state from the session 2013- 14. The college has effectively implemented the semester system.

- **Range of core/ Elective courses offered by the University and those opted by the College:** -HP University offers Core/ Elective Courses in Social Sciences/ Humanities/ Arts subjects, Fine Arts/ Applied Social science Groups, Languages, Sciences/ Physical Sciences and Commerce/ Management. This institution offers a total of 7 core and elective courses in Social Sciences, 2 in Fine Arts and Applied Social Sciences , 3 in Language , 5 in Science and one each in Commerce and IT.

Sr. No	Group	No of Courses offered	Subjects
1	Social Sciences	7	History, Political Science, Public Administration, Economics, Geography, Philosophy, Physical Education
2	Fine Arts and Applied Social Sciences	3	Music(V &I), Mathematics
3	Languages	3	English. Hindi, Sanskrit
4	Science	5	Physics, Chemistry , Botany , Zoology, Mathematics
5	Commerce	1	Commerce
6	IT Based	1	BCA

- **Choice Based Credit System and Range of Options from session 2013 -14 to 2015-16:** - The range of subject options has increased for the students in the new CBCS under RUSA. The students are granted freedom to choose any one of

the courses offered in the institution as the major course and two of the courses as minor courses subject to the availability of the seats. The institution tries to offer maximum freedom to students to opt for the courses subject to the availability of the faculty members and number of sanctioned posts in the institution.

In addition to major and minor courses, following courses are also offered in the institution –

Sr. No	Course Type	Name of Course
1	Compulsory Courses	Hindi, Sanskrit, English, Indian Constitution, History of Himachal Pradesh, Geography of Himachal Pradesh, Environmental Studies (E.V.S).
2	Skill Based Courses	English, Hindi, Sanskrit, Computer language
3	General Interest and Hobby Courses	Music, Computer Application, Psychoactive Plants and Society. The institution is also planning to increase number of Compulsory Courses and Skill based Courses in future.

- **Credit transfer and accumulation facility** – The Choice Based Credit System implemented in this institution, permits of Credit transfer and accumulation.

The method of Credit accumulation is as follows: -

Sr. No.	Course Component	Number of Courses		Credits per Course	Total Credits	
		Minimum	Maximum		Minimum	Maximum
1.	Compulsory Courses and Skill Based Courses	3	6	3	9	18
2.	Core Courses	14		04	56	
3.	Elective Courses	10	13	04	40	52 or more
4.	General	01	03	1 to 3	01	09

	Interest and Hobby Courses					
	Total	28	36	1 to 4 (variable)	106	135 or more

- **Choice Based Credit System and Range of Options from session 2016-17:** The courses offered and credit system by the institution from this session as per new guidelines of CBCS are as followings:

Sr. .No	Programme	Course offered by Institution
1	B.Sc. Life Sciences	Botany , Chemistry , Zoology
2	B.Sc. Physical Sciences	Chemistry, Physics, Mathematics
3	B.Com. Commerce	
4	BA Programme	History, Political Science, Public Administration, Economics, Physical Education , Geography, Philosophy, Music (V&I) , Hindi, English and Sanskrit
5	BCA Programme	

Details of Courses Under Undergraduate (BA/ B.Com.)

Course	Credits	
	Paper + Practical	Paper + Tutorial
I. Core Course (6 Credits) (12 Papers)		
Two papers – English Two papers – Hindi/MIL Four papers – Discipline 1. Four papers – Discipline 2.	12X4= 48	12X5=60
Core Course Practical / Tutorial* (12 Practical)		
04 Courses from each of the 03 Disciplines of choice	12X2=24	12X1=12
II. Elective Course (6 Credits) (6 Papers)		
Two papers- Discipline 1 specific Two papers- Discipline 2 specific Two papers- Inter disciplinary Two papers from each discipline of choice and two papers of interdisciplinary nature.	6x4=24	6X5=30
Elective Course Practical / Tutorials* (6		

Practical / Tutorials*)		
Two papers- Discipline 1 specific Two papers- Discipline 2 specific Two papers- Generic (Inter disciplinary) Two papers from each discipline of choice including papers of interdisciplinary nature. • Optional Dissertation or project work in place of one elective paper (6 credits) in 6th Semester	6 X 2=12	6X1=6
III. Ability Enhancement Courses		
1. Ability Enhancement Compulsory Courses (AECC) (2 Papers of 4 credits each)	2 X 4=8	2X4=8
<ul style="list-style-type: none"> • Environmental Science • English/Hindi/MIL communication 		
2. Skill Enhancement Courses (SEC) (4 Papers of 4 credits each)	4 X 4=16	4 X 4=16
	Total credit= 132	Total credit= 132

Institute should evolve a system/policy about ECA/ General interest/Hobby/Sports/NCC /NSS related courses on its own.

*wherever there is practical there will be no tutorials and vice –versa

Details of Courses Under Undergraduate (B.Sc.)

Course	Credits	
	Theory + Practical	Theory + Tutorial
I. Core Course (6 Credits) (12 Papers)		
04 Courses from each of the 03 disciplines of choice	12X4= 48	12X5=60
Core Course Practical / Tutorial* (12 Practical/ Tutorials*)		
04 Courses from each of the 03 Disciplines of choice	12X2=24	12X1=12
II. Elective Course (6 Credits) (6 Papers)		
Two papers from each discipline of choice including paper of interdisciplinary nature	6x4=24	6X5=30
Elective Course Practical / Tutorials* (6 Practical / Tutorials*)		

Two Papers from each discipline of choice including paper of interdisciplinary nature <ul style="list-style-type: none"> • Optional Dissertation or project work in place of one Discipline elective paper (6credits) in 6th Semester 	6 X 2=12	6X1=6
III. Ability Enhancement Courses		
1. Ability Enhancement Compulsory Courses (AECC) (2 Papers of 4 credits each) <ul style="list-style-type: none"> • Environmental Science • English/Hindi/MIL communication 	2 X 4=8	2X4=8
2. Skill Enhancement Courses (SEC) (4 Papers of 4 credits each)	4 X 4=16	4 X 4=16
	Total credit= 132	Total credit= 132

Institute should evolve a system/policy about ECA/ General interest/Hobby/Sports /NCC/NSS/related courses on its own.

*wherever there is practical there will be no tutorials and vice –versa

- **Lateral and Vertical mobility with and across programmes and courses:** - Lateral Mobility is not allowed by the affiliating University. Vertical mobility is allowed from one college to another.
- **Enrichment courses:** - The institute offers the following enrichment courses:

Sr. No	Name of Enrichment Course	Subjects
1	Skill Enhancement Courses	English, Hindi and Sanskrit
2	Add –on Courses	Computer Application and Marketing & Management
3	Foundation Course	Human Rights.

1.2.4. Does the institution offer self – financed programmes? If ‘yes’, list them and indicate how they differ from other programmes, with reference to admission, curriculum, fee structure, teacher qualification, salary etc.

The Institution offers following self financed Programmes:

- BCA Degree Course.
- Add-on Course in Computer Application.
- Add- on course in Marketing Management.

The admission to BCA degree course is based on merit in the qualifying exam. 10+2. The admission to Add-on courses is from the students admitted to the first year.

The curriculum for BCA is designed by the university, whereas the curriculum for Add – on courses is designed by the institution and approved by the affiliating University.

Table: Fee detail of Self financing courses.

Sr. No	Name of Course	Fee
1	BCA	Rs.12,500/- pa
2	Computer application	Rs.3,000/-pa
3	Marketing & management	Rs.3,000/-pa

Eligibility criteria for the above mentioned courses is strictly controlled by the norms prescribed by the UGC and State Higher Education Department. Remuneration to the faculty is given on period basis as fixed by the HPU/ HP Government.

1.2.5. Does the college provide additional programmes, relevant to regional and global employment markets? If ‘Yes’ provide details of such programme and the beneficiaries.

The college effectively provides additional skill oriented programmes relevant to regional and global employment markets which are as follows:

- a) BCA Degree Course.
- b) Add- on Course in Computer Applications.
- c) Add- on Course in Marketing & Management.
- d) Ability enhancement course in English, Hindi and Sanskrit.

The College also provides career counseling to the students through its career counseling cell. Students are made aware of job opportunities available in various fields.

1.3. Curriculum Enrichment

1.3.1. Describe the efforts made by the institution to supplement the University’s Curriculum to ensure that the academic programmes and institution’s goals and objectives are integrated?

Following efforts are made by the institution to supplement the universities curriculum to ensure that the academic programmes and the institution's goals and objectives are integrated:

- Apart from the books prescribed by the university, teachers consult other complementary materials such as new books on their respective subjects, journals, magazines and information available on internet etc.
- Teachers update students on current affairs and try to relate the topics of the syllabus with the concrete social issues in order to develop a better understanding of the subjects.
- The college has a voluminous and spacious library to cater to the educational needs of both students and staff. This college is also a member of Inflightnet Ahmedabad.
- Qualitative Teaching – Learning methods are used with the help of computers and internet. For this purpose, 3 well equipped computer laboratories and 4 smart class rooms are available.
- Seminars, workshops and interactive discussions are conducted by Academic Committee and various subject societies and clubs.
- In order to imbibe the moral values, cultural values and professional ethics in the students, workshops on personality development and other extension activities are conducted.
- Students are encouraged to participate in various innovative projects.
- Remedial classes are conducted to help the weaker students.
- The NSS, NCC and Rangers and Rovers wings of the college sensitize students and spread awareness by organizing camps, rallies etc. on issues such as female foeticide, prevention of child labour, blood donation, tree plantation and Swachh Bharat Abhiyan etc.
- Various societies and clubs like eco club, women redressal cum counseling cell, health – mind cell, red ribbon club make students aware of significant issues of environment and greening activities, gender equality and physical and mental health etc.

- The college offers various vocational courses to the students to develop their professional skills.

1.3.2. What are the efforts made by the institution to enrich and organize the curriculum to enhance the experiences of the students so as to cope with the needs of the dynamic employment market?

Although the institution has very limited freedom to modify the curriculum, yet the institution tries to enrich and organize the same in order to cater to needs of the dynamic employment market.

- The faculty members of the institution who are on the Board of Studies play an important role in formulating and enriching the curriculum.
- The college has a career counseling cell. Students are provided ample information about job opportunities available to them in various fields.
- The students are encouraged to make queries, to participate in interactive session, seminars, workshops and group discussions etc.
- Teachers also often use power point presentations for teaching along with the traditional methods to enhance the interest in learning.
- The college has a well-stocked library with extra books and reference books beyond the prescribed syllabi .
- The college also offers additional skill oriented programmes which include BCA and Add – on Courses in Computer Application and Marketing & Management.

1.3.3. Enumerate the efforts made by the institution to integrate the cross cutting issues such as Gender, Climate Change, Environmental Education, Human Rights, ICT etc., into the curriculum?

The college attaches utmost importance to cross cutting issues such as gender sensitization, climate change, environmental education, human rights, ICT etc. Following measures are taken to address these momentous issues: -

- Various clubs and societies have been formed in the institution such as women grievances redressal cum counseling cell, eco club and health and mind cell. These clubs organize periodic activities like talks, interactive sessions, seminars

and rallies etc. for educating the students about gender equality, climate change, environment education and human rights etc.

- Environment studies is a compulsory subject in the undergraduate courses. It is compulsory for all the students to pass this course.
- The college runs foundation courses in human rights.
- Students are provided fair access to Information Technology tools through the well equipped IT Labs.
- The college also offers BCA degree courses and Add-on course in computer application.

1.3.4. What are the various value – added courses/ enrichment programmes offered to ensure holistic development of students?

Following value – added courses and enrichment programmes are offered by the institution to ensure holistic development of the students: -

Moral and Ethical Values:

- The institution offers foundation course in human rights.
- The NSS, NCC and Rangers and Rovers wings of the college visit surrounding areas and hold special campaigns and rallies to make people aware about various social, moral and ethical principles and ways of life.
- These wings organize community oriented programmes such as blood donation camp, tree plantation drives, swachhta abhiyan etc.
- The students are also motivated by ways of special lectures delivered by faculty members, which aim at instilling moral and ethical values in them.
- The college maintains tobacco free and clean environment.
- The college observes a zero tolerance policy towards ragging and sexual harassment. Students, teachers and all staff are made to feel completely secure on the campus.
- Human values and diversity among students are respected as the students and faculty are from diverse socio-economic backgrounds.

Employability and Life Skills:

- The college attaches great importance to the development of employability and life skills of the students. For this purpose, the college offers BCA degree course and Add-on courses in Computer Application and Marketing Management.
- The college also has a career counseling cell to educate students about job opportunities available to them in various fields of life.
- Ability enhancement courses in English, Hindi and Sanskrit are offered.
- Students are assigned with responsibilities in the college cultural programmes, seminars etc. to improve their managerial and organizational skills and also to encourage team spirit.

Community Orientation:

- The NSS, NCC and Rangers and Rovers programmes aim at fostering community orientation. These wings organize various camps, rallies, campaigns and interactive sessions to serve the society and hence a spirit of service is fostered in the young minds. The institution regularly organizes blood donation camps, tree plantation, swachhta abhiyan, AIDS awareness programmes, drug awareness drives and environment programmes. Important days like Women's Day, Teacher's Day, Earth Day, Flag Day and other days of national and international importance are also observed in the institution.

1.3.5. Citing a few examples enumerate on the extent of use of the feedback from stakeholders in enriching the curriculum?

Feedback is elicited mainly from the students and the parents. Feedback is collected by the following methods:-

- Feedback from the members of Parent Teacher Association.
- Feedback from students selected/ nominated body, i.e., CSCA of the college.
- Suggestion box is open for all.
- Feedback from the analysis of college results.
- Feedback form filled by students attending remedial classes and coaching classes.

After receiving feedback, action plans are devised to bring about desired positive changes.

For instance, remedial classes were introduced after receiving feedback from the students

that the weaker students needed special attention. BCA degree course and Add-on courses in Computer Application and Marketing & Management were also introduced on the basis of feedback received from the students and parents.

1.3.6. How does the institution monitor and evaluate the quality of its enrichment programmes?

The institution monitors and evaluates the quality of its enrichment programmes through the meeting of College Advisory Committee that interacts with various departments in person.

1.4. Feedback System

1.4.1. What are the contributions of the institution in the design and development of the curriculum prepared by the University?

The institution is an affiliated college of HP University. The curriculum of various courses is designed by the affiliating University. However, the institution contributes in the design and development of the curriculum in the following manner.

- Three faculty members are the members of Board of Studies and have played an important role in re-formulating and re-designing the curriculum under new CBCS under RUSA.
- Some other faculty members participate regularly in the workshops organized by the University on the revision of the curriculum.
- The members of the faculty regularly discuss among themselves, with Principal and with students the relevance of the curriculum and forward their suggestions to the Academic Council of the University through Principal and other bodies like HGCTA.

1.4.2. Is there a formal mechanism to obtain feedback from students and stakeholders on Curriculum? If 'yes' how is it communicated to the University and made use internally for curriculum enrichment and introducing changes/ new programmes?

The institution uses following mechanism to obtain feedback from students and stakeholders on the curriculum: -

- Feedback from the members of Parent Teacher Association.
- Feedback from students selected/ nominated body, i.e., CSCA of the college
- Suggestion box is open for all.

- Feedback forms filled by the students attending remedial classes and coaching classes.

After receiving the feedback, the Principal holds regular meetings with heads of different departments to discuss and review it. The institution uses feedback for enrichment of curriculum. The institution takes part in the curriculum development process through appropriate analysis of feedback from the various stakeholders from time to time and assimilates the suggestions in its functioning. Finally, the institution represents these suggestions through various capacities to the university for appropriation in the curriculum.

1.4.3. How many new programmes /courses were introduced by the institution during the last four years? What was the rationale for introducing new courses/programmes?) Any other relevant information regarding curricular aspects which the college would like to include.

The institution introduced following new programmes/ courses during the last four years:

Sr. No	Name of course Introduced	Rationale
1	BCA degree course	Enhancement of knowledge and skills required for the global market . Increase the employability
2	Certificate/ Diploma/ Advanced Diploma course in Computer Application and Marketing and Management.	Increase the employability

CRITERION II: TEACHING- LEARNING AND EVALUATION

2.1 STUDENT ENROLLMENT AND PROFILE

2.1.1 How does the college ensure publicity and transparency in the admission process?

Our college follows the university guidelines in its admission process. Eligibility and guidelines for all courses, fee structure and courses available are printed in the prospectus and put up on the college website (www.lbsgcsnagar.edu.in). Necessary information regarding the admission is displayed on the college notice board.

- A Staff Council meeting is convened to discuss all the admission related matters before the admissions begin
- All the admissions in the college are made by the admission committees only. Principal in consultation with college Advisory Committee constitutes the Admission Committee.
- Along with the admission committees subject teachers are also available at admission help desk throughout the admission period.
- The admission committees work in accordance with the guidelines provided by HPU.
- Applications invited on the printed proforma. Publicity of admission dates is done through college website (www.lbsgcsnagar.edu.in) college prospectus, daily newspapers and notifications by the affiliating university.
- Merit list is prepared on the basis of qualifying examination (10+2) and displayed on the notice board. The admission process is absolutely transparent.

This ensures transparency and compliance with rules and regulations stipulated by HPU. To ensure transparency, the responsibility for organizing smooth admissions is entrusted to the Dean, Admission Committee. The members of the committee are drawn from various departments.

2.1.2 Explain in detail the criteria adopted and process of admission (Ex. (i) merit (ii) common admission test conducted by state agencies and national agencies (iii) combination of merit and entrance test or merit, entrance test and interview (iv) any other) to various programs of the Institution.

Admission process:

- Our college follows the admission rules framed by Himachal Pradesh University.. There are no interviews and entrance tests for admission to different courses offered in the college.
- In accordance with HPU guidelines, choice based credit system (CBCS) (RUSA) was implemented in the college in 2013. The students in this system have considerable freedom in choosing the courses as offered by the college.
- The merit for different courses is decided on the basis of class 10+2 marks.
- The cut-off lists for admission to respective courses is displayed on the college notice board in consultation with the admission committee, when ever required.
- The admission is done through a process of informal interview of the applicant by the concerned admission committee .
- Any additional criterion is decided by the admission committee with the Principal and is duly notified.
- Reservation of seats to SC/ST/ OBC etc is made as per Govt. notification.
- Relaxation of three years in the upper age limit is given to SC/ST/ OBC candidates and two years for girl candidates.
- Admission to hostel is done on merit basis; however preference is given to SC/ST/OBC girls over general category.

2.1.3 Give the minimum and maximum percentage of marks for admission at entry level for each of the programs offered by the college and provide a comparison with other colleges of the affiliating university within the city/district.

Minimum and maximum percentage of marks for admission
(Admission cut-off, June, 2016)

Sr. .No	Course offered by Department	Minimum %	Maximum %
1	B.Sc. Life Sciences	50%, 45% for SC/ST/OBC	75.40%
2	B.Sc. Physical Sciences	50%, 45% for SC/ST/OBC	85.60%
3	B.Com. (Commerce)	45% Boys 33% SC/ST and Girls	84.60%
4	BA Programme	33%	85.20%
5	BCA	45%	80.20%

The college follows the minimum percentage criterion prescribed by the university and the same is being implemented. No data is available and maintained by the college for comparison with other institutions of district.

2.1.4 Is there a mechanism in the institution to review the admission process and student profiles annually? If ‘yes’, what is the outcome of such an effort and how has it contributed to the improvement of the process?

Admission process review

- The admission criteria and process are discussed and debated upon yearly by the different departments of the college. The admission committee reports its observations to the advisory committee of the college where all the issues are discussed in depth and decisions are taken collectively to improve the admission process.
- Soon after the completion of the admission process the college reviews the whole admission process with a view to make the admission process more and more user friendly. All the relevant data is entered in the computer database. A complete profile of each student is created and saved in the computer system. With the help of this database college can access the information about the student any time.

2.1.5 Reflecting on the strategies adopted to increase/improve access for following categories of students, enumerate on how the admission policy of the institution and its student profiles demonstrate/reflect the National commitment to diversity and inclusion

community

SC/ST/OBC

- The College follows the policy of the Govt. and admission is granted strictly on the basis of the reservation roster of the HP University.
- Relaxation of five percent marks is given to the students belonging to SC/ST/OBC in the eligibility criteria.
- To encourage the students of SC/ST/OBC, a specific number of seats in each course is reserved.
- SC/ST students are also given three years relaxation in age.

Women:

- There is no need to reserve seats for female students in our college as they always outnumber male students. The average percentage of girls in the college is 56% which is in favour of female students.
- To encourage the female students, tuition fee is waived off as per the Govt. guidelines.
- Hostel facility is provided for the SC/ST girl students on priority basis.
- Age relaxation of 2 years in admission is provided to girls students.
- Pass percentage for entry to girls students at first year level is 33% in commerce stream.

Differently abled:

- The reservation policy of the government provides 3% of seats for differently abled students. The college follows the norms strictly.

Economically weaker section:

- The college offers financial aid/ scholarship to the students of socially and economically weaker sections such as IRDP/BPL as per the Govt. guidelines.

- IRDP Scholarship is available to the students.
- Preference is given to weaker section students in girls hostel.
- Subsidized bus passes facility to students.
- Books from book bank.

Other strategies:

- The college has constituted Women Redressal Cell for prevention of sexual harassment.
- Remedial classes for SC/ST/OBC students are organized to address their needs on academic front.
- The Equal Opportunity Cell of the college is proactive in ensuring that there is no discrimination against any student on the basis of caste or disability.

Minority Community:

- There is no reservation for minority community .However there is provision of scholarship to such community.

2.1.6 Provide the following details for various programs offered by the institution during the last four years and comment on the trends. i.e. Reasons for increase /decrease and actions initiated for improvement.

Following table shows the detail of various programmes offered in the college during the last four years:

Sr. No	Name of Course	Session	No of Applications received	No of Student admitted	Demand Ratio
1	BA I	2012-13	122	122	1:1
	BAII		163	163	1:1
	BA III		139	138	1:1
2	BA I	2013-14	128	128	1:1
	BAII		128	128	1:1
	BA III		114	114	1:1
3	BA I	2014-15	147	130	1:1
	BAII		103	97	1:1
	BA III		100	94	1:1
4	BA I	2015-16	169	169	1:1
	BAII		116	116	1:1
	BA III		93	93	1:1
5	B.Com. I	2012-13	20	20	1:1
	B.Com .II.		26	26	1:1
	B.Com. III		04	04	1:1
6	B.Com. I	2013-14	26	26	1:1
	B.Com .II.		18	18	1:1
	B.Com. III		13	13	1:1
7	B.Com. I	2014-15	33	30	1:1
	B.Com .II.		23	20	1:1
	B.Com. III		19	19	1:1
8	B.Com. I	2015-16	42	42	1:1
	B.Com .II.		26	26	1:1
	B.Com. III		21	21	1:1
9	B. Sc .I	2012-13	16	11	1:1
	B.Sc. II		07	10	1:1
	B.Sc. III		10	11	1:1
10	B. Sc .I	2013-14	17	17	1:1
	B.Sc. II		13	13	1:1
	B.Sc. III		04	04	1:1
11	B. Sc .I	2014-15	27	24	1:1
	B.Sc. II		14	13	1:1
	B.Sc. III		12	11	1:1
12	B. Sc .I	2015-16	20	20	1:1
	B.Sc. II		20	20	1:1
	B.Sc. III		13	13	1:1

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13	BCA I	2012-13	15	15	1:1
	BCA II		10	10	1:1
	BCA III		Nil	Nil	Nil
14	BCA I	2013-14	10	10	1:1
	BCA II		13	13	1:1
	BCA III		10	10	1:1
	BCA II	2014-15	07	07	1:1
	BCA III		11	11	
16	BCA I	2015-16	08	08	1:1
	BCA III		07	07	1:1

The demand and enrollment for different programmes keeps on fluctuating from time to time. The enrollment is also dependant of 10+ 2 results out come. Faculty availability is also some time reason for increase or decrease in strength. Overall the college has maintained more or less a constant strength during past many years except the self financing courses.

Add-on Courses: Certificate/Diploma/ Advanced Diploma

Programme	Session	Applications Received	No of student Admitted	Demand Ratio
Add-on Computer Application (Certificate course)	2012-13	-	-	-
	2013-14	7	7	1:1
	2014-15	34	34	1:1
	2015-16	33	33	1:1
	2016-17	48	48	1:1
Add-on Computer Application (Diploma course)	2013-14	--	--	-
	2014-15	04	04	1:1
	2015-16	14	14	1:1
	2016-17	16	16	1:1
Add-on Computer Application (Advanced Diploma course)	2015-16	03	03	1:1
	2016-17	03	03	1:1
Add-on Marketing Management(Certificate course)	2013-14	33	33	1:1
	2014-15	31	31	1:1
	2015-16	25	25	1:1
	2016-17	28	28	1:1

Certificate course in Human Rights Education	2012-13	-	-	-
	2013-14	45	45	1:1
	2014-15	22	22	1:1
	2015-16	38	38	1:1

2.2 CATERING TO STUDENT DIVERSITY

2.2.1 How does the institution cater to the needs of differently-abled students and ensure adherence to government policies in this regard?

There is provision of 3% reservation to such students. There are no special provisions like elevators, ramps etc. for differently-abled students in our college, however utmost care is taken of such people when any problem is encountered.

2.2.2 Does the institution assess the students' needs in terms of knowledge and skills before the commencement of the program? If 'yes', give details on the process.

Knowledge and Skill:

- The initial assessment of the needs of the students is made through personal interaction of the applicant and his/her parents with the admission committee. Counseling is provided for the students and their parents at the time of admission by the admission committee.
- However the college is not fully competent to assess the students' needs before the commencement of the classes. After the completion of the admission process the college takes initiatives to assess their needs and provides full support to the students once they are admitted.
- With the commencement of the session, orientation programs are held in the college hall for all the students.
- Counseling sessions are held by individual teachers during the zero week.

2.2.3 What are the strategies adopted by the institution to bridge the knowledge gap of the enrolled students (Bridge/Remedial/ Add-on/Enrichment Courses, etc.) to enable them to cope with the program of their choice?

Strategies to Bridge Knowledge gap and programmes:

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- Assembly address by the Principal is a source of counseling to first year students and meant to mentally strengthen the freshers to face the challenges of new course work.
- Teachers bridge the knowledge gap of the enrolled students through regular tutorials. During the tutorial, individual progress of the students is assessed by the teachers. Students interact with each other through group discussions and presentations.
- Students also interact with teachers out of the classrooms either individually or in groups to solve their problems regarding the programmes/ courses.
- Our college makes sincere efforts to ensure the bridging of the knowledge gap amongst the students. Extra attention is given to the weaker students in the form of extra classes and remedial classes in the afternoon session for all undergraduate courses to bring them at par with the other students
- Several workshops/ seminars are conducted to which resource persons from different fields are invited so that the basic knowledge of the students is strengthened. Such activities prepare the students not only to face the present course work but also guide them to choose their future career options.
- Remedial classes are also organized as per the UGC regulations for SC/ST/OBC students.
- Career counseling sessions are organized by the college from time to time to motivate and make students aware of the career options in their chosen fields.

The college received liberal grant from UGC during XIth plan period. A sum of Rs. 27,95,000/- was received by the college.

Following table shows the financial assistance in r/o remedial classes/coaching for SC/ST/OBC students.

Sr. No.	Name of Scheme	Year	Items	Grant Received	Grant utilized
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(a)UGC XIth Plan		(2008-13)			
1	GDA		Books/Journals	Rs.4,50,000.00	Rs .4,50,000.00
			Equipments	Rs.2,00,000.00	Rs.2,00,000.00
2	Career and Counselling Cell		Computer, Laser Printer, Photostat Machine, Fax etc. Hiring charges TA/DA counselor/ Contingency/ Reading material	Rs.. 3,60,000.00	Rs .2,02,107.00
3	Remedial Classes (SC/ST/OBC)		Books , Journals and study material Equipments Recurring items/ Honorarium, TA/DA etc, Part time LDC	Rs .4,00,000.00	Rs .4,00,000.00
4	Coaching Classes to SC/ST/OBC		Computer, Laser Printer, Photostat Machine, Fax etc. Hiring charges TA/DA counselor/ Contingency/ Reading material	Rs.2,60,000.00	Rs.2,13,485.00
b) UGC XIIth Plan					
1	GDA		Books/Journals & Equipments	Rs .4,00,000.00	Rs 4,00,000.00
2	Coaching Classes to SC/ST/OBC		Recurring grant	Rs .5,00,000.00	In process of Utilization
			Non-recurring	Rs .2,00,000.00	-do-
3	Remedial Classes (SC/ST/OBC)		Recurring grant	Rs .5,00,000.00	In process of Utilization
			Non recurring	Rs .2,00,000.00	
© Add-on courses:					
1	Computer Application		Equipments, Books and Remuneration	Rs. 9,00,000.00	Rs.6,61,025.00
2	Marketing & Management		Books, Remuneration, and Industrial tours.	Rs. 6,30,000.00	Rs.2,78,544.00
(d) RUSA					
1	Equity Initiatives	2014-15	Books , Health Equity, Remedial Classes	Rs. 75,015.00	Rs. 75,015.00
2	Equity Initiatives	2015-16	Books , Health Equity, Remedial Classes	Rs. 2, 40,518.00	Rs.2,37, 488.00

For personal enrichment of the students and in order to cope with the challenge of the globalization our college is running two Add-on Courses.

1. Computer Application
2. Marketing Management

Both of these courses are certificate, diploma and advanced Diploma courses. The admission to these courses is open to all the students of BA/B.Sc./B.Com/BCA.

2.2.4 How does the college sensitize its staff and students on issues such as gender, inclusion, environment etc.?

Sensitization on gender, inclusion and Environment:

- The college has constituted the Women Cell for the women in compliance with the prevention of sexual harassment Act of 2013. Several meetings and lectures are organized by the cell to spread awareness regarding sexual harassment. The women grievance cell of the college also addresses the staff and students to sensitize them about their rights and duties.
- Equal Opportunity Cell has constituted. The cell organizes the regular meetings with students to sensitize them about social and gender equality, their rights and various schemes initiated by the Govt. Talks are also arranged by the cell.
- Eco club is mainly involved in the propagating and sensitizing the environmental issues through debate, tree plantation, painting and rallies etc.
- The assembly address by the Principal on commencement of the session also deals with the issues of gender equality.
- The college has several societies such as English Literary Society, Social Sciences Society, Geography Society and Commerce Society that also sensitize students regarding environment and gender issues.
- NSS, NCC and Rangers & Rovers organize blood donation camps, tree plantation and cleanliness drives in order to sensitize both faculty members and students.

- Every year “Swachhta Abhiyan” is organized in our college in which all the students and teachers participate collectively.

2.2.5 How does the institution identify and respond to special educational/learning needs of advanced learners?

Addressing special Learning Needs:

- Various academic activities are conducted in the college that respond to special educational learning needs of advanced learners. Every year the college honours academic/cultural position holders through a formal felicitation.
- There are regular lectures, tutorial classes, interactive discussions, class tests, project works, assignments, quiz competitions and seminars to assess the caliber of the students and identify the advanced learners.
- The college has academic and sports committees to encourage the advanced learners to optimize their potential. Such students are offered opportunities to participate in inter college debates, declamation or quiz contests and sports competitions. Individual attention is given by the teachers to encourage and guide the students for preparation for various competitions.
- The college also has Career Counseling Cell. The purpose of this Cell is to guide and encourage the students.
- Advanced learners are identified by means of interaction and general response in class room discussions.

2.2.6 How does the institute collect, analyze and use the data and information on the academic performance (through the program duration) of the students at risk of drop out (students from the disadvantaged sections of society, physically challenged, slow learners, economically weaker sections etc. who may discontinue their studies if some sort of support is not provided)?

- The academic progress of each student is monitored by the teacher in-charge through attendance, class room interactions, assignments, group discussions,

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seminars, quizzes, continuous internal assessments, Mid Term examinations, minor tests and end semester/ annual examinations.

- Along with counseling and coaching classes, the remedial classes are organized out of the UGC fund for students belonging to SC/ST/OBC /BPL/ IRDP, Physically challenged and slow learners, who are at the risk of drop out.
- Extra classes are held for slow learners and students who are at the risk of drop out.
- Financial assistance is also given to the students belonging to SC/ST/OBC /BPL/ IRDP, category.

Following table shows the financial assistance given to the students belonging to the weak socio- economic strata.

Session	Category	No. of students benefited	Amount Distributed(Rs)
2010-2011	SC	56	Rs.1,08,570.00
	IRDP	44	Rs.52,800.00
	ST	Nil	Nil
2011-2012	SC	67	Rs.2,77,840.00
	ST	Nil	Nil
	IRDP	84	Rs.48,000.00
2012-2013	SC	86	Rs.2,08,080.00
	ST	Nil	Nil
	IRDP	31	Rs.37,200.00
2013-2014	SC	62	Rs.1,81,938.00
	ST	Nil	Nil
	IRDP	18	Rs.21,600.00
2014-2015	SC	85	Rs.2,60,683.00
	ST	Nil	Nil
	IRDP	22	Rs.26,400.00
	KALPANA CHWLA	08	Rs.1,20,000.00
2015-2016	SC	60	Rs.3,32,437.00
	ST	00	Nil

	IRDP	23	Rs.27,600.00
	KALPANA CHWLA	16	Rs.2,40,000.00

2.3 TEACHING LEARNING PROCESS

2.3.1 How does the college plan and organize the teaching, learning and evaluation schedules? (Academic calendar, teaching plan, evaluation blue print, etc.)

- Our college follows the academic schedule of HPU to plan and organize the teaching, learning and evaluation schedules every year.
- The college prepares the teaching, learning and evaluation schedules at the departmental level before the beginning of the semester and at the end of the each semester under the chairmanship of the Principal in accordance with HPU guidelines.
- According to the HP university academic schedule, an academic calendar is prepared by the college. The calendar is printed in the college prospectus and website.
- Time table is set in advance by the Time Table Committee and is made available to both the teachers and the students before the beginning of the semester. All the information is displayed on the notice board.
- Every teacher is asked to prepare a teaching plan spreading all the contents of curriculum for complete semester and same is communicated to students.
- Continuous Comprehensive Assessment and marking scheme is communicated to the students at the beginning of the regular teaching every year.
- Evaluation of the practical examination is done by the internal examiners/external examiners as per the guidelines of the university.

- Evaluation of the answer-books of Mid- Term exam is done at the college level within the 10 days of the exams and results are communicated to the students and parents.
- The Advisory Committee of the college with the Principal decides the college activities to be held during the academic session.
- Academic and extracurricular committees are constituted to organize different activities in the college.
- End semester examination schedule is prepared and notified by the university.

2.3.2 How does IQAC contribute to improve the teaching –learning process?

Our college has always been striving to provide quality education to the students through an effective and meaningful teaching- learning process. The college constituted IQAC in the year 2013 following the UGC guidelines . A proposal for funding was also submitted to UGC

Following are the objectives of the IQAC of our college:

- Facilitating the creation of a learner centric environment
- Arrangements of feedback response from the students to bring transparency and to ensure quality of teaching as well as learning
- Organization of inter and intra institutional workshops and seminars.
- Development of quality culture in the institution.
- Documentation of the various programmes and activities.
- ICT facilities to all the students and teachers.
- The IQAC objectives are fulfilled through various committees.

2.3.3 How is learning made more student-centric? Give details on the support structures and systems available for teachers to develop skills like interactive learning, collaborative learning and independent learning among the students?

- There are various subject societies established by different departments. Through these societies the students get an opportunity to participate in different activities such as elocution, debate, and quiz etc.
- For active interactive learning, the classes are divided into small tutorial groups which make learning more students centric.
- Seminars, workshops, discussions and other co-curricular activities are organized in the college in which students participate actively.
- Students are motivated and inspired to organize functions and observe days of national and international importance independently under the guidance of the teachers.
- Students are given subject relevant topics for home assignments, presentations and projects according to their interest.
- The college has set up independent ICT enabled rooms with projectors for each faculty. A large no. of faculty members are using audio-visual and computer aids in teaching. The students are also motivated to prepare power point presentations for Seminars.
- Free Wi-Fi facility available to faculty and students on the college campus, is an initiative that facilitates independent learning among students.

2.3.4 How does the institution nurture critical thinking, creativity and scientific temper among the students to transform them into life-long learners and innovators?

- The college always appreciates and values the views of students. To encourage and nurture the original and critical thinking among students, our college organizes different activities and programmes such as debate, group discussion, seminars etc.
- The students are motivated to be independent thinkers by involving them in various debates & discussions on crucial social issues to enable them to become life-long learners and innovators.

- Our college magazine “**HATKESHWARI**” provides a platform to the students to explore their creativity and innovative excellence through articles, stories, poems etc.
- Extra-curricular events like Inter-College festivals, street plays, and youth festivals provide a platform to students to exhibit hidden talents, leadership and managerial skills.
- Various co-curricular activities which are student centric help in the development of the critical and rational thinking of the students and moulding them into advanced learners and innovators.
- Field visits are conducted to make students aware of local flora, fauna and cultural heritage.

2.3.5 What are the technologies and facilities available and used by the faculty for effective teaching? Eg: Virtual laboratories, e-learning - resources from National Programme on Technology Enhanced Learning (NPTEL) and National Mission on Education through Information and Communication Technology (NMEICT), open educational resources, mobile education, etc.

In addition to the lecture method, the following facilities are available and are used effectively by the faculty members for effective teaching:

- The college has well established ITC facilities with three IT labs having 50 computers with broadband (NMEICT) connections.
- Six departments have independent broadband connections.
- UGC resource centre and Equal Opportunity Cell are also provided with ITC facilities.
- Well furnished seminar room with projector, interactive board and visualizer.
- Well equipped laboratories
- Well furnished library with a computer to have an access to INFLIBNET/N-LIST e-journals and e-books.
- Exposure to industrial environment through industrial visits by the students (commerce).

- IT offered as hobby course
- Wi-Fi facility to students and teachers.
- Students are made aware of open learning sources like SWAYAM, MOOC and Open edX platform, for example Coursera etc.

2.3.6 How are the students and faculty exposed to advanced level of knowledge and skills (blended learning, expert lectures, seminars, workshops etc.)?

- Faculty members are encouraged to attend different workshops, seminars, conferences etc. organized by the university or any other institution to keep them updated with the current trends in their concerned subjects.
- The college also facilitates and encourages teachers to attend orientation, refresher courses and induction programmes organized by the university, SCERT Solan, HIPA and other organizations.
- Faculty members participate in national and international level seminars.
- Our college also organizes interactive sessions and workshops for the advancement of students' knowledge. Experts from different governmental agencies and fields are invited to address the students.

2.3.7 Detail (process and the number of students benefitted) on the academic, personal and psycho-social support and guidance services (professional counseling/mentoring/academic advise) provided to students?

The college does not provide any kind of professional counseling in this respect. However staff members are always available for any kind of support desired by the students.

- The college has career guidance cell. The purpose of the cell is to guide the students in choice of their career.
- A complaint box has been installed on the campus. The grievances are taken up by the members of the committee and suitable help and support is provided.
- Grievances are also received through the CSCA

- Some of the grievances that were redressed are:
 - Regarding hostel mess.
 - Shortage of water supply
 - Sanitation of toilets
 - Transport facility to college students from different routes.
- NSS, NCC, Rangers & Rovers and other societies like Eco Club, Red Ribbon Club etc. function with mentors who act as advisor and guide the students for various activities.
- Teachers interact with the students in the tutorial classes. Teachers assess the students better through this one-to-one interaction which helps slow learners to improve and advance themselves.
- Financial hardships are the root cause of psycho-social issues, which is duly and practically identified by the college. The teachers support their students by giving them free books.
- The staff advisor of the Equal Opportunity Cell is in constant touch with students and other stake holders for addressing their needs and providing all possible facilities for their academic growth.

2.3.8 Provide details of innovative teaching approaches/methods adopted by the faculty during the last four years? What are the efforts made by the institution to encourage the faculty to adopt new and innovative approaches and the impact of such innovative practices on student learning?

The college still follows the conventional teaching methodology and lecture mode. The college facilitates the individual teachers to adopt new modes and methods of teaching.

- Through the use of internet, teachers make current study material available to the students.
- Debates, discussions, presentations and quizzes in the classes make learning more interactive. These methods are also used for the continuous assessment of the students.

- A contemporary learning approach which is more personalized and responds to the needs of the concerned students is used.
- Students are also motivated to make the maximum use of the library.
- Intra disciplinary seminars also make the learning more effective.
- Use of projectors has been increased during last five years. More e-resources and power point presentations are used by the teachers and students.
- Field trips are organized to supplement classroom learning, e.g. by the departments of History, Botany, Zoology and Commerce.
- Student achievers are suitably rewarded and recognized to encourage them in their learning process.

There is no formal mechanism to evaluate the impact of these practices on student learning, however, the college pass percentage of previous four years is above university pass percentage.

2.3.9 How are library resources used to augment the teaching- learning process?

Students are encouraged to use reference books to augment the knowledge gained through text books. On an average 83 students and 06 teachers visit the library every day. To stimulate teaching learning process (environment), the emphasis is on availability of latest sources of knowledge. The college has a well furnished library. Our library has a large collection of text books, reference books, encyclopedias, dictionaries and periodicals. Library sources are used to augment/increase/elevate the teaching – learning process by using journals, news papers, magazines etc.

Our library has 10,867 books with the seating capacity of 100 students. Six (6) newspapers and 18 periodicals have been subscribed by the library. Library remains open throughout the session for issuance of books. The college is member of INFLIBNET Ahmedabad which provides the access to e-books and e –journals.

2.3.10 Does the institution face any challenges in completing the curriculum within the planned time frame and calendar? If 'yes', elaborate on the challenges encountered and the institutional approaches to overcome these.

Strict adherence to the well-planned academic calendar ensures the completion of the syllabus within the planned time frame. Individual teachers maintain a teaching plan which enables them to plan their academic session keeping in view the specific requirements of the course being taught by them. The Principal also ensures an effective implementation of the work plan.

However, few challenges in CBCS (RUSA) are faced by the institution:

- The whole syllabi have been revised under CBCS, so there is a limited availability of recommended reading material/books.
- Both academic and extracurricular activities are required for the all round development of the students. Due to limited time under semester system, active involvement of student in extracurricular activities is reduced.
- In semester system examinations are conducted twice a year with one Mid Term exam in each semester. This has considerably reduced the effective teaching time.
- The harsh climatic conditions during even semester considerably reduce the effective teaching days.

Institutional approach to overcome these challenges:

- Study material is collected from the internet and library for the students.
- Extracurricular activities are held in the afternoon session.
- Extra classes are taken by the concerned faculty members in order to complete the syllabus on time.

2.3.11 How does the institute monitor and evaluate the quality of teaching learning?

The college monitors the quality of teaching-learning through:

- Feedback collection from teachers and students by Principal.
- Feedback through PTA meetings.

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- Faculty members regularly assess students' performance through tests, assignments, seminars, discussions, presentations and projects, viva-voce etc.
- Midterm and End Term result analysis .
- Regular meetings of the departments to assess quality
- Staff Council meetings conducted by the Principal
- Assessment by IQAC

The faculty enjoys complete academic freedom. The institution continuously monitors and evaluates the quality of teaching, teaching methods used and classroom environment.

CRITERION III: RESEARCH, CONSULTANCY & EXTENSION

3.1 PROMOTION OF RESEARCH

3.1.1 Does the institution have recognized research center/s of the affiliating University or any other agency/organization?

The institution does not have any recognized research centre of the affiliating university or any other agency. However, some members of our faculty are actively involved in research by enrolling themselves for Ph .D programme, attending research related seminars, workshops and carrying out minor research project.

3.1.2 Does the Institution have a research committee to monitor and address the issues of research? If so, what is its composition? Mention a few recommendations made by the committee for implementation and their impact.

No such committee has been framed in the institution. The college is thinking to work on this area in the near future

3.1.3 What are the measures taken by the institution to facilitate smooth progress and implementation of research schemes/ projects? Autonomy to the Principal investigator

Autonomy to the Principal investigator

- The principal investigator is given full autonomy and proper infrastructure in handling his/her project. However, no concession is given in college timings. Teachers are encouraged and motivated to undertake research and independent research project.
- Many teachers have enrolled them for further studies in courses like M. Phil. and Ph.D. In the past few years, four teachers have completed their research degrees from different universities of India. H.P. University now has allowed college teachers to supervise students for M. Phil. and Ph.D. in social science only. Apart from it, many teachers have presented a number of research papers in international and national seminars/conferences. The majority of college teachers presented and published their papers in different seminars and journals of national and

International reputation. On completion of research degree, teachers are allowed financial benefits in terms of additional increments as per UGC norms. Research facilities in the college are mainly provided through library resources such as books, journals, and INFLIBNET, and through science labs of the departments like Physics, Chemistry, Botany, and Zoology.

Timely availability or release of resources

- The funds are released to investigator well in time.

Adequate infrastructure and human resources

- The college provides adequate infrastructure in terms of lab, computer, internet, reprographic and library facilities along with human resource as per the requirement.

Time-off, reduced teaching load, special leave etc. to teachers

The faculty is encouraged to carry research and department of higher education grants two years paid study leave to the interested faculty members for further study and research. The faculty members can also avail three years study leave under faculty improvement program (FIP) of UGC. Duty leave is sanctioned by the Principal for teachers to present research papers in workshops/seminars/conferences. However, no concession is given in college timings and workload.

Sr. No	Name faculty on leave	Period.
1	Sh Anil Chauhan , Assistant Prof. Public Administration	2011-13

Support in terms of technology and information needs

- The college provides full facility of technology and information to the principal investigator. The teacher can access e-journals through INFLIBNET, N-LIST. Computer, printer and photostat facilities are also provided to researchers.

Facilitate timely auditing and submission of utilization certificate to the funding authorities any other

- The institution encourages researcher for timely auditing of funds by Chartered Accountant. The utilization certificate is submitted well in time to the funding authorities for further release of fund.

3.1.4 What are the efforts made by the institution in developing scientific temper and research culture and aptitude among students?

The students are made aware of the latest developments in their subjects. Projects works and seminars are compulsory for the students under CBCS. Many departments conduct industrial and educational tours to bring the students close to the professional practice. Educational tours, industrial tours, field trips and surveys are conducted to spread a sense of scientific temperament and research culture among the students.

The research related visits carried by different departments during past four years:-

Sr. No	Department	Visit area	Year
1	History	Hanol, Ancient temple conserved by archeological society of India	2013-14
2	Botany/ Zoology	Talra wild life Sanctuary	2014-15
3	Commerce	Baddi Industrial Area	2014-15
4	Inter Faculty	Kullu Manali – Roerich Art Gallery, Hot water spring	2014-15

3.1.5 Give details of the faculty involvement in active research (Guiding student research, leading Research Projects, engaged in individual/collaborative research activity, etc.

The H.P. University does not allow the teachers to guide the research students in science stream. But some social science teachers guide the research scholars in field of humanities.

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Faculty involved as Research Guide:

Sr. No.	Name of Research Guide	Number of student & Research Course	University
1.	Dr. Nirmala Chauhan (Hindi)	M. Phil. = 04	HPU Shimla-05

Faculty involved in Project Works :

Nature of the Project	Duration Year from to	Title of the Project	Name of the funding agency	Total Grant Sanctioned/ Received		Total grant received till date
Minor Project	Dr. Poonam Mehta 2011 to 2014	Investigating the link between Devtas and matrix of societies in Devbhoomi- an empirical and Philosophical critique.	UGC Dec. 2011	1 Lac	1 Lac	Completed in June 2014

Faculty involved in individual research activities and are enrolled / completed Ph. D during last four years:

Sr. No	Name of Faculty	Research Degree Completed or Enrolled	Broad area of Research
1	Dr. Surender Singh	Ph. D	Economics/ Micro economics and Econometrics
2	Dr. Sunita Saklani	Ph. D	Zoology/ Cytogenetics
3	Dr. Pooja Dulta	Ph.D.	English/ fiction as spiritual space
4	Mr. P.P. Chauhan	Ph. D Enrolled	Botany/ Ethnobotany
5	Mr. Anil Chauhan	Ph. D Enrolled	Public Administration/ Bureaucracy
6	Mr.GaganDeep Singh	Ph. D Enrolled	Commerce/Banking

7	Mr. Ripon Kumar	Ph.D. Enrolled	Rashpriya-vibhawnam: Ek parisheelan.
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3.1.6 Give details of workshops/ training programmes/ sensitization programmes conducted/organized by the institution with focus on capacity building in terms of research and imbibing research culture among the staff and students.

The institution has not yet organized any workshop or seminar that focuses on the capacity building in terms of research.

3.1.7 Provide details of prioritized research areas and the expertise available with the institution.

The college encourages and facilitates research in diverse areas based on the interest of the faculty.

Details of prioritized research areas and expertise of faculty:

Sr. No.	Name of Teacher	Prioritized/Specialized Area
1	Mr. Balwant Chauhan	Geography/Rural-Urban Marketing Geography
2	Mr. P.P. Chauhan	Botany/Microbiology/ Ethnobotany
3	Dr. Poonam Mehta	Philosophy/Existentialism & Phenomenology
4	Dr. Rai Singh Negi	Political Science/Tamil problem
5	Dr. Nirmala Chauhan	Hindi/Kavita
6	Mr. Anil Chauhan	Public Administration/ Bureaucracy
7	Mr. Goverdhan Chauhan	Mathematics/Applied Mathematics
8	Dr. Pooja Dulta	English/ fiction as spiritual space
9	Dr. Sunita Saklani	Zoology/Cytogenetics
10	Dr. Lok Raj Sharma	Chemistry/Organic Chemistry
11	Mr. Ripon Kumar	Sanskrit/
12	Mr. Gagan Deep	Commerce/Banking
13	Dr. Surender Singh	Economics/ Micro economics and Econometrics
14	Mrs. Vijay Laxami	English/ Spirituality in Raja Rao
15	Dr. Rohit Mokta	Music/Vocal Music
16	Mr. Joginder Singh	Music/Instrumental Music
17	Ms. Jyotsana Sharma	Physics/ Astronomy and Astrophysics
18	Ms. Sandhira Devi	Commerce/

19	Mr. Parveen Chatranta	Computer Administration
20	Mr. Vidya Sagar	Computer Administration
21	Mr. Ranjeet	Computer Administration
22	Mr. Kush Bhardwaj	Marketing Management

3.1.8 Enumerate the efforts of the institution in attracting researchers of eminence to visit the campus and interact with teachers and students?

The institution makes best efforts to invite renowned researchers for a talk in the college. However being far away from the university and recognized research centre the college has not been able to attract any researcher of eminence to visit the institute. Prof. A.D.N. Vajpayee hon'ble vice chancellor of H.P.U. visited the college in 2015 and interacted with the teachers & students and discussed the utilization of available resources to promote the research if possible.

3.1.9 What percentage of the faculty has utilized Sabbatical Leave for research activities? How has the provision contributed to improve the quality of research and imbibe research culture on the campus?

One faculty member, Prof. Anil Chauhan Department of Public Administration has availed of the study leave for research activities during 2011-2013. The percentage is around 5%. Duty leaves are granted to teachers to attend seminars and conferences.

3.1.10 Provide details of the initiatives taken up by the institution in creating awareness/advocating/transfer of relative findings of research of the institution and elsewhere to students and community (lab to land)

The college takes up various initiatives in creating awareness among students and the local community through press publications, posters, bulletin boards, also in the seminars and smart classroom presentations. Publishing papers, articles in peer-reviewed journals, books and book chapters.

3.2 RESOURCE MOBILIZATION FOR RESEARCH

3.2.1 What percentage of the total budget is earmarked for research? Give details of major heads of expenditure, financial allocation and actual utilization.

The college is primarily a teaching institution and no budget is earmarked for research .

3.2.2 Is there a provision in the institution to provide seed money to the faculty for research? If so, specify the amount disbursed and the percentage of the faculty that has availed the facility in the last four years?

There is no institutional provision to provide seed money to the faculty for research. The college encourages faculty members to submit research proposals to funding agencies like UGC etc.

3.2.3 What are the financial provisions made available to support student research projects by students?

Students are not provided with any kind of financial support for writing and presenting their research project reports. However for their visits to research related area TA is provided. Besides the students have free access to various resources like internet, Xerox and printing facilities.

3.2.4 How does the various departments/units/staff of the institute interact in undertaking inter-disciplinary research? Cite examples of successful endeavors and challenges faced in organizing interdisciplinary research.

No research is conducted jointly by different faculties.

3.2.5 How does the institution ensure optimal use of various equipment and research facilities of the institution by its staff and students?

As such, we do not have specific research facilities. The students and faculty members can use science equipments with permission as and when required. The facilities like internet , computer and printers are also readily available. The ICT facilities are used for faculty and inter-faculty seminars

3.2.6 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facility? If 'yes' give details.

The institution has received the following grants or finances from the industry or other beneficiary agency for developing research facilities.

Sr. No	Funding agency	Year	Amount	Facility Created
1	State Govt.	2011-12	Rs. 1,47,862.00	Equipments for Geography, Botany and Chemistry deptt.
		2013-14	Rs. 1,50,000.00	Equipments for Botany and Chemistry deptt.
		2016-17	Rs.1,50,000.00	Equipments for Physics and Chemistry deptt
2	UGC XIth Plan	2007-13	Rs. 6,50,000.00	Books, Science Equipments and Computer etc.
3	UGC XIIth Plan	2013-14	Rs. 4,00,000.00	Books, Science Equipments, Computer etc.
4	UGC Minor research Project	2011-14	Rs.1,00,000.00	Books, Digital Camera

3.2.7 Enumerate the support provided to the faculty in securing research funds from various funding agencies, industry and other organizations. Provide details of ongoing and completed projects and grants received during the last four years.

The college supports research initiatives by faculty members to the maximum possible extent. Administrative help is extended with respect to granting permission leave, providing letters of support and recommendation wherever necessary.

Nature of the Project	Duration Year from to	Title of the Project	Name of the funding agency	Total Grant Sanctioned/ Received		Total grant received till date
Minor Project	Dr. Poonam Mehta 2011 to 2014	Investigating the (mis) link between Devtas and matrix of	UGC Dec. 2011	1 Lac	1 Lac	Completed in June 2014

		societies in Devbhoomi- an empirical and Philosophical critique.				
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3.3 RESEARCH FACILITIES

3.3.1 What are the research facilities available to the students and research scholars within the campus?

The following facilities are available to the students and research scholars:

- Computer lab with internet facility and Wi- Fi across the campus.
- Four science laboratories, two social science labs.
- Central library with reading room and membership of INFLIBNET to access e-books and e- Journals.
- Printing and photostat facilities are also available.

3.3.2 What are the institutional strategies for planning, upgrading and creating infrastructural facilities to meet the needs of researchers especially in the new and emerging areas of research?

The inputs are sought from individual researchers and according to their area of research requirements, the institution plans and tries to upgrade and create infrastructural facilities

The plan includes upgrading of all departmental laboratories, upgrading of computer labs and acquiring of new equipments and latest computer systems. Requirement of books/ journals etc. of different departments is met from time to time.

3.3.3 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facilities?? If 'yes', what are the instruments/ facilities created during the last four years.

The institution has received grants from UGC and State Govt. for developing research facilities. The funds have been utilized for purchase of following equipments and computers to improve research facilities in the college:

UGC-XI & Govt. Fund : Autoclave, Binocular Research Microscope, Colorimeter, Colony counter, Digital Hygrometer, Chromatography Chamber, Distillation Plant, Digital balance, Digital Camera, Electronic Conductivity Bridge, Electronic weighing balance, Electronic photo Colorimeter, High Speed Centrifuge, Incubator, K-yan, Magnetic Stirrer with Hot Plate, Stirrer, Microtome, pH Meter Digital, Tissue Homogeniser, pH meter Digital, Thin layer Chromatography, Polarimeter, Potentiometer, Muffle furnace, Projectors, Vacuum filtration apparatus, Vortex Shaker, and Waterbath. Photostat machine, Visualizer, Computers, Printer, and One kVA UPS,

UGC-Project: Books and digital Camera.

RUSA: Books, desktops, printer, blood pressure apparatus and glucometer.

3.3.4 What are the research facilities made available to the students and research scholars outside the campus / other research laboratories?

The college is mainly engaged in teaching and no research scholar is enrolled in the institution. Staff and students are allowed to visit different research facilities with prior permission from the concerned authorities. The interested students can access the laboratories and library of the affiliating university with permission. Exposure to research facilities of KVK Rohru is also provided to students. Industrial unit and research institute outside the area are also visited.

3.3.5 Provide details on the library/ information resource center or any other facilities available specifically for the researchers?

The library is well equipped with internet facility and e-resources through INFLIBNET – N- List. The library also has sufficient number of magazines, newspapers and books. All resources are accessible to students and faculty alike.

3.3.6 What are the collaborative research facilities developed/ created by the research institutes in the college? For ex. Laboratories, library, instruments, computers, new technology etc.

No collaborative research facility is developed / created by research institutes in the college.

3.4 RESEARCH

PUBLICATION & AWARDS

3.4.1 Highlight the major research achievements of the staff and students in terms of Patents obtained and filed (process and product)/Original research contributing to product improvement/Research studies or surveys benefiting the community or improving the services/Research inputs contributing to new initiatives and social development/Patents obtained and filed (process and product)

Original research contributing to product improvement: Nil

Research inputs contributing to new initiatives and social development:

- Documentation of Flora & Ethnobotanical Studies of Pabbar valley, there by enlisting and documenting traditional medicinal plant use and ethnobotanical uses of plants in the valley.
- Employment Creation and Income Generation through Diversification of Agriculture in Rohru Block of Distt Shimla in Himachal Pradesh.
- Investigating the (mis) link between Devtas and matrix of societies in Devbhoomi- an Empirical and Philosophical Critique.
- Mystic as protagonist; A study of fiction as spiritual space.

3.4.2 Does the Institute publish or partner in publication of research journal(s)? If ‘yes’, indicate the composition of the editorial board, publication policies and whether such publication is listed in any international database?

- NIL

**3.4.3 Give details of publications by the faculty and students: Publication per faculty/
Number of papers published by faculty and students in peer reviewed journals
(national / international)* Number of publications listed in International Database
(for Eg: Web of Science, Scopus, Humanities International Complete, Dare
Database - International Social Sciences Directory, EBSCO host, etc.)**

- * Monographs
- * Chapter in Books
- * Books Edited
- * Books with ISBN/ISSN numbers with details of publishers
- * Citation Index
- * SNIP
- * SJR
- * Impact factor
- * h-index

***Details of the publications of the Faculty:-**

Sr. No	Department	No of paper publications		Books / Book Chapters	Conferences/ Seminars	
		Nat.	Int.		Nat.	Int.
1	Geography Balwant Singh Chauhan	01	-	-	06	
2	Botany P. P. Chauhan	02	-	--	03	-
3	Philosophy Dr. Poonam Mehta	00	01	03	01	02
4	Chemistry Dr.Lok Raj Sharma	00	04	-	06	04
5	Political Science Dr. Rai Singh	-	-	-	02	
6	Hindi Dr. Nirmal Chauhan	--	01	-	03	03

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7	Public Administration Mr. Anil Chuahan	-	-	-	02	-
	Zoology Dr. Sunita Saklani	-	-	-	01	-
6	Commerce Mr. Gagan Deep Singh	02	-	-	04	-
7	Sanskrit Mr. Ripon Kumar	01	-	02	05	03
8	Music (V) Dr. Rohit Mokta	01	-	01	01	01
9	Economics Dr. Surender Singh	02	-	-	02	-

***Details of the Books & chapters in the book published by Faculty:-**

<i>Sr. No.</i>	<i>Name of Assistant/Associate Professor</i>	<i>Name & title of the book</i>	<i>Name & title of the Chapter</i>	<i>ISBN Number</i>	<i>Edited by</i>	<i>Year /place of publication</i>
1.	Dr.Poonam Mehta	<ul style="list-style-type: none"> • Indian Philosophy B.A. III SEM. • Indian Philosophy I SEM. • Western Metaphysics and Epistemology -1 	<p>NA-</p> <p>-</p> <p>NA-</p> <p>NA</p>	<p>9789384 941079</p> <p>9789384 941017</p> <p>9789384 941086</p>	<ul style="list-style-type: none"> ▪ HPU Shimla-05 ▪ HPU Shimla-05 	<ul style="list-style-type: none"> ▪ Bharat Prakashan (Nov.2015) ▪ Bharat Prakashan (Feb.2015) ▪ Bharat Prakashan (Feb.2016)

3.4.4 Provide details (if any) of

*** research awards received by the faculty**

*** recognition received by the faculty from reputed professional bodies and agencies, nationally and internationally**

*** incentives given to faculty for receiving international recognitions for research contributions.**

- Nil

3.5 Consultancy

3.5.1 Give details of the systems and strategies for establishing institute-industry interface?

- Commerce Department of this college organizes industrial tours of students to acquaint them with the industry.
- Internships are arranged for the students of BCA department. .
- Industrial visits are organized by the college. The students of BCA, Marketing & Management and other Add-on courses go on industrial tours and get exposure.

3.5.2 What is the stated policy of the institution to promote consultancy? How is the available expertise advocated and publicized?

Our institution does not have any stated policy in this regard so far.

3.5.3 How does the institution encourage the staff to utilize their expertise and available facilities for consultancy services?

The staff members with diverse expertise in different fields such as commerce, science and social science are readily available to students and community when ever needed. For example commerce department provides consultancy for banking and trading. Economics department provides consultancy for marketing and diversifying of agriculture crops. Philosophy department provides consultancy regarding values and morality to the students of school and college. Botany department provides services to indentify and use of medicinal plants of the area. Women cell provides consultancy about women legal rights at work places and safety measures. Political science and Public administration department provide consultancy about Human rights and RTI act.

Career guidance cell guides students about Scholarships, internship and higher education options available overseas.

3.5.4 List the broad areas and major consultancy services provided by the institution and the revenue generated during the last four years.

- Our faculty of commerce provides free of cost consultancy for income tax calculation, banking and trading. The beneficiaries of such consultancy are the staff members, the students and the people of local area.
- Faculty of science renders consultancy services to the teachers of the college and schools of adjoining areas as well as general public about drug de-addiction , chronic diseases and AIDS.
- All the faculty members are frequently invited by the nearby DAV School & Govt. School to spread the knowledge of their expertise area.

3.5.5 What is the policy of the institution in sharing the income generated through Consultancy (staff involved: Institution) and its use for institutional development?

No income has been generated through consultancy so far. In near future the college administration is thinking to devise a mechanism of involvement of staff in consultancy services to generate income for the institutional development.

3.6 Extension Activities and Institutional Social Responsibility (ISR)

3.6.1 How does the institution promote institution-neighborhood- community network and student engagement, contributing to good citizenship, service orientation and holistic development of students?

LBS GDC Saraswatinagar (Sawra) is completely aware of its responsibility towards the society. The college renders valuable contribution to the society by sensitizing the community in following ways:

- The college regularly organizes blood donation camps in collaboration with NCC/NSS/Rangers & Rovers and a team of doctors from local Civil Hospital.

Whenever blood is required for any emergency in the local hospital, our students readily donate blood.

- The Red Ribbon Club has been working towards the prevention of HIV/AIDS and drug abuse by spreading the awareness through street plays, rallies, declamation contests, poster making and quiz competition .
- NSS volunteers conduct the camp every year for the welfare of society and choose the working site and also make the people aware of cleanliness, water harvesting, disaster management, organic or green farming etc.
- NCC cadets every year conduct a campaign in the town and make people aware of the traffic rules, road safety and are always ready to help during natural disasters and accidents .
- The college observes all days of national and international importance every year by organizing debate , declamation ,poster making, quiz , rallies and signature campaigns to sensitize students and community.

3.6.2 What is the Institutional mechanism to track students' involvement in various social movements / activities which promote citizenship roles?

The involvement of students in activities of civil responsibilities is ensured by their enrollment in various units of the college like NCC, NSS, Red Ribbon Club, Rovers and Rangers, CSCA, subject societies and other student associations. All activities contribute towards making a healthy society which in turn contributes towards the nation building.

3.6.3 How does the institution solicit stakeholder perception on the overall performance and quality of the institution?

The principal focus of the college is its overall performance and excellence. The institution sincerely solicits the perception of its stakeholders primarily the students, parents and other eminent persons of the society who are the members of college committees. Parent teacher meetings are organized regularly to take feedback from the

parents and the executive members. Parents are free to interact with the teachers and their complaints and suggestions are taken into consideration. Based on the feedback of the stakeholders, issues of importance are discussed in staff meetings and HOD meetings to enhance the overall performance of the institution.

3.6.4 How does the institution plan and organize its extension and outreach programmes? Providing the budgetary details for last four years, list the major extension and outreach programmes and their impact on the overall development of students.

In addition to the NSS, Rangers & Rovers and NCC, the college has Women Grievance and Redressal Cell, Red Ribbon Club, Health Aid Cell, Eco Club, Commerce Society and Social Science Society which organize extension and outreach programs. These committees, cells and societies undertake activities and organize outreach programmes every year, which directly benefit the student, society and the nation. The institute also collaborates with Govt. bodies like the local hospital, police department, fire services department, forest department etc. to organize the extension and outreach programs like blood donation camp, AIDS awareness programme, tree plantation, disaster management mockdrill, cleanliness campaign in the college and in nearby villages. The college also uses its infrastructure as examination center for various HPPSC exams and SSSB. The infrastructure is also used by career guidance and counseling agencies.

Budgetary details for the last four years of NSS/NCC/Rangers & Rovers:

Club/Co mmittee/ Unit		2012-13	2013-14	2014-15	2015-16
NSS	Income	Rs.1,23,276.00	Rs.1,28,846.00	Rs.92,196.00	Rs.1,32,972.00
	Expenditure	Rs. 1,12,794	Rs. 93,908	Rs. 73,066	Rs. 1,03,325
NCC	Income	Rs.2,702	Rs. 2,566.00	Rs.6774.00	Rs.6, 000
	Expenditure	Nil	Rs.4,000.00	3000.00	Rs. 4,080.00
Rangers & Rovers	Income	Rs. 33,853.00	Rs. 33,927.00	Rs.39,152.00	Rs.34,858.00
	Expenditure	Nil	Nil	Rs.30,120.00	Rs.23,536.00

3.6.5 How does the institution promote the participation of students and faculty in extension activities including participation in NSS, NCC, YRC and other National/ International agencies?

It is compulsory for the students to join any one among NSS, NCC and Rangers & Rovers . The students and faculty duly participate in extension activities undertaken by these units and other agencies of the college for the betterment of the society . The concerned Panchyats of the area collaborate with the college and workout their plans such as making footpaths, drainage system awareness drives and carrying out swachhta abhiyan in the concerned area.

3.6.6 Give details on social surveys, research or extension work (if any) undertaken by the college to ensure social justice and empower students from underprivileged and vulnerable sections of society?

The institution follows the reservation policy of State Government and roster system of HP University in admission to ensure sufficient number of admission from these groups. To achieve the above mentioned objectives our college has one hostel for girls of SC/ST community having a capacity of 106 students. Priority of admission is always given to the SC/tribal girls. Tuition fee is not charged from the girl students. Various Scholarships for SC/ST/OBC/IRDP and to other minorities is given as per the policy of the state government. Equal Opportunity Cell also ensures that the students

from these vulnerable sections of society are not discriminated against. The cell carries out sensitization and awareness programmes regarding their legal rights and Govt. welfare schemes available to them.

The college has two units of NSS, one unit of NCC and one unit of Rangers & Rovers which carry out the extension/outdoor activities under the supervision of their respective coordinators. Red Ribbon Club and Women Cell aim at educating the youth who become potential educators among their peers and the community at large scale.

3.6.7 Reflecting on objectives and expected outcomes of the extension activities organized by the institution, comment on how they complement students' academic learning experience and specify the values and skills inculcated.

The extension activities of the institution inculcate a sense of social responsibility and develop nationalistic spirit in students. The academic learning experience is complimented by:

- Being more responsible citizens with an improved sense of social belongingness.
- Learning to think beyond I, me and myself.
- Getting a platform to show their creativity.
- Developing scientific approach .
- Developing social interaction skills like leadership, team work and time management.
- Improve communication skills and decision making capacity.
- To improve the sense of tolerance by providing the students with an opportunity to mix up with each other and also with the other sections of the society and to learn about their culture, tradition and value system. Working outside the class room with diverse groups helps them to gain more self confidence, to handle conflicts and appreciation of the point of view of others. In nutshell it helps them to become socially mature and prepares them to face the challenges of life with confidence.

3.6.8 How does the institution ensure the involvement of the community in its reach out activities and contribute to the community development? Detail on the initiatives of the institution that encourage community participation in its activities?

The institution involves various Government/social agencies in its activities:

- The plantation drives on *Van Mahotsava* are carried out every year by the college teachers and students in the month of August in collaboration with the Forest Department.
- Blood donation camp is organized every year by the college NSS/NCC/R&R students in collaboration with the Health and Family Welfare Department.
- The repair and maintenance of the infrastructure is done in collaboration with Public Works Department.
- The maintenance of water supply and electricity supply is ensured by the active involvement of IPH and HPSEB department.
- The repair, maintenance and smooth functioning of the IT is done with the collaboration of BSNL.
- Anti-ragging campaign, law & order and discipline in institution is maintained by Anti-ragging committee and discipline committee with active support of the Police Department.
- During NSS camps, college volunteers work with the rural community of the villages and help in infrastructure development as far as possible.
- NCC cadets work with the local administration and police to make environment healthy and secure for living.
- College hosted H.P. University Inter College Boxing Championship From 3rd Oct 2016 to 8th Oct.2016. In this championship the local people donated generously for the successful conduct of the championship. The donors were invited as guests of honour for the different sessions of the championship. This was an excellent example of community involvement in the institutional activities.

3.6.9 Give details on the constructive relationships forged (if any) with other Institutions of the locality for working on various outreach and extension activities.

- Blood donation camp in collaboration with the health department of Govt. of HP.
- Tree Plantation with the help of forest department of Govt. of HP.
- Extended help to the local administration during various cultural functions and fairs.
- Voter awareness camps are organized by the local administration in the college.
- Traffic rules awareness camps are organized in the college by the local police department.
- Orientation regarding self employment was organized by the NSIC-TC Jubbal .
- Talk on legal literacy and drug abuse are organized with the help of Judicial department Jubbal.
- Lectures on sexual harassment, AIDS and personal hygiene are organized with the help of health department.

3.6.10 Give details of awards received by the institution for extension activities and / contributions to the social/community development during the last four years.

- Nil

3.7 Collaboration

3.7.1 How does the institution collaborate and interact with research laboratories, institutes and industry for research activities. Cite examples and benefits accrued of the initiatives - collaborative research, staff exchange, sharing facilities and equipment, research scholarships etc.

Presently the college has no collaboration with research laboratories, institutes or industry as such. Most of the faculty of the college are linked with their concerning university for research and instrumental facilities. The student visits to different universities and research institutes like CPRI Shimla, FRI Dehradun and industrial areas are also organized .

3.7.2 Provide details on the MOUs/collaborative arrangements (if any) with institutions of national importance/other universities/ industries/Corporate (Corporate entities) etc. and how they have contributed to the development of the institution.

The college does not have any agreement with other universities/industry/corporate entities so far.

3.7.3 Give details (if any) on the industry-institution-communities interactions that have contributed to the establishment / creation/up-gradation of academic facilities, student and staff support, infrastructure facilities of the institution viz. laboratories / library/ new technology /placement services etc.

There is no industry -institution interaction or MOU so far. Our institution enjoys a very hale and hearty relationship with the local population which contributes wholeheartedly to the growth of the institution. The appreciable support of the Parent Teacher Association in the endeavor of intellectual excellence, infrastructural maturity and facility building of the college is worth mentioning. Some teachers have been engaged by the PTA to fulfill the requirement of teachers in various departments for the past few years. The college purchased *shamiyana* (Tent) and 100 chairs out of PTA contribution. Statue of former Prime Minister Lt. Sh. Lal Bahadur Shastri was erected in the campus with the contribution of PTA and OSA. HPPCL donated a water motor pump for hand pump along with Rs 21,000/- to college.

3.7.4 Highlighting the names of eminent scientists/participants, who contributed to the events, provides details of national and international conferences organized by the college during the last four years.

- Nil

3.7.5 How many of the linkages/collaborations have actually resulted in formal MoUs and agreements? List out the activities and beneficiaries and cite examples (if any) of the established linkages that enhanced and/or facilitated –
a) Curriculum development/enrichment

- Nil
- b) Internship/ On-the-job training**
 - Adani –Agrifresh Mahendali, Rohru.
- c) Summer placement**
 - Nil
- d) Faculty exchange and professional development**
 - Nil
- e) Research**
 - Nil
- f) Consultancy**
 - Nil
- g) Extension**
 - Nil
- h) Publication**
 - Nil
- i) Student Placement**
 - Nil
- j) Twinning programmes**
 - Nil
- k) Introduction of new courses**
 - Nil
- l) Student exchange**
 - Through HPU NSS/NCC/ R &R programmes. One NSS volunteer participated in International youth Exchange programme Korea and One NCC cadet participated in International Youth Exchange Programme Singapore.

3.7.6 Detail on the systemic efforts of the institution in planning, establishing and implementing the initiatives of the linkages/ collaborations.

- The college has established linkage with Himachal Pradesh Power Corporation Limited which is executing 111 MW power house at Sawra. The HPPCL is developing the college ground. The Corporation also provides the financial and material assistance to college to conduct various events.

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- Since the area is dominated by horticulture crop thus to have better knowledge of horticulture crops , the college is planning linkage with KVK centre Rorhu and UH& F Nauni.
- Linkage with the Forest Department for ecological studies and upkeep of environment .
- Linkage with Adani –Agrifresh for marketing strategies of apple crop.

CRITERION IV: INFRASTRUCTURE AND LEARNING RESOURCES

4.1 Physical Facilities

4.1.1 What is the policy of the Institution for creation and enhancement of infrastructure that facilitate effective teaching and learning?

- The college is governed by Government of Himachal Pradesh and the basic infrastructure is provided by the Government as per the requirement and strength of the students.
- A Govt. mandated Building Fund Committee consisting of the Principal, senior faculty members, CSCA President, Pradhan Gram Panchayat and a PWD engineer has been constituted. The committee is responsible for assessing the requirement of infrastructure and accordingly submits the proposal to the Government for necessary action.
- Efforts are being made to maximize the use of ICT to make students' learning experience interesting. To achieve these ends, meetings are held between the Principal and the Staff Council Committee.
- The funds are also made available through RUSA, UGC to set up ICT enabled class rooms. Wi-Fi, CCTV and seminar room have been set up in the college. There have been continuous efforts to upgrade the laboratories.

4.1.2 Detail the facilities available for

- a) Curricular and co-curricular activities – classrooms, technology enabled learning spaces, seminar halls, tutorial spaces, laboratories, specialized facilities and equipment for teaching, learning and research etc.**
- b) Extra –curricular activities – sports, outdoor and, gymnasium, NSS, NCC, cultural activities, Public speaking, communication skills development, yoga, health and hygiene etc.**

Our College has spacious infrastructure comprising of the following:

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TYPE /NAME	No	Description
PRINCIPAL OFFICE	1	In the main building with computer, internet, printer, fax along with seating capacity of 14 people, with attached pantry and washroom
ADMINISTRATIVE OFFICE	1	With 5 computers and three printers and internet facility. Separate cabin for each employee. One independent room for superintendent and one record room.
BURSAR OFFICE	1	Independent room with computer, printer, internet and seating facilities for 04 persons.
STAFF ROOM	1	With seating capacity of 50 persons. having computer with internet facility and TV with D2H connection, microwave, hot and cold water dispenser.
LECTURE THEATRE	3	With seating capacity of 100 students each.
LECTURERS ROOM	12	With seating capacity of 80 students each.
HALL	2	One hall with 200 seating capacity, used as examination hall and for functions. Second hall used for Indoor games like TT and carrom and for preparation of cultural activities.
MUSIC Deptt.	2	Two rooms with all required musical instruments.
LAB (IT)	3	Lab set up by IT deptt., accessible to all the students throughout the day with 30 computer terminals, all having LAN internet connectivity. Lab for BCA students with 10 computers, with seating capacity of 30 students at a time. Add-on computer application lab with 10 computers having internet facility with seating capacity of 20 students at a time.
ICT ROOMS	2	One for commerce department and other for social science faculty.
LABORATORIES	6	Botany: With seating capacity of 40 students, fitted with K-yan for ppt teaching and has facilities to conduct Plant physiology, Genetics, Plant anatomy and Biotechnology practicals.
		Chemistry: Two labs (one fitted with LPG) with seating capacity of 40 students each. Facilities to conduct experiments on volumetric titrations, analysis of inorganic mixture, identification of organic compounds etc. One computer with internet and Printer. Separate faculty room.

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		<p>Physics: One lab with seating capacity of 40 students, separate dark room, experimental facilities for optics and laser based experiments. Separate room for faculty with computer and internet.</p> <p>Zoology: Single lab with seating capacity of 40 students, computer and projector fitted in lab.</p> <p>Geography: with seating capacity of 40 students having tracing table etc.</p>
CONFERENCE HALL	1	With seating capacity of 50 persons, fitted with computer, interactive board, projector, visualizer and portable sound system .
LIBRARY	1	With seating capacity of 100 students. Photostat machine , one computer terminal and printer with internet facility.
GIRLS COMMON ROOM	1	Exclusively for girls, with seating capacity of 25 girls.
SCA ROOM	1	To CSCA members with seating capacity of 10 students
NCC	1	One separate NCC office.
NSS	1	Independent NSS office with store
HEALTH AID ROOM	1	Established under RUSA guidelines having all first aid facilities.
EQUAL OPPORTUNITY CELL	1	Set up in the college under RUSA guidelines with computer, printer and internet facility.
SPORTS ROOM	1	It is used to store sports articles with space for seating of teacher In -charge.
CANTEEN	1	With seating capacity of 30 students, having Aqua guard facility for clean water.
GYMNASIUM	1	Fitted in independent room with 12 channels.
STORE	1	To keep college articles and old record.
GIRLS HOSTEL	1	With capacity of 106 students having recreation room, kitchen, dining hall, indoor sports facility , parents waiting room , clerical room, books and news papers and Solar geyser. Residences for warden and night chowkidar.
OUTDOOR SPORTS FACILITY	1	A big ground under construction with dimension of 150x 90 meter, will have facility of 400 m track, football field, volley

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		ball field, basketball field, kabaddi field , badminton court and other outdoor games. Pavilion with seating capacity of 100 persons has already been constructed in the stadium.
WASHROOMS	6	Neat and clean, One for men , one for women , two for boys , one for girls and one for Principal office.
PARKING FACILITIES	1	Parking facilities are also available to staff and students. The facility is extended each year based on growing demand
OPEN AIR STAGE		An open stage in the outdoor campus is used for different functions
CCTV		College campus is under CCTV surveillance.

4.1.3 How does the institution plan and ensure that the available infrastructure is in line with its academic growth and is optimally utilized? Give specific examples of the facilities developed/augmented and the amount spent during the last four years (Enclose the Master Plan of the Institution / campus and indicate the existing physical infrastructure and the future planned expansions if any).

The basic physical and organizational structure and facilities of the college more or less meet the requirements of the present growth in terms of students. However emphasis has been on improving the existing infrastructure by adding ICT enabled class rooms and residential facilities on the campus. The Staff Council Committee, College Development Committee, Academic Committee and Time-table committee look for all the requirements of the students and faculty leading to the optimized use of the present resources as far as day-to-day and short-term planning is concerned. The amount spent on maintenance, renovation and new construction during last four years is given below:

Sr. No	Year	Expenditure
1	Interlocking Tiles & Rain water harvesting in the Campus 2012-13	Rs. 29,31,000.00
2	Installation of 250 kVa Transformer 2013-14	Rs. 7,50,000.00

3	Pavillion 2013-14	Rs.1,10,00,000.00
4	Boundary wall 2014-15	Rs. 19,58,777.00
5	Outdoor stage 2014-15	Rs. 6,90,850.00
6	Repair of old block 2014-15	Rs. 1,95,199.00
7	Solar geyser 2015-16	Rs. 1,90,000.00
8	Repair and Improvement of Office 2015-16	Rs. 75,000.00

Ongoing Projects:

- The outdoor stage is under construction.
- Playground is under construction.

Future plans :

- Proposal submitted to Govt. for transfer of HPPCL residence after the project is completed.
- Multipurpose Hall , proposal submitted to Govt.
- Setting of 400 m track on the playground.
- Hostel for boys.
- Increasing residential facilities on the campus.
- Language lab.
- To start PG courses .

4.1.4 How does the institution ensure that the infrastructure facilities meet the requirements of students with physical disabilities?

The institution is not physically disabled friendly. No student with extreme physical disability has taken admission in the college so far. However matter will be taken up with the Govt. to make college disability friendly.

4.1.5 Give details on the residential facility and various provisions available within them:

Hostel Facility – Accommodation available

- *Recreational facilities, gymnasium, yoga centre, etc.*
- *Computer facility including access to internet in hostel*
- *Facilities for medical emergencies*
- *Library facility in the hostels*

- *Internet and Wi-Fi facility*
- *Recreational facility-common room with audio-visual equipments*
- *Available residential facility for the staff and occupancy*
- *Constant supply of safe drinking water*
- *Security*

Residential facilities available:

Sr. No.	Items Details	Extent of facility
1.	Hostel facility	Well furnished hostel with 36 rooms for 106 girls one mess , common room , waiting room and clerical room . Mess can accommodate 48 students at a time. Each room is provided with a cot , chair, study table and almirah(wardrobe) for each student. Wash rooms are available on each floor. Roof top is fitted with Solar Geyser to provide warm water for bathing. Additional storage tanks are provided for rain water harvesting in the hostel campus.
2.	Recreational facilities, gymnasium, yoga centre, etc.	Common room with sports facilities like carrom, table tennis , chess and outdoor volley ball and Kabaddi fields. Hostel is nearby the main campus so they can use Gymnasium fitted in main block at any time.
3.	Computer facility including access to internet in hostel	Presently not available. Efforts are being made in this direction.
4.	Facilities for medical emergencies	First aid facility is available with warden and PHC located nearby to take care of other medical emergency.
5.	Library facility in the hostels	A small book bank has been set up in the hostel.
6.	Internet and Wi-Fi facility	No Wi-Fi facility is available in the hostel.
7.	Recreational facility-common room with audio-visual	Common room with TV having d2h connection.

	equipments	
8.	Available residential facility for the staff and occupancy	One residence each for warden and Chowkidar .
9.	Constant supply of safe drinking water	Provided through Aquaguard.
10.	Security	Two chowkidars, one for day time and one during night time are deployed 24 hours in the hostel campus.

4.1.6 What are the provisions made available to students and staff in terms of health care on the campus and off the campus?

- Our institution is concerned about the health of our employees and students. The college has set up a Health Aid Room in the campus with a resting bed and equipments to monitor blood pressure, sugar level etc. First aid medicines are also available in the Health Aid room. Medical aid is provided to the students injured during college hours in sports or other activities in the campus.
- The college is close to the local Govt. Hospital and ambulance facility (108) is made available to the students whenever required. Doctors are also available on call. Medical bills/expenses of the staff are reimbursed by the government.
- Leave is also granted on medical grounds to the staff and students.
- Health awareness programmes are also organized in the campus.

4.1.7 Give details of the Common Facilities available on the campus spaces for special units like IQAC, Grievance Redressal unit, Women’s Cell, Counseling and Career Guidance, Placement Unit, Health Centre, Canteen, recreational spaces for staff and students, safe drinking water facility, auditorium, etc.

IQAC: The IQAC was set up in the year 2013 as per the UGC and State govt. direction and a proposal for funding to UGC was also submitted. IQAC has one room with computer internet and printer facilities.

Grievance Redressal unit: Headed by a senior faculty members to take care of all the problems faced by the students. The unit has an independent room with a computer and printer .

Women's Cell: The women cell is also headed by a senior faculty member and matters related to sexual harassment are reported to the cell. The cell is provided with an independent rooms with a grievance box.

Career Counseling , Guidance and Placement Unit : A career counseling , guidance and placement cell has been established under senior faculty member. Counseling sessions are organized by inviting people from different fields. The space and IT facilities are provided for counseling in the seminar room. The cell motivates the students to join coaching classes.

Health Centre: The college has set up a Health Aid Room in the campus with a resting bed and equipments to monitor blood pressure, Sugar level etc. First aid medicines are also available in the Health Aid room.

Canteen : The canteen serves healthy and hygienic food at reasonable rates to the staff and students. It can accommodate 30 individuals and there is also an open-air space which can accommodate about 20 individuals. The canteen has aquaguard for clean drinking water.

Recreational spaces for staff and students: College staff room is spacious fitted with 42 inch LCD TV with d2h connection and has facilities for playing carrom and chess. One PC with internet facility, water dispenser for cool and hot water and a microwave oven are also available in the staff room.

The students are offered indoor sports facilities such as table tennis, carrom , judo, gymnasium and chess. The outdoor facilities include football field, volley ball field, basketball field, kabaddi field and a badminton court. A separate common room is available for girls.

Safe drinking water: Two units of Aqua-guard have been installed in the campus to provide safe drinking water to the students and the staff. One cooler is also installed on the campus.

4.2 LIBRARY AS A LEARNING RESOURCE

4.2.1 Does the library have an Advisory Committee? Specify the composition of such a committee. What significant initiatives have been implemented by the committee to render the library, student/user friendly?

- Yes, the library has an advisory committee which looks into the various aspects of the management of the library. The members are generally selected from the faculty, staff and other stake holders. The composition of the Library Advisory Committee changes from time to time. The Library Advisory Committee discusses and finalizes the infrastructural and academic requirements of the library.

Sr. No.	Name	Department
1.	Dr. Poonam Mehta	Philosophy
2.	Dr. Rai Singh Chauhan	Political Science
3.	Dr. Nirmal Chauhan	Hindi
4.	Dr. Pooja Dulta	English
5.	Mr. Ripon Kumar	Sanskrit

The initiatives implemented by committee include:

- Requirement of text and reference books from teachers and students from time to time.
- Increase in the number of books issued from two to four to the students
- Subscription of latest magazines and periodicals.
- Making library student friendly by providing heating facilities during winter.

4.2.2 Provide details of the following:

Total area of the library (in Sq. Mts.)

- 169 square meters

Total seating capacity

- Approximately for 100 students

Working hours (on working days, on holidays, before examination days, during examination days, during vacation)

- 10.00am to 5.00pm during working days

Layout of the library (individual reading carrels, lounge area for browsing and relaxed reading, IT zone for accessing e-resources)

- Library is housed in a Hall with common facility for seating without separate reading carrels and lounge area. The e-resource is provided through one terminal in the library.

4.2.3 How does the library ensure purchase and use of current titles, print and e-journals and other reading materials? Specify the amount spent on procuring new books, journals and e-resources during the last four years.

Requirement of text books, reference books, magazines and books for competitive exams is procured from teachers and students. The library committee in consultation with purchase committee procures the books. The committee ensures that books of current titles are added on regular basis.

Amount spent on books during last four years:

Library holdings	Year-2011-12		Year – 2012-13		Year – 2013-14		Year – 2014-15		Year – 2015-16	
	Number	Total Cost	Number	Total Cost	Number	Total Cost	Number	Total Cost	Number	Total Cost
Text books/ Reference Books	1182	408379	543	204750	675	304397	64	40401	225	25743
Journals/ Periodicals	18	5665	-	-	23	12710	-	-	16	16765
e-resources			N-List	10000	-	-			N-List	5000
Any other (specify)										

4.2.4 Provide details on the ICT and other tools deployed to provide maximum access to the library collection?

- *OPAC*
- *Electronic Resource Management package for e-journals*
- *Federated searching tools to search articles in multiple databases*
- *Library Website*
- *In-house/ remote access to e-publications*
- *Library automation*
- *Total number of computers for public access*
- *Total numbers of printers for public access*
- *Internet band width/ speed 2mbps 10 mbps 1 gb (GB)*
- *Institutional Repository*
- *Content management system for e-learning*
- *Participation in Resource sharing networks/consortia (like Inflibnet)*

• OPAC	No
• Electronic Resource Management package for e-journals	THROUGH INFLIBNET
• Federated searching tools to search articles in multiple databases	No
• Library Website	Common with college website
• In-house/remote access to e-publications	Yes, through INFLIBNET (N-List)
• Library automation	No
• Total number of computers for public access	One PC with internet
• Total numbers of printers for public access	One
• Internet band width/ speed	2 mbps
• Institutional Repository	Nil
• Content management system for e-learning	The students can access the e-resources through their smart phones and laptops while using free Wi-Fi facility on college campus.
• Participation in Resource sharing networks/consortia (like INFLIBNET)	Yes, INFLIBNET Membership

4.2.5 Provide details on the following items:

- *Average number of walk-ins*

- *Average number of books issued/returned*
- *Ratio of library books to students enrolled*
- *Average number of books added during last three years*
- *Average number of login to opac (OPAC)*
- *Average number of login to e-resources*
- *Average number of e-resources downloaded/printed*
- *Number of information literacy trainings organized*
- *Details of “weeding out” of books and other materials*

• Average number of walk-ins :	83 students per day
• Average number of books issued/returned:	26 books per day
• Ratio of library books to students enrolled:	17:1
• Average number of books added during last three years:	325
• Average number of login to opac (OPAC)	Nil
• Average number of login to e-resources:	20
• Average number of e-resources downloaded/printed:	10
• Number of information literacy trainings organized:	Nil
• Details of “weeding out” of books and other materials:	Old news papers are auctioned at regular intervals.

4.2.6 Give details of the specialized services provided by the library

Manuscripts

- *Reference*
- *Reprography*
- *ILL (Inter Library Loan Service)*
- *Information deployment and notification (Information Deployment and Notification)*
- *Download*
- *Printing*
- *Reading list/ Bibliography compilation*
- *In-house/remote access to e-resources*
- *User Orientation and awareness*
- *Assistance in searching Databases*
- *INFLIBNET/IUC facilities:*

Reference	Yes
Reprography	Yes
ILL (Inter Library Loan Service)	Nil

Information deployment and notification	Nil
Download	Yes
Printing	Yes
Reading list/ Bibliography compilation	No
In-house/remote access to e-resources	The students can access the e-resources through their smart phones and laptops while using free Wi-Fi facility on college campus. Also through INFLIBNET – N-LIST
User Orientation and awareness	Yes
Assistance in searching Databases	Yes
INFLIBNET/IUC facilities	Yes

4.2.7 Enumerate on the support provided by the Library staff to the students and teachers of the college.

All the requisite support facilities to the students and teachers are available in the college library. Some of them are as below:

- To log in e-resources.
- To locate books.
- Magazines, Newspaper.

4.2.8 What is the special facilities offered by the library to the visually/physically challenged persons? Give details.

- Nil

4.2.9 Does the library get the feedback from its users? If yes, how is it analyzed and used for improving the library services. (What strategies are deployed by the Library to collect feedback from users? How is the feedback analyzed and used for further improvement of the library services?)

At present we don't have specific feedback system meant for library. However departmental heads collect the information from the students and provide this to the library committee. Apart from this College Students Central Association also raises issues of concern from time to time with the Principal and the staff and necessary corrective measures are taken accordingly.

4.3 IT Infrastructure

4.3.1. Give details on the computing facility available (hardware and software) at the institution.

- Number of computers with Configuration (provide actual number with exact configuration of each available system)

Sr. No	No of Computer	Configuration
1.	30 (IT LAB)	HCL, Intel ® Pentium ® Dual CPU E-2200 @2.20 GHz,1GB RAM,150 HDD Window- Vista
2.	10(B.C.A Lab)	Second Generation Dual Core Processor 2GB RAM,500GB HDD,Window -7
3.	10(Add-on Lab)	Intel Core-i5-3 rd Gen.,4GB RAM,500GB-HD Window-8
4.	15 (Others)	Lenovo , Intel Core- i3, 3GB RA 320GB HD, Window 7
		HCL, Intel Core-i3, 3GB RAM 320GB HD, Window 7
		HCL Intel Core-i5,4GB RAM,500GB - HD Window 7
		HP , Intel Core- i3, 3GB RAM 320GB HD, Window

- Computer-student ratio

Computers	Ratio
I T Lab	1:21

BCA-Lab	1:2
Add On	1:5

- **Stand alone facility:**

Yes

- **LAN facility**

LAN facility for 30 terminals in IT Lab.

- **Wi-Fi facility**

Wi-Fi facility on the campus.

- **Licensed software**

Yes, Window 7, Window XP, Window, SQL, MSOffice 2003, MS Visual Studio 2005.

- **Number of nodes/ computers with Internet facility**

Computers	Internet Facility
IT Lab	30
BCA-Lab	7
Office	4
▪ Others	11

- Others: Commerce Department, Physics, Chemistry, Botany departments, Equal Opportunity Cell, Staff room, Office and Principal office.

4.3.2 Detail on the computer and internet facility made available to the faculty and students on the campus and off-campus?

The following offices have been connected through computer networking:

1. The Principal's Office
2. Administrative Block
3. UGC Cell/ Bursar Office
4. University Branch
5. Equal opportunity Cell.

6. IT lab
7. BCA lab
8. Add-on Lab
9. Departments of Commerce, Chemistry, Physics, Botany and Zoology.
10. Staff room.
11. Wi-Fi on the campus.
12. Cyber café facilities are available off the campus too.

4.3.3 What are the institutional plans and strategies for deploying and upgrading the IT infrastructure and associated facilities?

1. Special lease line for college from BSNL.
2. Wi-Fi enabled broad band connection for the Girls Hostel.
3. Conversion of at least one room each year to IT enabled smart class rooms.
4. Automation of Library.

4.3.4 Provide details on the provision made in the annual budget for procurement, up gradation, deployment and maintenance of the computers and their accessories in the institution (Year wise for last four years)

Provisions made for procurement, up gradation, deployment and maintenance of the computers and their accessories are given below:

SESSION	Procurement	Upgradation	Maintenance	Total
2012-13	Nil	Nil	Rs.7,879.00	Rs.7,879.00
2013-14	Rs.5,44,950.00	Nil	Rs.2,550.00	Rs.5,47,500.00
2014-15	Rs.43,602.00	Nil	Rs.18,040.00	Rs. 61,642.00
2015-16	Rs.56,638.00	Nil	Rs.22,011.00	Rs. 78,649.00

4.3.5 How does the institution facilitate extensive use of ICT resources including development and use of computer-aided teaching/ learning materials by its staff and students?

- The departments have been provided with desktops and internet connectivity for preparation of computer aided teaching learning material. ICT tools are being used by faculty of sciences to deliver lectures using ppts, for giving demos of 3D diagrams and other material. The faculties of commerce, social science and B.C.A. are also equipped with ICT rooms.
- Students are trained on power point presentation. They are motivated to give their presentations with the help of LCD projector during seminars.
- Students and faculty have access to the Wi-Fi on campus
- Students are apprised of and trained for using web as learning resource.
- IT lab is accessible to all the students throughout the day.

4.3.6 Elaborate giving suitable examples on how the learning activities and technologies deployed (access to on-line teaching- learning resources, independent learning, ICT enabled classrooms/learning spaces etc.) by the institution place the student at the centre of teaching-learning process and render the role of a facilitator for the teacher.

The college is slowly and steadily increasing the use of ICT as a teaching aid. The students are trained to use ICT and give presentations in seminars. The students are encouraged to download and search online contents of subjects to make teaching student centric and teacher acts as a facilitator. The students are provided with common IT lab with internet facilities for learning and optimum use of latest technologies. Various college clubs and societies have their own “WhatsApp” groups for quick dissemination of information. The students are given free access to e-resources through INFLIBNET. Students are made aware of open learning sources like SWAYAM, MOOC and Open edX platform, for example Coursera etc.

4.3.7 Does the Institution avail of the National Knowledge Network connectivity directly or through the affiliating university? If so, what are the services availed of?

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The college is a member of Information and Library Network (INFLIBNET), Ahmedabad. The college has access to N-LIST (National Library and Information Services Infrastructure for Scholarly Content) on-line electronic resource facilities.

The college also has 10 (Ten) connections of BSNL with 2 mbps internet connectivity speed under the National Mission on Education through ICT (NMEICT), funded by the Ministry of Human Resource Development, Government of India. Students are using open learning resources like SWAYAM -MOOC etc.

4. 4. Maintenance of campus Facilities

4.4.1 How does the institution ensure optimal allocation and utilization of the available financial resources for maintenance and upkeep of the following facilities (substantiate your statements by providing details of budget allocated during last four years)?

a. Building

b. Furniture

c. Equipment

d. Computers

e. Vehicles

f. Any other

The Infrastructure Facilities Developed / Augmented & The Amount Spent During The Last Four Years

Sr. No	Item	2012-13 Amount spent in Rupees	2013-14 Amount spent in Rupees	2014-15 Amount spent in Rupees	2015-16 Amount spent in Rupees	Total
1	Building	Nil	Rs.3,489.00	Rs.4,64,120.00	Rs.2,26,161.00	Rs.6,93,770.00
2	Furniture					
3	Equipment	Rs.90,564.00	Rs.1,51,500.00	Rs.2,12,600.00	Rs.53,290.00	Rs.5,07,954.00
4	Computer	Nil	Rs.5,44,950.00	Rs.43,602.00	Rs.56,638.00	Rs.6,45,190.00
5	Any other (Electrical Repair etc.			Rs. 4740.00	Rs.11,016.00	Rs. 15,756.00

4.4.2 What are the institutional mechanisms for maintenance and upkeep of the infrastructure, facilities and equipment of the college?

The college ensures proper maintenance and upkeep of its infrastructure and equipments through judicious use and time to time repair and maintenance. The Building Fund Committee and Campus Development Committee take care of maintenance of infrastructure facilities along with the support of Government departments like PWD, Electricity & IPH. Equipments are maintained by the respective departmental committees. The funds are provided from the students' collection such as Building fund, AF, Furniture Repair & replacement Fund, Practical fund and PTA for necessary repairs and maintenance. Fund of Rs.1,00,000/- (one Lac only) was also received from UGC during XIth plan for repair and maintenance of equipments.

The committees are constituted every year for the physical inspection and verification of stocks.

4.4.3 How and with what frequency does the institute take up calibration and other precision measures for the equipment/ instruments?

All science departments and music department calibrate their equipments and other instruments regularly as per use and requirement.

4.4.4 What are the major steps taken for location, upkeep and maintenance of sensitive equipment (voltage fluctuations, constant supply of water etc.)?

Sensitive equipments are handled carefully by the laboratory staff who ensure the proper use of equipments during experiments and check and maintain all the instruments.

One transformer of 250 kVA has been set up in the campus for constant and uninterrupted supply of electricity. Two backup systems 11kVA & 2 k VA are installed for uninterrupted power supply to ICT room and office. Each LCD projector has 1kVA UPS for constant power supply during power failure for at least one hour. Experts are called to repair the sensitive equipments.

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Constant water supply is ensured by overhead storage water tanks. There is one hand pump in the campus to ensure regular water supply to the college and the girls' hostel. The college also has rainwater-harvesting unit to ensure constant water supply.

CRITERION V: STUDENT SUPPORT AND PROGRESSION

5.1 Student Mentoring and Support

5.1.1 Does the institution publish its updated prospectus/handbook annually? If ‘yes’, What is the information provided to students through these documents and how does the institution ensure its commitment and accountability?

The institution publishes its prospectus annually before the commencement of the new academic session. It is a comprehensive document which contains all the relevant information to the admission aspirants and their parents.

Detailed information such as academic calendar, faculty profile, admission committees, admission procedure/criteria, eligibility for admission, courses in programs, subject combinations, important documents required, fees funds, absence fine, fee concession, scholarships, mid term examination detail, the rules and regulations of library, extracurricular activities, CSCA, hostel admissions, hostel charge and Parent Teacher Association etc is being provided in the prospectus. The prospectus details are also uploaded on college website. The prospectus is a comprehensive document and the college strictly adheres to the regulations and ordinances laid down in the prospectus in its working.

5.1.2 Specify the type, number and amount of institutional scholarships / free ships given to the students during the last four years and whether the financial aid was available and disbursed on time?

The college provides Govt. sponsored different scholarships such as SC/ST/ OBC/ Kalpana Chawala , tuition fee concession to girl students and transport allowance. .

Type of Scholarship/ Fellowship	Session 2012-13		Session 2013-14		Session 2014-15		Session 2015-16		Funding Agency
	No	Amount in Rupees	No	Amount in Rupees	No	Amount in Rupees	No	Amount in Rupees	
SC	55	2,08,080	43	1,81,943	53	2,60,683	60	3,32,437	Central Govt.

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ST	-	--	--	---	--	----	--	--	--
OBC	-	---	--	---	---	--	--	--	--
IRDP	31	37,200	18	21,600	22	26,400	23	27,600	State Govt.
Kalpana Chawla	Nil	-	-	-	08	1,20,000	16	2,40,000	State Govt.
TOTAL	86	Rs.2,45,280	61	Rs.2,03,543	83	Rs.4,07,083	99	Rs.6,00,037	

The financial assistance is disbursed timely to students directly through their bank accounts.

5.1.3 What percentage of students receives financial assistance from state government, central government and other national agencies?

Year	Total students	State Govt.		Central Govt.	
		No	%		%
2012-13	532	31	5.82%	55	10.33%
2013-14	494	18	3.64%	43	8.70%
2014-15	496	30	6.04%	53	10.68%
2015-16	638	39	9.38%	60	6.10%

5.1.4 What are the specific support services/facilities available for: Students from SC/ST, OBC and economically weaker sections

The students belonging to SC/ST/OBC and IRDP receive financial assistance under various scholarship schemes of the State/Union Governments. The reservation policy is strictly implemented during the admission process and relaxation in the upper age limit in admission is provided to SC/ST students. Equal Opportunity Cell makes every possible effort to guide such students, provide them with various facilities and reading materials as per their need. Remedial and Coaching classes are conducted for the weaker section students.

Students with physical disabilities

- Reservation to physical disability students is provided in the admission.

Overseas students

- Nil

Students to participate in various competitions/National and International

- The college students are encouraged to participate in various competitions held at inter college level , inter university level and state level.
- The College also engages experts /trainers for various activities, such as folk dance choreography and coaches for different sports to help students to excel in these activities.
- The sports equipments are provided by the college. Beside this sports kit to participating individual or team is provided on 50% sharing basis by the college.
- TA and DA of the participating student is borne by the college
- A cash prize of Rs.1500/- is given to national level participant
- A Cash prize of Rs.1000/- is given to state level winner.

Medical assistance to students: health centre, health insurance etc.

- Health aid room is functional in the college to provide first aid to students. The medical expenditure of injured student is borne by the college. No health insurance is provided to students.

Organizing coaching classes for competitive exams

- UGC/ RUSA sponsored coaching and remedial classes are conducted every year in accordance with the UGC norms. Faculty members of the college always guide and mentor the students interested in preparing for various competitive examinations.

Skill development (spoken English, computer literacy, etc.,)

The college conducts various skill development programs to impart personal, technical and managerial skills to the students for their personal enhancement and also to prepare them for career. The college offers following skill based Compulsory and Add-on courses :

- Functional English
- Functional Hindi
- Functional Sanskrit
- Basic IT
- Marketing Management
- Computer Applications

Support for “slow learners”

- Extra and remedial classes are taken as per the requirements of the students. Special attention is given to slow learners by the faculty during theory and practical classes.

Exposures of students to other institutions of higher learning/corporate/business house etc.

- Educational tour is organized every year and the students get an opportunity to visit institutes of higher learning/corporate houses.

Publication of student magazines

- Our institution publishes the college magazine named “*Hatkeshwari*” every year and college maintains a separate magazine fund for this purpose. The magazine provides an excellent platform to students as well as the staff to showcase their writing skills and creativity through articles, poems and stories. The best part of magazine is that one section consists of articles in local *Pahari* dialect.

5.1.5 Describe the efforts made by the institution to facilitate entrepreneurial skills, among the students and the impact of the efforts.

To enhance employability and make students competitive, imbibing entrepreneurial skills and their exposure to the world of marketing are essential. Lectures cum workshops on entrepreneurship awareness and skill development are organized every year by NSIC-TC Jubbal. Add-on courses in marketing & management, computer application are offered by college to develop entrepreneurial skills. Visits are

conducted to Adani – Agrifresh Mahandali and Baddi industrial area to get firsthand practical knowledge of sales , marketing and working of industry. Besides this study material like magazines and books are provided by the institution to the students along with motivational lectures. Alumni of this college have set up small scale unit such as apple grading & packing , welding work, catering and marketing & sales in the area.

5.1.6 Enumerate the policies and strategies of the institution which promote participation of students in extracurricular and co- curricular activities such as sports, games, Quiz competitions, debate and discussions, cultural activities.

Extracurricular and co-curricular activities such as sports, quiz competitions, debate and declamation, painting , poster making and cultural activities such as folk dance and Pahari Orchestra etc are an integral part of the academic calendar. The specialized faculty members are assigned to support students who participate in these activities. Institution organizes intra college and intra class competitions in quiz , debate and declamation, painting and poster making every year. The trial for selection to inter college events in sports like table tennis, chess, boxing, volley ball, cricket, judo and kabaddi are held every year. Inter-college sports competitions and youth festivals are conducted by the university. The best students are selected to participate in inter-college competitions representing college. The college gives away awards, certificates, mementoes and cash prizes to deserving students who excel in sports and extracurricular activities. The sports meet is organized at the end of academic session. Besides , the services of experts/ coaches in sports and cultural activities are also availed of for short duration to train students to make them competitive in inter college championships.

***Additional Academic Support Flexibility in Examinations**

Relaxation in attendance is given to the students who participate in co-curricular and extracurricular activities in accordance with University guidelines, on the recommendation of the Principal .In special cases if a University conducted event happens to clash with the dates of the Mid Term examination conducted by

the college, special tests are conducted for the participants with the approval of the examination committee.

***Special dietary requirements, sports uniform and materials**

College provides TA & DA to students who participate in inter-college championship. Whole expenses of board and lodging are borne by the college, which include expenses for special diet. College team is provided with sports kits which include uniforms and other requisite materials. There is an earmarked sports fund to meet the requirements of sports activities. We ensure participation of students in almost all competitions at the inter-college level and the state level.

***any other**

The students who participate in Inter University/National Competitions, are given cash prizes /certificates/mementoes, beside getting 2% to 5% weightage in university admission.

The college organized Inter-college Boxing championship 2016 (Boys and Girls) successfully. In this championship 40 (forty) colleges took part. The championship was a big source of motivation to students.

5.1.7 Enumerating on the support and guidance provided to the students in preparing for the competitive exams, give details on the number of students appeared and qualified in various competitive exams such as UGC-CSIR- NET,UGC-NET, SLET, ATE / CAT / GRE / TOFEL / GMAT / Central /State services, Defense, Civil Services, etc.

Limited coaching to desirous students is provided for competitive exams. They are free to approach any teacher for special guidance. The college runs UG classes therefore; no data about the student appearing/qualifying in UGC-CSIR-NET, UGC-NET, SLET etc is available or maintained by the college.

5.1.8 What type of counseling services are made available to the students (academic, personal, career, psycho-social etc.)

The college has a career guidance cell for guiding the student. The function of this cell is to provide details of academic and career options available to students. The cell assists the students by arranging different activities like guiding students on various interview techniques, group discussions, aptitude tests etc. Academic counselling is provided through the tutorial classes which are the integral part of the curriculum designed for RUSA (CBCS). Women cell, equal opportunity cell, anti ragging and grievances redressal cell address personal and psycho-social issues of students.

5.1.9 Does the institution have a structured mechanism for career guidance and placement of its students? If 'yes', detail on the services provided to help students identify job opportunities and prepare themselves for interview and the percentage

There is a Career Guidance Cell in the college which organizes various guidance programs but there is no formally structured mechanism for placement of its students. Various lectures and counseling sessions are held by this cell to make the students aware of the career opportunities available in public as well as in private sectors. Besides this some private institutions such as ICFAI Business School Hyderabad, Frankfinn institute Shimla, NSIC-TC Jubbal organize seminars in the college regarding available career options for outgoing students.

5.1.10 Does the institution have a student grievance redressal cell? If yes, list (if any) the grievances reported and redressed during the last four years.

The institution has a Grievance Redressal Cell comprising of the faculty of various departments and led by the senior member of the staff to redress the grievances of the students. The students approach the cell for their grievances regarding academic matters, financial matters, health services, library, transportation and water supply. The cell redresses their grievances judiciously. The grievances received in the last four year were not of serious nature and were redressed to the satisfaction of the students.

5.1.11 What are the institutional provisions for resolving issues pertaining to sexual harassment?

The college has constituted a women grievances and redressal cell headed by a senior female faculty.

The College has a zero tolerance policy on sexual harassment . There has never been any direct or indirect case of sexual harassment on record in the history of college

5.1.12 Is there an anti-ragging committee? How many instances (if any) have been reported during the last four years and what action has been taken on these?

The college has an anti-ragging committee and an anti-ragging squad. The Anti Ragging committee is constituted as per the state government and the UGC guidelines. It comprises of the Principal and staff members, CSCA president , student volunteers and police personnel. Names of all the committee members are displayed on the notice board and mentioned in the prospectus along with their phone numbers. Message regarding ban on ragging is written and displayed at prominent places in the campus. The college administration makes a conscious effort to develop and maintain cordial relation among students. Introductory counselling is also done by the staff at the outset of the session. Fresher's party is arranged to foster cordial atmosphere on the campus. No instance of ragging has been reported during the last four years

5.1.13 Enumerate the welfare schemes made available to students by the institution.

There are many welfare schemes for the students in the college. Some of the welfare schemes made available to the students by the institution are as given below:

- No tuition fee for girls
- Career guidance and counseling
- Guidance for higher studies
- Prize to outstanding students in academic, sports and extra & co-curricular activities
- Concessional bus facility

- Scholarship to all deserving students
- Concessional hostel facility
- Book bank
- Siblings tuition fee concession to two or more than two siblings studying in the college.
- Equal Opportunity Cell
- Free medical aid facility
- Girl's common room
- CCTV cameras for a safe and secure campus.
- Free Internet access and computer literacy are provided in IT lab
- Provision for outdoor and indoor games .
- Subsidized canteen facility.
- Gymnasium.

5.1.14 Does the institution have a registered Alumni Association? If 'yes', what are its activities and major contributions for institutional, academic and infrastructure development?

The college has Old Students Association. Regular interaction is done with association for receiving feedback. Every passing out student is motivated to join OSA. The best contribution of OSA so far is erecting the statue of former Prime Minister Lt.Sh. Lal Bahadur Shastri on the college campus on the occasion of Silver Jubilee year on 2nd Oct 2011. Efforts are being made to register the OSA.

5.2 Student Progression

5.2.1 Providing the percentage of students progressing to higher education or employment (for the last four batches) highlight the trends observed

No formal data is available with college regarding the number of students going in for higher studies in different universities or Institutions in India. The percentage of students progressing to higher education is approximately 30-40 % and has been progressively increasing during past years. The information has been gathered

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informally from the students registered in different courses at university level. No formal data related to employment of the students is maintained by the college. Some of the old students are recruited in various Govt. sectors like education, defence, police and forest departments. Most of the students are absorbed in the family occupation of this area such as apple orchard raising, grading & packing etc.

Student Progression	%
UG to PG	30-40%
Employment <ul style="list-style-type: none"> • Campus placement • Other recruitments 	Nil Data not maintained

5.2.2 Provide details of the programme wise pass percentage and completion rate for the last four years (cohort wise/batch wise as stipulated by the university)? Furnish programme wise details in comparison with that of the previous performance of the same institution and that of the colleges of the affiliating university within the city/district.

The result of past four years batch wise:

Course	Session 2012-13		Session 2013-14		Session 2014-15		Session 2015-16	
	College %	Uni. %	College %	Uni. %	College %	Uni. %	College %	Uni. %
B.A.	92.30	80.35	94.70	85.56	76.30	NA	100	NA
B.Com	100	96.08	71.40	97.09	100	NA	100	NA
B.Sc.	100	97.60	100	97.09	100	NA	100	NA
B.C.A.	--	--	50	-	54	-	80	-

Result for session 2015-16:

The college pass percentage has always been above university pass percentage.

Course	Subjects									
B. Sc	Botany Major	Chemistry Major	Mathematic Major							
Pass percentage	100	100	100							
B.A.	English Major	Hindi Major	Geography Major	Philosophy Major	History Major	Physical Education Major	Political Science Major	Public Administration Major	Music (V) Major	
Pass percentage	100	100	100	100	100	100	100	100	100	

5.2.3 How does the institution facilitate student progression to higher level of education and/ or towards employment?

The institution conducts career counseling sessions for the benefit of students under the able guidance of Career Counseling Cell. Students are continuously guided by the Principal and teachers. Special guidance sessions regarding opportunities in higher education and employment are organized by inviting experts and dignitaries from various fields. Coaching classes for competitive and university entrance examination are also conducted on requirement basis especially for outgoing batch.

Students across departments are constantly encouraged and motivated to participate in a variety of academic activities like seminars, quiz, debates etc. These activities are directed at making the students think, analyze and plan beyond their curriculum.

5.2.4 Enumerate the special support provided to students who are at risk of failure and drop out?

The economically weaker students get the benefit of financial assistance from the Govt. in the form of scholarship and hence dissuaded from dropping out. The slow learners are also identified on the basis of their performance in the mid term exams and class tests etc. These students are given extra attention to improve their performance. The college has been organizing remedial classes for slow learners and academically weak students in each academic session. They are also provided with books and study material by the teachers.

5.3 STUDENT PARTICIPATION AND ACTIVITIES

5.3.1 List the range of sports, games, cultural and other extracurricular activities available to students. Provide details of participation and program calendar.

*** Participation of students in sports, games, cultural & extracurricular activities**

Sports & games			Cultural activities
Sr. No	Men section	Women Section	
1	TABLE TENNIS	TABLE TENNIS	Group I <ul style="list-style-type: none"> • On spot Painting • Rangoli • Debate • Elocution • Quiz
2	BADMINTON	BADMINTON	Group II <ul style="list-style-type: none"> • Folk song • Group song(Indian)
3	VOLLEY BALL	VOLLEY BALL	Group III <ul style="list-style-type: none"> • Folk dance
4	BOXING	BOXING	Group IV <ul style="list-style-type: none"> • Mime • Mimicry

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			• Skit
5	CHESS	CHESS	
6	X-COUNTRY	X-COUNTRY	
7	ATHLETICS	ATHLETICS	
8	KABADDI	KABADDI	
9	JUDO	JUDO	
10	KHO-KHO		
11	FOOTBALL		
12	CRICKET		

The Calendar is designed and implemented by H.P. University.

Annual sports calendar of Inter- College Championship for the year 2016-2017 Men & Women Section:

Sl. No.	Name of the Game	Name of Host College	Dates of Inter College
1	Chess (M &W)	Govt. College Pangi	27 th to 29 th August, 2016
2	X-Country (M &W)	Govt. College Sangrah	29 th August, 2016
3	Handball (M & W)	Govt. College Una	5 th to 7 th September, 2016
4	Badminton (M&W)	Govt. College Mandi	14 th to 17 th Sept. 2016
5	Volleyball (M)	Govt. College Nerwa	20 th to 23 rd Sept. 2016
6	Basketball (M)	Govt. College Nalagarh	24 th to 27 th Sept. 2016
7	Football (M)	Govt. College Dharamshala	27 th to 29 th Sept., 2016
8	Boxing (M &W)	G.C. Saraswatinagar	4th to 8th October, 2016
9	Cricket	Venue as per availability of Ground	1 st Week of October

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10	Taikwando (M &W)	Govt. College Palampur	13 th to 15 th October, 2016
11	Kho-Kho (M)	Govt. College Arki	21 st to 23 rd November, 2016
12	Table –Tennis (M &W)	COE, G.C. Sanjauli	25 th to 27 th November, 2016
13	Judo (M &W)	Govt. College Indora	28 th to 30 th November, 2016
14	Athletics (M&W)	Govt. College Hamirpur	1 st to 3 rd December, 2016
15	Hockey (M&W)	MLSM College Sundernagar	7 th to 9 th December, 2016
16	Weightlifting (M & W)	Govt. College Dehri	12 th to 14 th December, 2016
17	Power lifting (M)	Govt. College Dehri	12 th to 14 th December, 2016
18	Wrestling (M & W)	Govt. College Baijnath	21 st to 23 rd December, 2016
19	Kabaddi (M)	Govt. College Nahan	27 th to 29 th December, 2016
20	Yoga (M&W)	Govt. College Kotshera	28 th to 30 th September, 2016

Annual sports Calendar of Inter- College Championship for the year 2016-2017 Women Section:

Sl. No.	Name of the Game	Name of Host College	Dates of Inter College
1.	Basketball	Govt. College Sarkaghat	4 th & 5 th October, 2016
2.	Kabaddi	Govt. College Bilaspur	22 nd to 24 th November, 2016
3.	Kho-Kho	Govt. College Bassa	7 th to 9 th December, 2016
4.	Volleyball	Govt. Skt. College Sundernagar	15 th to 17 th December, 2016

Cultural activities Calendar for the year 2016-2017:

Sr. No	Group Item:	Date	Venue
1	A. Group-I Creativity 1. Debate 2. Elocution 3. Quiz	28,29,30 & 31 August 2016	Govt. College Ghumarwin

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	4. On the Spot Painting 5. Collage 6. Poster Making 7. Clay Modeling 8. Cartooning 9. Rangoli 10. Spot Photography		
2	<u>B. Group-II Music:</u> 1. Classical Vocal (Solo) Hindustani / Karnatak 2. Classical Inst (Solo) Percussion 3. Classical Inst. (Solo) Non-Percussion 4 Light Vocal (Indian) 5. Western Vocal (Solo) 6. Group Song (Indian) 7. Folk Orchestra 8. Folk Song 9. Group Song (Western)	18,19,20 & 21 September, 2016	Govt. College Dehri
3	<u>C. Group-III Dance:</u> 1. Folk/Tribal 2. Classical	1,2,3, & 4 October, 2016	Govt. College Rampur Bushahr
4	<u>D. Group-IV Theatre:</u> 1. One Act Play 2. Skits 3. Mime 4. Mimicry	7,8,9 & 10 October, 2016	. Govt. Sanskrit College, Solani

5.3.2 Furnish the details of major student achievements in co- curricular, extracurricular and cultural activities at different levels: University / State / Zonal / National / International, etc. for the previous four years.

SPORTS ACTIVITIES:

S. NO	SESSION	GAME	LEVEL	POSITION
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1	2011-12	JUDO	INTER COLLEGE	GOLD-1 SILVER -1 BRONZE -4
		BOXING	INTER COLLEGE	BRONZE-1
		LONG JUMP	INTER COLLEGE	BRONZE-1
		VOLLEBALL(M)	INTER COLLEGE	2 ND POSITION
2	2012-13	JUDO	INTER COLLEGE	SILVER -3 BRONZE -2 3 rd Position women
		BOXING	INTER COLLEGE	BRONZE -1
3	2013-14	Judo	Inter College	Silver Medal
4	2014-15	JUDO	INTER COLLEGE	SILVER -1 BRONZE -1
5	2015-16	Volley Ball (Men)	INTER COLLEGE	3 rd Position

Individual Achievements:

- Santosh Kumar B.A.II was member of H.P. University Volleyball team in All India Inter-varsity championship 2012-13.

Cultural activities:

Sr. No	Session	Activity	Level	Position
1	2012-13	Group III Folk dance	Inter College	Commendable
2	2013-14	Group II Pahari Orchestra	Inter college	Commendable
3	2016-17	Singing	National Level	

NCC Activity:

Session 2012-13:

- Cadet Akhil Chauhan and Rahul Chauhan climbed “ Deo Tiba Peak’ (6000 mtrs) Kullu, Himachal Pradesh in All India NCC Pre-Mt. Everest expedition 2013.

- 2 Two Cadets Aman Hansretta and Kamini Devi attended Directorate level “*Pre-Thal Sainik*” Camp at Shahtalai(Bilaspur) Himachal Pradesh.
- 3 Eight Cadets of this institution were detailed to attend Army Attachment camp(AATC-2012) with regular army (1/3 Gorkha Regiment) at Dagshai , Solan .
- 4 In this session (2012-13) eight Cadets passed ‘BEE’ and ten Cadets passed ‘CEE’ certificate.

Session 2013-14:

1. 14 Cadets qualified ‘BEE’ and 3 Cadets qualified “CEE” certificate during the session .

Session 2014-15:

2. Three Cadets Pankaj Chauhan , Rahul Rana and Shikha Rajta attended TSC, RDC at New Delhi.
3. One Cadet Manoj Chauhan qualified ‘BEE’ and eight Cadets namely Aman Hansretta, Poonam, Yashwant, Lokeshwar Jhamta, Sahil, Mukesh Kumar, Nitesh, Akhil ‘CEE’ certificate examination.
4. One Cadet SUO, Aman Hansreta was detailed for All India SSB coaching camp at NCC Officed Academy (OTA) Kamptee (Mah.)
5. Cadet Naveen Kumar attended Basic leadership camp-1(BLC-1) at Solan.
6. Six Cadets namely Nitin Thakur, Shubham Thakur, Sahil Chauhan, Satish, Ravi Prasad, Adarsh attended Army Attachment camp CAATC-14 with regular army (318 Gurkha Regiment) at Solan .
7. Cadet Sheetal and Cadet Shubam Thakur attended Republic Day parade at Rajpath (Delhi) on 26th January, 2015.

Session 2015-16:

1. Bhamini Devi attended All India Mountaineering NCC camp at Nehru Institute of Mountaineering Uttarkashi and passed the training programme with “A” grade.
2. Two Cadets Pankaj Chauhan and Shikha Rajta attended TSC, RDC at New Delhi.

NSS

NSS volunteers Miss Ridhi Sharma , student of B.A.III participated in Pre Republic day parade Camp 2012-13.

R&R

- Eight Rovers participated in the camp organized at Dehri, Kangra by the State Rangers' and Rovers' unit held in Feb., 2015.
- Eight Rangers participated in the Nipun Training Testing Camp for rangers held at Tara Devi Shimla and qualified as Nipun Rangers in August 2015 .

5.3.3 How does the college seek and use data and feedback from its graduates and employers, to improve the performance and quality of the institutional provisions?

There is no specific feedback mechanism working in the college. However college has always been accessible to students, parents , old students and other stakeholders to provide feedback on the improvement of college functioning. All suggestion and complaints are taken in positive manner and are discussed by the Principal in staff council meeting .The directions are passed to implement the decisions. Data about college performance is provided to employer in the Principals' conference. The directions/ notifications of the employers are implemented in time bound manner.

5.3.4 How does the college involve and encourage students to publish materials like catalogues, wall magazines, college magazine, and other material? List the publications / materials brought out by the students during the previous four academic sessions.

The college encourages and involves students to publish articles in the magazine "HATKESHWARI".The magazine is published annually and comprises of eight sections. Articles in English, Pahari- local language, Economics, Commerce, Sanskrit, Science , Planning section and Hindi are published to promote the creative talent of the students. Beside this various cultural societies, NCC , R&R and NSS units of the college encourage students to design posters and the publicity material of the various events organized by them .

5.3.5 Does the college have a Student Council or any similar body? Give details on its selection, constitution, activities and funding.

- Yes, the college has a student council.

Selection: On merit basis

Constitution: President, Vice-President, General Secretary, Joint Secretary, Class representatives, nominated members for outstanding performance in activities like sports ,cultural activities, societies /clubs etc.

As per the newly introduced system the constitution of the CSCA is as under:

Nominations based on Academic Merit:

a) Office Bearers:

1. President (From B.A./B.Sc./B.Com. 5th Semester)
2. Vice President (From B.A./B.Sc./B.Com. 5th Semester)
3. Secretary (May be nominated from any Course of Study)
4. Joint Secretary (May be nominated from any Course of Study)

b) Class Representatives: Nominated on Merit Basis from each class

c) Nominations based on Participation in Extension & Co-Curricular Activities

1. Rovers 01 Nomination (Amongst Outstanding Boys)
2. Rangers 01 Nomination (Amongst Outstanding Girls)
3. NSS 02 Nominations (Amongst Outstanding Volunteers)
4. NCC 02 Nominations (Amongst Outstanding NCC Cadets-01 Boy & 01 Girl)
5. Cultural Activities 02 Nominations (Amongst outstanding participants)
6. Sports 02 Nominations (Amongst outstanding Position Holders)
7. Clubs/ Societies 02 Nominations (Amongst outstanding participants)

Activities: The CSCA extends help in conducting various curricular and co-curricular activities of the college. It acts as a bridge between students and management and plays a vital role in bringing the grievances of the students to the notice of the Principal for redressal. It is solely responsible for organizing fresher's day and farewell party every year. The CSCA also helps in organizing Inter College championships , annual athletic meet and annual day.

Funding: Fund is provided out of amalgamated fund .

5.3.6 Give details of various academic and administrative bodies that have student

representatives on them.

The college has constituted various academic and administrative committees for the smooth conduct of various activities. Some of these committees have student representatives.

The details are as under:

- Anti- ragging Cell
- Building Fund Committee.
- Hostel Mess Committee
- Canteen Committee
- Magazine Committee
- Grievances Redressal Committee.
- Sports and Cultural Committee.

5. 3.7 How does the institution network and collaborate with the Alumni and former faculty of the Institution.

The college has its own website and email address which is an important tool to network and collaborate with the alumni. Alumni meets are organized at regular intervals. Former teachers are members of different committees of college such as Building Fund Committee and Hatkeshwari Education society. Former teachers of college are invited to every important function of the college.

CRITERIA VI: GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 INSTITUTION VISION AND LEADERHIP

6.1.1 State the vision and mission of the Institution and enumerate on how the mission statement defines the institution's distinctive characteristics in terms of addressing the needs of the society, the students it seeks to serve, institution's traditions and value orientations, vision for the future etc.?

Vision: “ *To impart quality and value based education that empowers students to sift truth from falsehood and to integrate the value of truth into their character*”

This institutional vision is derived from the motto – “**Stayam Param Dhimahi**” which literally means *Truth is supreme*. The goal of our institution is to impart education that aims at seeking truth which has to be interpreted as being true to one's self, being original in thinking and in action; and be an authentic human being.

Mission: In accordance with our vision, the institution has stated following mission objectives:

1. To provide education that develops independent and critical thinking, make students competitive in fast growing world by making them aware of day-to-day developments and to nurture the qualities of leadership, confidence and truthfulness.
2. To sensitize students towards society, gender issues and environment and make them realize how an individual effort can make a difference to the society.
3. To make them cherish traditional values and culture along with respect for national heritage and tradition .
4. To provide quality higher education to the students of this tough hilly terrain and to make them fit for global society.
5. To provide a fair chance to both the genders, poor and socially disadvantaged to attain knowledge.

The vision and mission of the college is in tune with the growing needs of the society and higher education policies. The college offers admission to the under graduate courses without fixing any cut off marks. The college is committed to its mission to impart value based holistic education. A very large number of students seeking admission in this institution are from rural and hilly areas. Many of them are from economically weaker sections of the society. Thus the college follows its tradition to make education accessible to the deprived lot. The student centric approach and the quest for excellence of the institution help it to achieve its mission. The promotion of the use of technology is a step towards reaching its vision. The management gives all support to keep its faculty members updated with the latest trends in higher education and motivate every member to update their professional skills.

6.1.2 What is the role of top management, Principal and Faculty in design and implementation of its quality policy and plans?

The Principal is the academic and administrative head of the institution who has a pivotal role in formulation and planning of the quality policy of the institution. A number of committees are framed to translate these policies and plans into reality. Both teaching and non teaching staff are members of these committees. The Principal encourages faculty members to take initiatives and ensures participation of the staff in the process of decision making. The Principal receives reports from all the committees and gives his valuable inputs and suggestions. He/she interacts on personal level with students and parents to get their feedback for the effective and efficient running of the institution. Some faculty members are actively involved in designing curricular framework as members of Board of Studies.

6.1.3 What is the involvement of the leadership in ensuring **• the policy statements and action plans for fulfillment of the stated mission**

- **formulation of action plans for all operations and incorporation of the same into the institutional strategic plan**
- **Interaction with stakeholders**
- **Proper support for policy and planning through need analysis, research inputs and consultations with the stakeholders**
- **Reinforcing the culture of excellence**
- **Champion organizational change**

Answer each separately

Policy statements and action plans for fulfillment of the stated mission:

The Principal as the head of the institution shoulders the responsibility of smooth and efficient working of the institution. He formulates the policies and action plans for the fulfillment of the mission of the institution in consultation with various committees. He holds meetings with different committees to plan and review the various aspects of facilities of the infrastructure, funds received and expenditure incurred throughout the session. The bursar of the college monitors the expenditure of various committees and also ensures the financial accountability. The committees play a vital role in organizing co curricular and extracurricular activities of the institution.

To fulfill the mission college have following committee:

IQAC	Scholarship Committee
UGC Committee	Equal Opportunity Cell
College Advisory Committee	Career Guidance and Counseling cell
Admission Committee	Women Redressal Committee
Prospectus Committee	Anti-ragging Cell
Academic Committee	NSS Advisory Committee
Timetable Committee	Eco Club
Building Fund Committee	Red Ribbon Club
CSCA Election Committee	Sports Committee
Library Committee	Health Aid Committee
Purchase Committee	
College Development Committee	
Canteen Committee	

Formulation of action plans for all operations and incorporation of the same into the institutional strategic plan:

The institutional strategic perspective plan is carefully prepared as per the guidelines of the Department of Higher Education, affiliating university and also in accordance with vision and mission of the institution. The plan is based upon the feedback and suggestions of stakeholders like students of the college, CSCA, Old Students Association (OSA), teachers and members of Parent Teachers Association (PTA). An academic calendar is formulated in the beginning of session to serve as an information source and planning document for faculty, students, departments, societies and other organizations. Calendar also helps to regulate the processes of teaching, examinations and addresses the needs of students and teachers by highlighting important dates.

Interaction with stakeholders: Special efforts are made by the college to interact with the stakeholders to strive for the betterment of the students and society in general. Students are free to approach the Principal and staff for any academic or personal problem that they may face. The Principal holds regular meetings with students body CSCA to address any matter of concern.

- **Alumni :** Interaction with alumni is ensured by constituting OSA and by organizing alumni meets and holding interactive sessions with alumni at regular intervals.
- **Parents:** Parent-teacher association is constituted every year. The contribution of the PTA body is note worthy. Regular meetings of PTA are held to apprise the parents of their wards' performance and also to get feedback from parents regarding the functioning of institution.
- The Principal and staff give a patient hearing to the grievances and valuable suggestions of the parents and their good suggestions are acted upon.

Proper support for policy and planning through need analysis, research inputs and consultation with the stakeholders

The college IQAC carries a periodic assessment of various committees. The need based feedback is taken from stakeholders and necessary inputs are gathered. The efforts are

made to identify the needs of the faculty for enhancement of their subject knowledge, enrichment of teaching methodology and research competence.

Reinforcing the culture of excellence: Teamwork of the teaching and non teaching staff goes a long way in the institutions' endeavor for excellence. Personal and professional needs of the staff are addressed by college administration sympathetically to bring a sense of belongingness and responsibility in all the members. The use of IT is on the increase though much is yet to be attained. Much of the communication to the higher authority is sent by E- mail. Annual appraisal reports for teaching and non-teaching staff are mandatory. The promotions are time bound and appraisal based.

Championing organizational development: The committees are advised to set goals related to development for each session in their respective fields. At the beginning of each semester, the requirements of staff are discussed with the heads of the department and action plan is made. Urgent needs related to infrastructure and other facilities, requirements for labs etc. are looked into and necessary timely action is taken.

The college encourages the members to take up new initiatives and provides all support for infrastructural, financial and other resources.

6.1.4 What are the procedures adopted by the institution to monitor and evaluate policies and plans of the institution for effective implementation and improvement from time to time?

The institution has IQAC and advisory committee for monitoring and evaluating the policies. The effective implementation is ensured through committees such as academic committee, discipline committee, admission committee, anti ragging committee, campus development committee, and canteen management committee. The Principal conveys the guidelines defining the roles and responsibilities of the committees.

The committees frame a perspective plan for the session. A report of achievements of various committees is given to IQAC and the college advisory committee. The

feedback from the students and parents plays an important role in ensuring implementation and improvement in the policies of the institution.

6.1.5 Give details of the academic leadership provided to the faculty by the top management?

The faculty members are given ample freedom and responsibility by the Principal to develop academic leadership in order to ensure holistic growth of institution. The Principal appoints faculty members as convenors of various committees which develop the leadership qualities among the faculty members. Faculty members are appointed as:

- Bursar
- RUSA Coordinator
- UGC Affairs Incharge
- Academic Committee head
- Controller of House Examination
- Staff Secretary.
- Secretary PTA body.
- Nodal Officer AISHE
- Co-ordinator self financing courses.
- Hostel Warden
- Incharge NCC/NSS/R&R.

6.1.6 How does the college groom leadership at various levels?

The college promotes the culture of responsibility among its students, faculty and the administrative staff to become accountable. The leadership provided at different levels is discussed below:

Teachers: The faculty members are given responsibility to head various committees. Senior member is appointed as bursar who looks after the college finances. The controller of examination is responsible for smooth conduct of Mid Term examination. The head of academic committee formulates the academic calendar to be followed throughout the semester. The head of time table committee independently frames the time table. These responsibilities groom the leadership quality in the faculty members and increase their confidence to work at top level at later stage.

Students: Students are nominated to student council CSCA on merit basis. The different positions held by the students are President, Vice President, Secretary and Joint Secretary and class representatives. The best students are elected as NSS president, NCC UO, R&R President and Presidents of various societies. This gives them a chance to organize various events and foster leadership quality in them.

PTA and OSA: The President, Vice President and Joint Secretary of PTA/ OSA are elected democratically in the general house. This helps in grooming the leadership quality and responsibility among parents and old students

6.1.7 How does the college delegate authority and provide operational autonomy to the departments / units of the institution and work towards decentralized governance system?

The departments of the college are given full freedom and operational autonomy for effective functioning and decentralized governance. Dividing task among workforce in their respective assignments, speeds up the process and increases efficiency due to increased responsibility. This leads to a transparent system of governance. Power is delegated to the departments to organize various academic and extension activities such as educational tours, field visits and lectures. Further the faculty members / departments have choice in purchasing books and equipment as per their requirements. The student council has been given ample freedom to manage and organize student centric activities in the college.

6.1.8 Does the college promote a culture of participative management? If 'yes', indicate the levels of participative management.

Realizing the importance of participative management in effective implementation of rules & regulation, university guidelines & government policies and enhancing efficiency of teaching learning process, college always makes efforts for involvement of concerned staff and stakeholders.

The staff members are directly involved in management process through staff meetings and various committees as described below:

- Admission Committee looks after whole admission process. It makes sure that the university guidelines are met and fulfilled.
- College Discipline Committee works progressively throughout the year, keenly observing students' behavior and activities and keeps on suggesting measures to tackle the problem of rising indiscipline and moral decadence among youngsters.
- College Purchase Committee governs maintenance and purchase of all items.
- Library Committee supervises functioning of library and makes purchases as per suggestions by teachers.
- Academic Committee works towards improving quality of teaching- learning process. It gathers feedback from students and parents and devises strategies accordingly.
- Parents of students and college alumni are also involved in management process through regular PTA and OSA meetings
- Non- teaching staff also gives suggestions during staff meetings.
- The students in their capacity as members and leaders of CSCA, Clubs , NSS NCC and societies are able to influence several administrative decisions and positions.

6.2 Strategy Development and Deployment

6.2.1 Does the Institution have a formally stated quality policy? How is it developed, driven, deployed and reviewed?

Though the institute does not have any formally stated quality policy yet it ensures and

maintains quality through various committees.

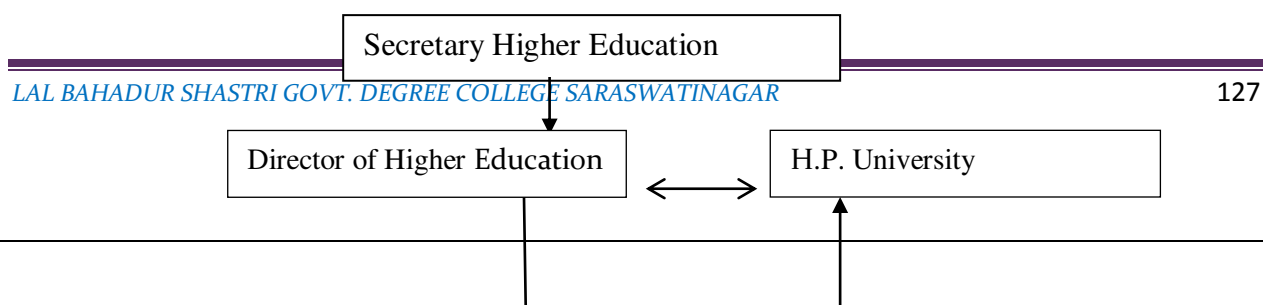
- Academic committee organizes quizzes, seminars, debates etc. and promotes use of ICT in teaching-learning process.
- Admission committee makes sure university eligibility criteria are met and admission guidelines are fully implemented during admission.
- During admission, student counseling and guidance cell helps student choose the right combination under Choice Based Credit System
- Teachers are motivated to attend seminars, workshops, refresher courses and orientation programs
- Non- teaching staff is also facilitated to attend trainings programs

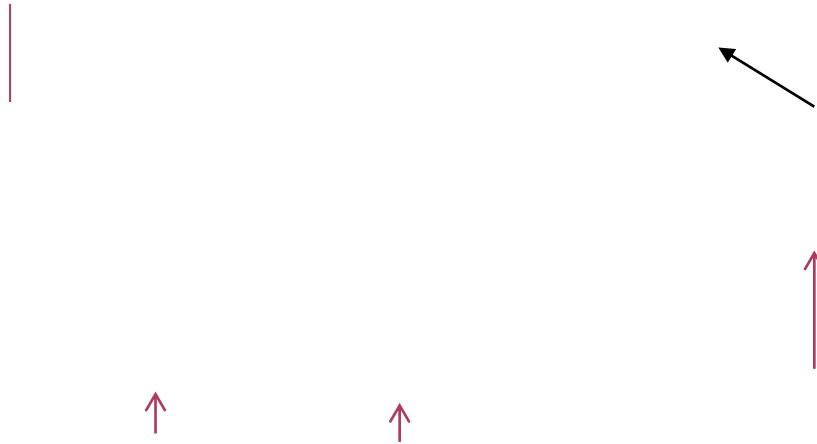
6.2.2 Does the Institute have a perspective plan for development? If so, give the aspects considered for inclusion in the plan.

The following projects have been included in perspective developmental plan of the institution:

- Construction of Multipurpose hall
- New Staff Quarters.
- Boys Hostel.
- Development of college playground.
- Initiating post-graduate classes.
- Enhanced ICT facility.
- Digitization of library

6.2.3 Describe the internal organizational structure and decision making processes.





6.2.3. Give a broad description of the quality improvement strategies of the institution for each of the following

- **Teaching & Learning**

The teachers are encouraged to enhance their skills and knowledge through workshops, seminars, refresher courses and orientation courses. Students are also encouraged to utilize wide pool of informative data available on internet. Free Wi-Fi and internet facilities have been provided on campus for this purpose. The staff adopts democratic teaching to promote independent and rational thinking among students. Need-based faculty is appointed on period basis whenever demand arises.

- **Research & Development**

The teachers are provided full support for pursuing research work, attending seminars and conferences.

- **Community engagement**

To involve students in community service, the institution has two units of NSS, one unit of NCC (boys and girls), one Rangers & Rovers unit and Eco club. These units organize plantation and campus beautification drive, blood donation camp, rallies to highlight social issues etc.

- **Human resource management**

The appointment and transfer is done by Directorate of Higher Education, HP Govt. The college has no discretion in this matter. Though based on need, college may recruit staff on temporary basis.

- **Industry interaction**

Industrial visits and educational tours are organized every year by different departments.

6.2.5 How does the Head of the institution ensure that adequate information (from feedback and personal contacts etc?) is available for the top management and the stakeholders, to review the activities of the institution?

The details of all academic as well as non-academic activities of teachers and students, achievements of college and development work is communicated to university and Directorate of Higher Education through college website, college annual report, API and ACR reports of staff and to the stakeholders through notice board, college magazine and regular meetings with PTA, OSA, CSCA and staff.

6.2.6 How does the management encourage and support involvement of the staff in improving the effectiveness and efficiency of the institutional processes?

To get maximum involvement and support from staff, all major policies and decisions are always discussed in staff meetings and suggestions from staff members are always

incorporated into plan after due consideration.

6.2.7 Enumerate the resolutions made by the Advisory Body in the last year and the status of implementation of such resolutions:

The resolutions made by advisory body during last year and its status:

Sr. No.	Resolution	Status
1	Repair and maintenance of old Block	Implemented
2	Extension of Parking lot	Implemented
3	Creation of new ICT room	Implemented
4	Canteen facility in old block	Implemented
5	CCTV surveillance in campus	Implemented
6	Hosting Inter College Boxing Championship	Implemented

6.2.8 Does the affiliating university make a provision for according the status of autonomy to an affiliated institution? If ‘yes’, what are the efforts made by the institution in obtaining autonomy?

Yes, but college has not applied for autonomy .

6.2.9 How does the Institution ensure that grievances / complaints are promptly attended to and resolved effectively? Is there a mechanism to analyze the nature of grievances for promoting better stakeholder relationship?

Stakeholders, students and staff can directly present their grievances to the principal or concerned authority in written. The institution also has grievances redressal cell , women’s cell, anti-ragging cell and equal opportunity cell where students can submit their grievances and complaints . A complaint box has been placed in the campus where students can drop in their complaints and suggestions.

The institution takes serious note of reported grievances and these are addressed in time bound manner.

6.2.10 During the last four years, had there been any instances of court cases filed by and against the institute? Provide details on the issues and decisions of the courts on these?

- NIL

6.2.11 Does the Institution have a mechanism for analyzing student feedback on institutional performance? If 'yes', what was the outcome and response of the institution to such an effort?

The college welcomes suggestions from students . The students provide feedback directly to the Principal during their interactive sessions . They also represent their issues through CSCA . A suggestion box has been placed at the college entrance. The authority takes appropriate steps to resolve such issues at the earliest through various committees and due attention is given to improve the performance of institution. For instance the canteen facility was restored within no time after the issue was raised by the students. The number of books issued to students was increased from two to four on students demand.

6.3 Faculty Empowerment Strategies

6.3.1 What are the efforts made by the institution to enhance the professional development of its teaching and non-teaching staff?

- The teachers are granted study leave as per Govt. rules and regulations to pursue Ph.D
- Research facilities are provided to faculty members.
- Training programmes are organized by the department of Higher Education, Govt. of Himachal Pradesh, in which teachers are trained to perform their duties. It is mandatory for all faculty members to attend such training programs.

- In addition, faculty members are encouraged for their academic enhancement through refresher courses and orientation courses and are extended complete cooperation. They are motivated to participate in workshops and seminars.
- The college also conducts internal interactive sessions, meetings, and seminars to enhance the professional development of teaching staff of the college. Teachers are trained to use ICT facility
- Non-teaching staff is also deputed to attend training programmes conducted by Govt. from time to time.

6.3.2 What are the strategies adopted by the institution for faculty empowerment through training, retraining and motivating the employees for the roles and responsibility they perform?

The staff is duly relieved for various training programs at SCERT Solan and refresher /orientation courses conducted by various UGC-Academic Staff Colleges. Teachers are facilitated to attend seminars, workshops etc. The faculty is motivated to make use of their training in improving their lectures by incorporation of 3 D models , video clips, documentary clips, quizzes and other aids

6.3.3 Provide details on the performance appraisal system of the staff to evaluate and ensure that information on multiple activities is appropriately captured and considered for better appraisal.

Performance appraisal is done through API report as per UGC guidelines. It is a key parameter for promotion of employees. The staff provides information which is then verified by Principal. The evaluation is done by the Director of Higher Education, HP Govt. The performance appraisal of non teaching staff is also done through ACRs based on their performance on various parameters indicated in ACR/API form.

6.3.4 What is the outcome of the review of the performance appraisal reports by the management and the major decisions taken? How are they communicated to the appropriate stakeholders?

The outcome of performance appraisal is promotion and incentives which is done by the Departmental Promotional Committee at Govt. level. All academic and administrative activities and relevant information concerning the faculty and non-teaching staff are recorded in their respective service books.

6.3.5 What are the welfare schemes available for teaching and non teaching staff? What percentage of staff have availed the benefit of such schemes in the last four years?

The welfare schemes available for teaching and non teaching staff as per the norms of the Govt. of HP are:

- National Pension Scheme
- Gratuity at the time of retirement
- Encashment of earned leave
- Insurance benefits under GIS
- Medical reimbursement facility
- Maternity leave (135days) and Paternity leave(15days)
- Personal Accidental Insurance Scheme
- Concessional residential facility
- House Rent allowance
- House building Loan/ Vehicle purchase Loan by the Govt.
- LTC facility
- All the employees recruited before 2004 are eligible to avail pension.
- Special leaves are granted for attending sports meet, association meetings, seminar and workshops.
- Free uniforms are given to Class IV employees.

6.3.6 What are the measures taken by the Institution for attracting and retaining eminent faculty?

Being a Govt. institution, appointments are made by Director of Higher Education, HP Govt. The institution has no discretion in this matter.

6.4 Financial Management and Resource Mobilization

6.4.1 What is the institutional mechanism to monitor effective and efficient use of available financial resources?

To ensure effective and efficient use of financial resources a set procedure is followed. A detailed written demand is conveyed to the Principal and he/she constitutes a committee to look into the details. The withdrawal of fund is then sanctioned by Bursar. If purchase of some item is to be made, quotations are invited and scrutinized in accordance with the govt. rules of purchase or DGS & D route is preferred. All government funds are passed by the government treasury and audited by the government agencies.

Funds related to the self-financing courses are regulated by the Director-cum-Principal of the courses with the help of college Bursar and local audit of the fund is also done at the college level. PTA fund is also regulated on the same basis.

Stock entry of all purchases is done and stock verification is compulsorily done at the end of every financial year.

6.4.2 What are the institutional mechanisms for internal and external audit? When was the last audit done and what are the major audit objections? Provide the details on compliance.

Internal Audit:

- Funds under the Principal such as self-financing courses i.e. BCA and PTA funds are audited by the Chartered Accountant.

External Audit:

- The Government funds are audited by the auditors of the Office of the Accountant General, Himachal Pradesh
- Local government funds like AF are audited by the Finance Department (State

Audit) of H.P.

- Last audit of the college was undertaken in May 2015. The objections raised by the auditors were of minor nature.

6.4.3 What are the major sources of institutional receipts/funding and how is the deficit managed? Provide audited income and expenditure statement of academic and administrative activities of the previous four years and the reserve fund/corpus available with Institutions, if any:

Major sources of institutional receipts/funds:

UGC Grant
RUSA
Student Fee
PTA

Income and expenditure statement:

Grant	Year	Income /Grant in Rupees	Expenditure in Rupees
HP Govt. Grant	2012-13	Rs.3,16,19,283.00	Rs. 1, 71,42, 266.00
	2013-14	Rs.2, 49, 27, 316.00	Rs.1, 79,47, 661.00
	2014-15	Rs.2, 68, 77, 180.00	Rs.1, 46,13, 043.00
	2015-16	Rs.3, 45, 39, 607.00	Rs.1, 44, 53, 351.00
UGC Grant	2012-13		
	2013-14	Rs. 4, 00, 000.00	Rs. 4, 00,000.00
	2014-15	Nil	-----
	2015-16	Rs. 14, 00, 000.00	Rs. 49,883.00
UGC Grant Add-on Courses	2013-16	Rs,15,30,000.00	Rs.9,39,000.00
RUSA	2012-13	Nil	-----
	2013-14	Nil	-----
	2014-15	Rs. 75,015.00	Rs. 75,015.00
	2015-16	Rs. 2, 40,518.00	Rs. 2, 37, 488.00

NAAC Self Study Report

Student Fee	2012-13	Rs. 8, 11,593.00	Rs. 9, 29,752.00
	2013-14	Rs. 10, 01,991.00	Rs. 5, 77,992.00
	2014-15	Rs.17,54,230.00	Rs. 14,60,400.00
	2015-16	Rs.15,63,557.00	Rs.11, 11,739.00
Self Financing Courses	2012-13	Rs. 4, 66, 131.00	Rs. 2, 71, 653.00
	2013-14	Rs.5, 48, 335.00	Rs. 4, 58, 013.00
	2014-15	Rs. 5, 15, 534.00	Rs. 3, 90, 460.00
	2015-16	Rs. 4, 03, 191.00	Rs. 6, 17, 411.00
PTA	2012-13	Rs. 4,91,808. 00	Rs.4, 65, 549. 00
	2013-14	Rs.6,37, 203. 00	Rs.3,60, 408.00
	2014-15	Rs. 1,85, 774. 00	Rs. 42,050.00
	2015-16	Rs. 3,64,000. 00	Rs. 3,16, 420.00

There is no deficit as the grant is received from Govt. in the form of budget and additional demand is raised from Directorate of Higher Education.

Reserve/ Corpus Fund:

Sr. No	Name of Fund	Amount
1	Amalgamated Fund	Rs. 1,19,541.00
2	Health Fund	Rs.1,24,941.00
3	Science Fund	Rs.1,49,883.00
4	Building Fund	Rs.2,49,883.00

6.4.4 Give details on the efforts made by the institution in securing additional funding and the utilization of the same (if any).

The college makes necessary efforts to send proposals to different funding agencies to release funds. The following proposals have been submitted by the institution in recent time:-

NAAC Self Study Report

UGC XIIth Plan : A proposal of Rs.68,00,000/- (Sixty Lac only) was submitted to UGC under different scheme. An amount of Rs.18, 00,000/- (Eighteen Lac only) was received by the college from UGC.

Proposal for H.P. Govt. Fund: The following proposals were submitted to Govt./ Directorate of Higher Education for funding :-

Sr. No	Proposal	Amount	Status
1	Science Equipments	Rs. 1,50,000.00	Sanctioned
2	Kabaddi mat	Rs. 4,80,000.00	Sanctioned
3	Toilets for students In old Block	Rs. 8,78,789.00	In process
4	Outdoor Stage	Rs. 4,37,581.00	In process
5	Multipurpose Hall	In Process.	In process

6.5 Internal Quality Assurance System(IQAC)

6.5.1 Internal Quality Assurance Cell(IQAC)

- a. **Has the institution established an Internal Quality Assurance Cell (IQAC)? If 'yes', what is the institutional policy with regard to quality assurance and how has it contributed in institutionalizing the quality assurance processes?**

The college has set up IQAC in the year 2013 as per the direction of UGC and Directorate of Higher Education . The IQAC assures quality in its academic as well as administrative activities through various committees, feedback from students and parents, proper check on maintenance of records and regular meetings with PTA and OSA.

- b. **How many decisions of the IQAC have been approved by the management / authorities for implementation and how many of them were actually implemented?**

The following decisions taken by IQAC have been implemented to improve quality so far:

- Remedial classes for weak students.
- Proposal to UGC for funding Add-on courses in computer application and marketing & management .
- Maintaining consolidated record of CCA
- Construction of outdoor stage
- Repair and white wash of old block
- Setting up of ICT rooms.
- Conversion of one room in old block as canteen.
- Increase in parking capacity on campus.
- Hosting inter-college boxing championship .

c. Does the IQAC have external members on its committee? If so, mention any significant contribution made by them.

➤ Yes. Dr. Deepak Thakur, Retd. Principal

d. How do students and alumni contribute to the effective functioning of the IQAC?

➤ Feedbacks and suggestions from students and alumni are always considered while framing programs and policies directly by IQAC .

e. How does the IQAC communicate and engage staff from different constituents of the institution?

Every staff member of the institution is directly involved in quality assurance through various committees and staff meetings. The IQAC directs all the committees to submit the reports of their working to the cell annually.

6.5.2 Does the institution have an integrated framework for Quality assurance of the academic and administrative activities? If 'yes', give details on its operationalization.

The IQAC ensures that academic and administrative activities are coordinated. The

notifications received from Govt. and Himachal Pradesh University are communicated to every staff member for strict compliance. Staff notices are circulated among all members, thereafter staff meetings are conducted to discuss the relevant agenda and resolutions are recorded in staff proceedings register. The Principal directs IQAC to ensure proper implementation of the resolutions for the smooth conduct of various academic and administrative activities.

6.5.3 Does the institution provide training to its staff for effective implementation of the Quality assurance procedures? If 'yes', give details enumerating its impact.

The teaching and non teaching staff are regularly sent for trainings organized by SCERT Solan and HP University.

Teachers attend orientation and refresher courses organized by UGC, HP University and other universities. HP University also organizes various workshops and seminars for teachers. The institution provides ICT training to its staff to acquaint them with the latest technological developments in teaching.

6.5.4 Does the institution undertake Academic Audit or other external review of the academic provisions? If yes, how are the outcomes used to improve institutional activities?

The institution undertakes external review by involving eminent educationists and its stakeholders such as PTA and alumni through meetings and feedback. The suggestions are incorporated in the working of the institution to improve the quality.

6.5.5 How are the internal quality assurance mechanisms aligned with the requirements of the relevant external quality assurance agencies/regulatory authorities?

- Guidelines of HP University and Director of Higher Education are strictly followed.

6.5.6 What institutional mechanisms are in place to continuously review the teaching

learning process? Give details of its structure, methodologies of operations and outcome?

The IQAC is responsible for reviewing the teaching- learning process in following manners:-

1. Strict adherence to time-table.
2. Preparation of teaching plan.
3. Conduct of regular class-tests, seminars etc.
4. Use of ICT in teachings.
5. Feedback from students and parents

There has been increased interest and involvement of students in studies after use of ICT in teaching. Students are more responsive in the class since they are aware of teaching topic well in advance. Seminar presentations have made students more confident and vocal .

6.5.7 How does the institution communicate its quality assurance policies, mechanisms and outcomes to the various internal and external stakeholders?

It is done through annual report, college website, prospectus, annual magazine, notice board and annual meetings with stakeholders. College website displays all information including notices, activities, student information, timetables. Regular meetings are held with stakeholders to discuss and communicate the functioning of the college ..

CRITERION VII : INNOVATIONS AND BEST PRACTICES

7.1 Environment Consciousness

7.1.1 Does the Institute conduct a Green Audit of its campus and facilities?

The college has an Eco Club which makes sure that college surroundings are maintained clean and green. It suggests measures to increase green cover of college and adopt

environment friendly techniques. The campus supports a large amount of green cover with plenty of trees.

7.1.2 What are the initiatives taken by the college to make the campus eco-friendly?

- *Energy conservation
- *Use of renewable energy
- *Water harvesting
- *Check dam construction
- *Efforts for Carbon neutrality
- *Plantation
- *Hazardous waste management
- *e-waste management

- **Energy Conservation:** Energy saving lamps CFLs and LED are used in college campus and hostel. While purchasing any electric appliance college makes sure it possesses necessary BEE label. The campus building is designed in a way that it receives ample sunlight during daytime.
- **Use of renewable energy:** One Solar Geyser of 1000LPD has been installed in the hostel to harvest solar energy and save electricity.
- **Water Harvesting:** The college has installed one rain water harvesting plant on the campus and rain water is also harvested in the hostel through plastic tanks.
- **Efforts for Carbon neutrality:** The college campus already has enough green cover with plenty of trees to neutralize carbon footprint in campus area. There are more than 80 species of herbs, shrubs and trees in the campus. Waste papers are recycled and use of paper is further minimized by resorting to Email for communication .
- **Plantation:** The college regularly organizes tree plantation drives to keep the campus green. Each year on *Van Mahotsav* the college plants large number of saplings. This year Hon'ble Health Minister Sh. Kaul Singh Thakur was chief guest for Van Mahotsava. Over 70 saplings of *Cedrus* were planted this year on the campus. The Eco club , NCC , NSS and Rangers and Rovers units are also engaged in plantation drives in collaboration with the forest department each year.

- **Hazardous Waste:** The hazardous waste generated is negligible and dumped according to government guidelines.
- **E-waste management:** The e-waste generated is negligible so far. The electronic items are recycled to avoid contamination.

7.2 Innovations

7.2.1 Give details of innovations introduced during the last four years which have created a positive impact on the functioning of the college.

- Use of ICT in teaching.
- Add-on course in Computer Application was started to bring students at par with today's e-world.
- An Add-on course in Marketing Management was started in 2013.
- Bachelor of Computer Application course was started to provide professional education
- To sensitize students about human rights, which is a dire need of time, a foundation course in Human Rights Education was started.
- At the time of fresh admissions in the college, the career guidance and counseling cell organizes sessions to help students make the right choice of the subject
- Coaching classes for entry to higher studies and competitive examinations are arranged for last semester students.
- IQAC
- An Equal Opportunity Cell has been constituted.
- Seminars are regularly conducted for students.
- Industrial visits and educational tours are organized every year.
- CCTV surveillance of the campus.
- Solar Geyser for girls hostel.
- Regular cleanliness drives on the campus under Swachh Bharat Abhiyan.

7.3 Best Practices

I. Title of Practice: Rain Water Harvesting

Goal: To conserve water and deal with the problem of water shortage in the college campus and girls' hostel.

The context: The water supply is not sufficient to meet the demand. Since the area receives ample rainfall during rainy season, rain water harvesting can solve the problem to a great extent.

The Practice: The college has installed one rain water harvesting plant in the campus and the rain water is harvested through plastic tanks in the hostel.

Problems encountered and resources required: Regular cleaning and maintenance of water storage tank is not possible due to less work force. Also resources are required to upgrade the system so that the preserved water could also be utilized for drinking purpose.

II. Title of Practice: Sensitizing students towards nation and society

Goal: To make students a true asset for society, so that they contribute to the betterment of the nation.

The context: In the present era of declining moral values, indifferent attitude towards society and increasing menace of drug abuse in society, the educational institutions have a big responsibility of building character of students and sensitizing them towards the society. The institution tries its best to make them aware of prevailing social problems and to develop rational thinking in them. It is very important for students to learn the co-existing nature of self and society so that they come forward to build healthy, happy and safe society, hence the nation.

The Practice: To achieve our objectives the students are enrolled in National Service Scheme, Rangers & Rovers, National Cadet Corps units, Sports, Eco club and other subject societies. The main motive is to sensitize students towards nation and society and to teach them dignity of labor. Here is a brief list of activities carried out under this project:

- a. Tree plantation
- b. Blood Donation Camp
- c. Campus Beautification
- d. Debate and discussions on social as well as environmental issues.
- e. Rallies, lectures and debate on menace of drug abuse.
- f. The days of national and international importance such as International Youth Day, Women's Day, Hindi Diwas, National Science Day etc. are celebrated to sensitize students about various social and environmental issues, to cherish rich cultural heritage as well as scientific & technological advancement of the nation.
- g. Swachhta Abhiyan.

Problems encountered and resources required:

To make sure that these activities don't interfere with academics, these activities are organized in the afternoon sessions. It is difficult to retain students till evening because of limited transport facility in this area and therefore involvement of students is not as much as it should be.

8. Contact Details

Name of the Principal:	Prof. Balwant Singh Chauhan (Off.)
Name of the Institution:	Lal Bahadur Shastri Government Degree College, Saraswatinagar (Sawra) District Shimla, H.P -171206
City :	District Shimla, Himachal Pradesh.
Pin Code :	1712006
Accredited Status:	Applying for First Cycle (Cycle-1)
Work Phone:	01781-238149
Fax:	01781-240167
Website:	www.lbsgcsnagr.edu.in
E-mail:	gcsnagar25@rediffmail.com
Mobile:	9418155493.

NAAC Submission Team:

- 1.Prof. P.P. Chauhan
2. Dr. Poonam Mehta
3. Dr. Pooja Dulta
4. Prof. Jyotsana Sharma

EVALUATIVE REPORT OF THE DEPARTMENTS

DEPARTMENT OF BOTANY

1. Name of the department; Botany
2. Year of Establishment: July 1986
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)

➤ UG

4. Names of Interdisciplinary courses and the departments/units involved:
 - Social Sciences: 11 subjects (Under old RUSA CBCS)
 - Sciences: Zoology, Chemistry, Languages, Environment Science
5. Annual/ semester/choice based credit system (programme wise):

Programme	Semester	Annual	Choice Based Credit System	Year
UG	✓	X	✓	July 2013 onwards

6. Participation of the department in the courses offered by other departments
 - Nil
7. Courses in collaboration with other universities, industries, foreign institutions
 - Nil
8. Details of courses/programmes discontinued (if any) with reasons
 - Nil
9. Number of Teaching posts:

Designation	Sanctioned	Filled
Professor	Nil	Nil
Associate Professor	01	01
Assistant Professor	01	0

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
P.P. Chauhan	M.Phil	Associate Professor	Botany (Microbiology,	20	Nil

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		Ethnobotany)	
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11. List of senior visiting faculty

➤ Nil

12. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty

➤ Nil

13. Student -Teacher Ratio (programme wise)

- 8:1 Major
- 13:1 Minor
- 22:1 B.Sc. Life Sciences

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled

Designation	Sanctioned	Filled
Senior Lecture Assistant	01	Nil Retired in June 2016
Junior Lecture Assistant	01	01
Mali (Gardner)	01	01
Administrative staff	05	05 (College Admin staff)

15. Qualifications of teaching faculty with DSc / D.Litt / Ph.D / M.Phil / PG.

Sr. No	Name of Faculty	PG	M. Phil	Ph. D
1	P.P. Chauhan	-	01	---

16. Number of faculty with ongoing projects from a) National agencies and grants received b) International funding agencies and grants received

➤ Nil

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received

➤ Nil

18. Research Centre /facility recognized by the University

➤ Nil

19. Publications:

a) Publication per faculty : Three

Number of papers published in peer reviewed journals (national / international) by faculty and students : Three (By Faculty)

Research Paper Published:

1. Narta UK, Chauhan PP & Sood SK (2012) Conservation of natural resources through 'socio-cultural-religious practices': *International symposium on mountain resource management in a changing environment*, 29-31 May 2012, Kathmandu, Nepal.
2. P.P. Chauhan, Amrita Nigam and , V. K. Santvan: Ethnobotanical survey of trees in Pabbar valley, distt. Shimla, H.P. *Life Science Leaflet*, 52, 24-39,(June 2014) [ISSN 2277-4297]

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3. P.P.Chauhan, Amrita Nigam and V. K. Santvan: Ethnobotanical survey of wild fruits in Pabbar valley, distt. Shimla, H.P. *Journal of Medicinal Plants Studies* 2016, 4(2): 216-220.ISSN 2320-3862

☐ Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)

Nil

Nil

Nil

Nil

☐ Books with ISBN/ISSN numbers with details of publishers

Nil

Nil

Nil

Nil

Nil

Nil

-index

Nil

20. Areas of consultancy and income generated

➤ Local Medicinal plants

➤ Income generated nil

21. Faculty as members in

a) National committees b) International Committees c) Editorial Boards....

➤ Nil

22. Student projects

a) Percentage of students who have done in-house projects including inter departmental/programme

➤ Nil

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies

➤ Nil

23. Awards / Recognitions received by faculty and students

➤ Nil

24. List of eminent academicians and scientists / visitors to the Department:

➤ Nil

25. Seminars/ Conferences/Workshops organized & the source of funding a) National b)

International : Nil

26. Student profile programme/course wise:

Name of Course	Year	Applications received	Selected	Enrolled		Pass Percentage
				*M	*F	
B.Sc. Medical	2012	14	14	2	12	100
B.Sc. Botany (Major)	2013	04	04	0	4	--
B.Sc. Botany (Minor)	2013	11	11	0	11	

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B.Sc. Medical ,II,III	2013	07	07	1	6	100
B.Sc. Botany (Major)	2014	10	10	3	7	--
B.Sc. Botany (Minor)	2014	15	15	5	10	
B.Sc. Medical III	2014	04	04	1	3	100
B.Sc. Botany (Major)	2015	01	01	1	0	
B.Sc. Botany (Minor)	2015	03	03	1	2	
B.Sc. Life Sciences	2016	22	22	9	13	
B.Sc. Botany (Major)	2016	08	08	04	04	100
B.Sc. Botany (Minor)	2016	14	14	05	09	

*M- Male, *F-Female . Pass percentage is provided for outgoing batch

27. Diversity of Students

Name of Course	Year	% of the students from same state	% of the students from the other States	% of the students from abroad
B.Sc. Medical	2012	100	Nil	Nil
B.Sc. Botany (Major)	2013	100	Nil	Nil
B.Sc. Medical	2013	100	Nil	Nil
B.Sc. Botany (Major)	2014	100	Nil	Nil
B.Sc. Medical	2014	100	Nil	Nil
B.Sc. Botany (Major)	2015	100	Nil	Nil
B.Sc. Medical)	2015	100	Nil	Nil
B.Sc. Life Sciences	2016	100	Nil	Nil
B.Sc. Botany (Major)	2016	100	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. ?

➤ NA

29. Student progression

Student progression	Against % enrolled
UG to PG	50%
PG to M. Phil	-
PG to Ph. D	-
Ph.D. to Post-Doctoral	-
Employed	Data not maintained
• Campus selection	NA
• Other than campus recruitment	
Entrepreneurship/Self-employment	Seasonal Employment

30. Details of Infrastructural facilities

- | | |
|---|------|
| a) Library | Yes |
| b) Internet facilities for Staff & Students | Yes |
| c) Class rooms with ICT facility | Yes |
| d) Laboratories | Yes. |

31. Number of students receiving financial assistance from college, university, government or other agencies
 - 6
32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts
 - Nil with external expert, However internal seminar are held on regular basis
33. Teaching methods adopted to improve student learning
 - Lecture method , chalk & talk.
 - Power point presentations
 - Frequent field trips.
 - Group discussion, , seminar and assignments.
 - Lecture delivery by final year students to juniors.
34. Participation in Institutional Social Responsibility (ISR) and Extension activities
 - All students are Eco-club member. Associated with tree plantation and cleanliness drive in the campus and surrounding villages.
 - Department actively involved Save environment campaign
 - Visit to Talra wild life sanctuary with exposure to local flora and fauna
35. SWOC analysis of the department and Future plans
 1. Strength:
 - Affordable education.
 - Well equipped lab with supporting staff. ,
 - Modern teaching aid with internet facility available to students.
 - Good collection of books in Library.
 2. Weakness:
 - Student strength very less due to which a fair competition is lacking.
 - No collaboration with other institutes.
 - No institute of Higher learning nearby.
 - Additional faculty needed.
 3. Opportunity:
 - A peaceful atmosphere conducive to study.
 - More resource per student viz. lab and library facility.
 4. Challenges:
 - To improve strength.
 - Urban migration of students
 5. Future Plants.
 - Research project for department.
 - Arranging lectures from eminent educationist / scientists to keep students abreast with the latest development in science.
 - Setting of Botanical garden in the campus.

DEPARTMENT OF CHEMISTRY

1. Name of the department Chemistry
2. Year of Establishment 1986 (UG Classes)
3. Names of Programmes / Courses offered (UG, PG, M. Phil., Ph.D., and Integrated asters Integrated Ph. D. etc.):

- U.G. Course (Three year) Physical Science & Life Sciences.
- B. Sc. Three Years (Six Semesters) Degree Course CBCS/
Major/Minor/Compulsory/Hobby

4. Names of Interdisciplinary courses and the departments/units involved:

- Minor courses under CBCS

5. Annual/ semester/choice based credit system (programme wise):

Programme	Semester	Annual	Choice Based Credit System	Year
UG	✓	X	✓	July 2013 onwards

6. Participation of the department in the courses offered by other departments:

- As Minor subject chemistry opted by the students of Major (Physics, Botany, Zoology, Geography etc.)

7. Courses in collaboration with other universities, industries, foreign Institutions, etc.

- Nil

8. Details of courses/programmes discontinued (if any) with reasons:

- Nil

9. Number of Teaching posts

Post	Sanctioned	Filled
Professors	-	-
Associate Professor	-	-
Assistant Professor	02	01

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D. Litt.

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/ Ph.D. / M.Phil. Etc.)

Name	Qualification	Designation	Specialization	No. of year of Experience	No. of Ph.D. Students guided for last 4 years
Dr. Lok Raj Sharma	M.Sc., M. Phil., PhD.	Assistant Professor	Organic Chemistry	6.years and 7 month	NIL

11. List of senior visiting faculty:

- Nil

12. Percentage of lectures delivered and practical classes handled (programme wise) By temporary faculty:

- Nil

13. Student -Teacher Ratio (programme wise)

- 11:1 Major
- 35:1 Minor
- 34:1 B.Sc. Physical Science & Life Sciences

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled:

Designation	Sanctioned	Filled
Senior Lecture Assistant	01	01
Junior Lecture Assistant	01	01
Administrative	05	05 (College Admin staff)

- Administrative staff are not sanctioned department wise by govt. but it is commonly for the whole college or departments.

15. Qualifications of teaching faculty with D Sc / D. Litt./ Ph. D./ M.Phil. / PG.

Sr. No	Name of Faculty	PG	M. Phil	Ph. D	Remarks
1	Dr. Lok Raj Sharma	-	-	01	M.Sc. Gold Medalist

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received:

- Nil

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received

- Nil

18. Research Centre /facility recognized by the University:

- Nil

19. Publications/ Seminars (National & International):

a) Publication per faculty:- Number of papers published in peer reviewed journals (national international) by Faculty:

- * Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
- * Monographs
- * Chapter in Books
- * Books Edited
- * Books with ISBN/ISSN numbers with details of publishers
- * Citation Index
- * SNIP
- * SJR
- * Impact factor
- * h-index

Following research paper published in International journals by Dr. Lok Raj Sharma:

Online publication:

1. Lok Raj, Ghanshyam S Chauhan, Wamik Azmi, J-H Ahn, James Manuel, Kinetics study of invertase covalently linked to a new functional nanogel, *Bioresour. Technol.*, 20;102(3):2177-84. (Feb.2011). [Impact factor=5.039 (2013) ISSN: 0960-8524 (Online)]
2. Lok Raj, Rohini Dharela, Ghanshyam S. Chauhan, Synthesis, Characterization, and Swelling Studies of Guar Gum -Based pH, Temperature, and Salt Responsive Hydrogels, *Journal of Applied Polymer Science*, Vol. 126, E259–E264 (2012) DOI 10.1002/app.36983[Impact factor=1.600 (2014) ISSN: 1097-4628 (Online)]
3. Lok Raj, Ghanshyam S. Chauhan, Uranyl ions uptake on poly(AAc/AAm)-*cl-N,N*-MBAAm hydrogel, *Polymer Bulletin*, Volume 64, Issue 4, pp 363-374 (March 2010). [Impact factor=1.438 (2014) ISSN: 1436-2449 (Online)]
4. Lok Raj, Dipti Garg; Rohini Dharela; Ghanshyam S. Chauhan, Evaluation of a New Proline-Based Polymer Monolith as Catalyst in Mannich-Type Reaction, *Current Catalysis*, Volume 1(No.3), pp. 206-214(9) (December 2012). [Impact factor=2.365 (2015) ISSN: 2211-5455 (Online)]

20. Areas of consultancy and income generated:

- Nil

21. Faculty as members in a) National committees b) International Committees

c) Editorial Boards

- Life member of Asian Polymer Association with membership No.-L140.

22. Student projects

- a) Percentage of students who have done in-house projects including inter Departmental/ programme: Nil

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b) Percentage of students placed for projects in organizations outside the Institution i.e. in Research laboratories/Industry/ other agencies: Nil

23. Awards / Recognitions received by faculty and students:

1. Awarded with Gold Medal in June 2005 By HPU Shimla-05 for excellent performance in M.Sc. Chemistry Session (2003-2005)
2. Awarded with Gold Medal in 11, Feb. 2006 in 31st Annual distribution function of Sahitiya Sanskriti jankaliyan parishad H.P. for excellent performance in Chemistry Session (2003-2005)
3. Awarded with First prize for best research work presentation on ‘Covalent Immobilization of Invertase on Poly(MAAc)-based hydrogels’ in International conference on Polymer science and Engineering: Emerging Dimensions PSE-2010 November 26-27, 2010 Department of Chemical Engineering & Technology Punjab University Chandigarh

24. List of eminent academicians and scientists / visitors to the department:

➤ Nil

25. Seminars/ Conferences/Workshops organized & the source of funding:

a) National:

b) International:

➤ Nil

26. Student profile programme/course wise:

Name of Course	Year	Applications received	Selected	Enrolled		Pass Percentage
				*M	*F	
B.Sc.	2012	32	32	09	23	100
B.Sc. Chemistry(Major)	2013	06	06	1	05	
B.Sc. Chemistry(Minor)	2013	17	17	05	12	
B.Sc. II, III	2013	19	19	07	12	100
B.Sc. Chemistry (Major)	2014	15	15	7	8	100
B.Sc. Chemistry(Minor)	2014	44	44	20	24	
B.Sc. III	2014	12	12	05	07	
B.Sc. Chemistry (Major)	2015	19	19	06	13	100
B.sc. Chemistry(Minor)	2015	53	53	21	32	
B.Sc. Physical & Life Sciences	2016	43	43	18	25	-----
B.Sc. Chemistry Major	2016	11	11	6	5	

*M- Male, *F-Female . Pass percentage is provided for outgoing batch

27. Diversity of Students

Name of Course	Year	% of the students from same state	% of the students from the other states	% of the students from abroad

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B.Sc.	2012	100	Nil	Nil
B.Sc. Chemistry(Major)	2013	100	Nil	Nil
B.Sc. Chemistry(Minor)	2013	100	Nil	Nil
B.Sc. II, III	2013	100	Nil	Nil
B.Sc. Chemistry (Major)	2014	100	Nil	Nil
B.Sc. Chemistry(Minor)	2014	100	Nil	Nil
B.Sc. III	2014	100	Nil	Nil
B.Sc. Chemistry (Major)	2015	100	Nil	Nil
B.sc. Chemistry(Minor	2015	100	Nil	Nil
B.Sc. Physical & Life Sciences	2016	100	Nil	Nil
B.Sc. Chemistry Major	2016	100	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

➤ Data not maintained

29. Student progression:

Student progression	Against % enrolled
UG to PG	50%
PG to M. Phil.	Data not Available
PG to Ph. D.	Data not Available
Ph.D. to Post-Doctoral	Data not Available
Employed:- <ul style="list-style-type: none"> • Campus selection • Other than campus recruitment 	
Entrepreneurship/Self-employment	Data not Available

30. Details of Infrastructural facilities:

Library	Yes Main Library
Internet facilities for Staff & Students	Yes, Broad band to teacher & students
Class rooms with ICT facility	ICT Room for student
Laboratories	02 (Chemistry Lab I & II)

31. Number of students receiving financial assistance from college, university, Government or other agencies

➤ Yes, Scholarships for meritorious students and for SC/ST/IRDP and Single girl child offered by the Govt. of India/ Himachal Pradesh and HPU, Shimla 5

32. Details on student enrichment programmes (special lectures / workshops /Seminar) with external experts:

➤ Interdisciplinary lectures delivered on the general topic of their concerned subjects by the different Associate professor of the college

33. Teaching methods adopted to improve student learning:

1. lecture / demonstration

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2. Group Discussion
3. Seminars
4. Assignments
5. Class test/ quiz competition
6. Industrial / educational tour
7. Power point presentation on special topic

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

1. Students are involved in all the 4 groups of the HPU Youth Festival
2. Active Participation of students in NSS, NCC, Rover and ranger, RRC & subject society
3. Dynamic Participation of students in Swach Bharat mission, tree plantation, Blood donation, anti-raging campaign, SCA & other disciplinary associations of the students in the college.
4. Students are also participate in different camps organized by NCC, NSS, RRC & Ranger Rovers
5. Regular awareness programmes are held to make students aware on burning issues like “Drug Addiction, Eve –Teasing, environmental and other social evils.”
6. Vibrant involvement of students in social work with local area administration & police

35. SWOC analysis of the department and Future plans:

1 Strength(s):

- a) Well experienced, skilled, motivated and committed staff.
- b) Well infrastructural facilities as far possible in rural area
- c) Regular scholarship from government for weaker section students of the society (SC/ST/OBC/IRDP)
- d) Regular student Counseling, Mentoring & Guidance by the college faculty

2 Weaknesses:

- a) Lack of separate ICT facility in the department.

3 Opportunities:

- a) Easy for the students to avail the higher education at affordable level
- b) Easy for the students to avail self employment/ private companies/industries in different field i.e. Paints and lacquer/Food/agriculture/horticulture/ Pharmaceutical/ Drug/textile/polymer/ pesticide & insecticide industry/metallurgy/oil & natural gas/cosmetics/rubber/automobile/ Soft drink & alcohol & wine based industries etc.
- c) Opportunity in various commercial activities such as organization of small scale/ medium/large scale industries with effective utilization of analytical/organic chemistry skill with accuracy.
- d) In future Chemistry Major Students under CBCS system have opportunities at all fields related to matter its composition & moldings in small/commercial scale.

4. Challenges:

- a) Preference for Skill based courses (analytical

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chemistry/organic/photochemistry/chemistry of food supplement/ water purification/polymer & linked directly to the industries of small/large scale.

- b) To develop bridge between laboratory and industry
- c) Balancing academic, research and extra-curricular responsibilities
- d) To make the bond between laboratory and society and resolve the issues of environmental and social responsibilities
- e) To establish at least one skill-based laboratory for the students to educate about simple issues i.e. water testing, soil testing, food testing, pollution and other environmental issues

Other Achievements:

Papers presented/Oral presentation/ in National & International seminars/ conferences/ symposium/ Prize/Award/Medals:

1. Participated in 4-week orientation programme OP-100(04-04-2011 to 30-04-2011) and obtained 'A' Grade
2. Participated in 3-week Refresher Course RC-260(19-11-2012 to 08-12-2012) and obtained 'A' Grade
3. Participated in 2-week Induction training programme IP-GCTE w.e.f. (19-08-2013 to 31-08-2013) in Govt. College of Teachers Education Dharamshala and obtained 'A' Grade
4. One of the active host and presented research paper in National Symposium on Chemistry Innovation for Human Well Being [CIHW 2011] October 21-22, 2011 organized by department of chemistry Himachal Pradesh Shimla.
5. Participated as delegate in Polymer Congress 'APA-2009' Polymer Science and Technology: Vision & Scenario December 17-20, 2009 IIT New Delhi, India
6. Delivered Invited talk in UGC-SAP National Seminar on Recent trends in Synthetic and Polymer Chemistry (RTPC-II) organized by Department of Chemistry HPU Shimla-05 March 23-24, 2007
7. Presented paper and honored with first prize for best poster presentation 'Covalent Immobilization of Invertase on Poly(MAAc)-based hydrogels' in International conference on Polymer science and Engineering: Emerging Dimensions PSE-2010 November 26-27, 2010 Department of Chemical Engineering & Technology Punjab University Chandigarh.
8. One of the active host and participated in National Symposium on Recent Advances in Analytical Science and Applications 'April 09-11, 2007 organized by Indian Society of Analytical Scientist (ISAS) Delhi Chapter and department of chemistry Himachal Pradesh Shimla.
9. One of the active host and Presented paper in National Symposium on Recent Advances in Chemistry and Technology of Carbohydrate (CARBO XXV) w.e.f. 'November 11-13, 2010 organized jointly by Association of Carbohydrate chemists, Department of chemistry Himachal Pradesh Shimla and Carbohydrate Chemists and Technologists of India(ACCTI).
10. One of the active host and presented paper in 3rd -National Symposium on Analytical Science (NSAS) "Recent Advances in Analytical Science" w.e.f. 'April 12-14, 2007 organized by Indian Society of Analytical Scientist (ISAS) Delhi Chapter and department of chemistry Himachal Pradesh Shimla.
11. One of the active host and Oral presentation in National Seminar organized by department of chemistry Himachal Pradesh Shimla under UGC-SAP (DRS-II) on "Frontier in polymer Science" w.e.f. 'November 18-19, 2011 at Department of chemistry Himachal Pradesh Shimla.
12. Life member of Asian Polymer Association with membership No.-L140.

DEPARTMENT OF MATHEMATICS

1. Name of the department Mathematics
2. Year of Establishment 1986 (UG Classes)
3. Names of Programmes / Courses offered (UG, PG, M. Phil., Ph.D., and Integrated aster Integrated Ph. D. etc.):
 - U.G. CBCS Mathematics Major/Minor
 - B.Sc. Physical Sciences.
4. Names of Interdisciplinary courses and the departments/units involved:

Sr. No	Name of Department/s
1.	Commerce
2.	Chemistry
3.	Physics
4	History, Philosophy, Economics , Hindi, Skt. Geography, Physical Education , Music, Political Science and Public Administration.

5. Annual/ semester/choice based credit system (programme wise):

Programme	Semester	Annual	Choice Based Credit System	Year
UG	✓	X	✓	July 2013 onwards

6. Participation of the department in the courses offered by other departments:
 - Minor Mathematics
7. Courses in collaboration with other universities, industries, foreign Institutions, etc.
 - Nil
8. Details of courses/programmes discontinued (if any) with reasons:
 - Nil
9. Number of Teaching posts:

Designation	Sanctioned	Filled
Professor	Nil	Nil
Associate Professor	00	00
Assistant Professor	02	01

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D. Litt. / Ph.D. / M.Phil. Etc.)

Name	Qualification	Designation	Specialization	No. of year	No. of

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				of Experience	Ph.D. Students guided for last 4 years
Sh. Goverdhan Kumar Chauhan	M. Sc., M. Phil	Assistant Professor	Applied Mathematics	15	Nil
Ranjeet Kumar	M.Sc.	Temporary Faculty	-	2	Nil

11. List of senior visiting faculty:

➤ Nil

12. Percentage of lectures delivered and practical classes handled (programme wise) By temporary faculty:

➤ 30%

13. Student -Teacher Ratio (programme wise)

Class/ Course	Student Teacher ratio
BA/B.Sc.-I SEM Physical Science	9:1
BA/B.Sc.-III SEM MAJOR	6:1
BA/B.Sc.-III SEM MINOR	12:1
BA/B.Sc.-V SEM MAJOR	5:1
BA/B.Sc.-V SEM MINOR	10:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled:

➤ Support provided by min office

15. Qualifications of teaching faculty with D Sc / D. Litt/ Ph. D./ M.Phil. / PG.

Sr. No	Name of Faculty	PG	M. Phil	Ph. D
1	Goverdhan Kumar . Chauhan	-	01	---
2	Ranjeet Kumar	01	-	-

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received:

➤ Nil

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received:

➤ Nil

18. Research Centre /facility recognized by the University:

➤ Nil

19. Publications/ Seminars (National & International):

a) Publication per faculty: Number of papers published in peer reviewed journals (national / international) by Faculty and students:

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Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)

- * Monographs
- * Chapter in Books
- * Books Edited
- * Books with ISBN/ISSN numbers with details of publishers
- * Citation Index
- * SNIP
- * SJR
- * Impact factor
- * h-index

➤ Nil

20. Areas of consultancy and income generated:

➤ Nil

21. Faculty as members in

- a) National committees b) International Committees c) Editorial Boards

➤ Nil

22. Student projects

a) Percentage of students who have done in-house projects including inter Departmental/ programme:

➤ Nil

b) Percentage of students placed for projects in organizations outside the Institution i.e. in Research laboratories/Industry/ other agencies:

➤ Nil

23. Awards / Recognitions received by faculty and students:

➤ Nil

24. List of eminent academicians and scientists / visitors to the department:

➤ Dr. Mohinder Thakur , Asstt. Prof. Mathematics PG College Seema.

25. Seminars/ Conferences/Workshops organized & the source of funding:

a) National: Nil

b) International: Nil

26. Student profile programme/course wise:

Name of the course/ programme (refer no question 4)	Year	Application received	Selected	Enrolled		Pass percentage
				*M	*F	
B.A./ B.Sc.	2012	17	17	7	10	100
B.A./ B.Sc. II,III	2013	9	9	5	4	-
BA/ B.Sc. / B.Com. Major	2013	3	3	2	1	-
BA/ B.Sc. / B.Com. Minor	2013	5	5	3	2	100

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B.A./ B.Sc. III	2014	6	6	4	2	
BA/ B.Sc. / B.Com. Major	2014	13	13	9	4	
BA/ B.Sc. / B.Com. Minor	2014	21	21	16	5	
BA/ B.Sc. / B.Com. Major	2015	26	26	17	9	67
BA/ B.Sc. / B.Com. Minor	2015	38	38	24	14	
BA/ B.Sc. / B.Com. Major	2016	27	27	17	10	100
BA/ B.Sc. / B.Com. Minor	2016	44	44	25	19	
B.A. Programme B.Sc. Physical Sciences	2016	9	9	5	4	

*M = Male, *F = Female Pass percentage provided for outgoing batch.

27. Diversity of Students

Name of the course	Year	% of students from the same state	% of students from the others state	% of students from abroad
B.A./ B.Sc.	2012	100%	Nil	Nil
B.A./ B.Sc. II,III	2013	100%	Nil	Nil
BA/ B.Sc. / B.Com. Major	2013	100%	Nil	Nil
BA/ B.Sc. / B.Com. Minor	2013	100%	Nil	Nil
B.A./ B.Sc. III	2014	100%	Nil	Nil
BA/ B.Sc. / B.Com. Major	2014	100%	Nil	Nil
BA/ B.Sc. / B.Com. Minor	2014	100%	Nil	Nil
BA/ B.Sc. / B.Com. Major	2015	100%	Nil	Nil
BA/ B.Sc. / B.Com. Minor	2015	100%	Nil	Nil
BA/ B.Sc. / B.Com. Major	2016	100%	Nil	Nil
BA/ B.Sc. / B.Com. Minor	2016	100%	Nil	Nil
B.A. Programme B.Sc. Physical Sciences	2016	100%	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

➤ Data not maintained by the department

29. Student progression:

Student progression	against % enrolled
UG to PG	50%
PG to M. Phil.	Data not Available
PG to Ph. D.	Data not Available
Ph.D. to Post-Doctoral	Data not Available
Employed	
• Campus selection	Data not Available
• Other than campus recruitment	Data not Available
Entrepreneurship/Self-employment	Data not Available

30. Details of Infrastructural facilities:

Library	Yes Main Library
Internet facilities for Staff & Students	Yes
Class rooms with ICT facility	Yes, Common for science faculty.
Laboratories	Yes , Computer lab.

31. Number of students receiving financial assistance from college, university, Government or other agencies:

- Yes, Scholarships for meritorious students and for SC/ST/IRDP and Single girl child offered by the Govt. of Himachal Pradesh and HPU, Shimla 5.

32. Details on student enrichment programmes (special lectures / workshops /Seminar) with external experts:

- Nil

33. Teaching methods adopted to improve student learning:

- Lecture
- Power point presentation.
- Group Discussion
- Seminars
- Assignments
- Seminars

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

7. Students are involved in all the 4 groups of the HPU Youth Festival
8. Participation in Swachh Bharat Abhiyaan, tree plantation etc. ,
9. Students are members of NCC, NSS & Ranger Rovers and participate in different activities organized by them.
10. Regular awareness programmes are held to make students aware on burning issues like “Drug addiction, Tree Plantation and other social evils.”

35. SWOC analysis of the department and Future plans:

Strength:

- Well qualified, competent, motivated and dedicated staff.
- An important subject in various competitive exams.
- Encouraging students to do things independently

Weakness:

- Low teacher-student ratio
- Lack of separate ICT facility in the department

Opportunity:

- Easy excess to higher education at affordable level

Challenges:

- Competition with urban centre institution.

DEPARTMENT OF PHYSICS

1. Name of the department: Physics
2. Year of Establishment: 1986
3. Names of Programs / Courses offered (UG/PG/M. Phil. Ph.D., Integrated Masters; Integrated Ph.D. etc.):
 - UG
4. Names of Interdisciplinary courses and the departments/units involved:
 - B.Sc. (Physics – Minor), Dept. of Chemistry, Mathematics.
5. Annual/ semester/choice based credit system (program wise):

Programme	Semester	Annual	Choice Based Credit System
UG	✓	X	✓

6. Participation of the department in the courses offered by other departments:
 - NIL
7. Courses in collaboration with other universities, industries, foreign institutions, etc.
 - NIL
8. Details of courses/programmes discontinued (if any) with reasons:
 - NIL
9. Number of Teaching posts:

Designation	Sanctioned	Filled
Professor	Nil	Nil
Associate Professor	00	00
Assistant Professor	02	1

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of years of experience	No. of PhD Students guided in last 4 years
Ms. Jyotsana Sharma	M.Sc.	Assistant Professor	Astronomy and Astrophysics	1.5 years	-Nil-

11. List of senior visiting faculty:

➤ NIL

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12. Percentage of lectures delivered and practical classes handled (programmewise) by temporary faculty:

➤ NIL

13. Student -Teacher Ratio (programme wise):

➤ 20:1 Physics Minor (CBCS)

➤ 11:1 B.Sc. Physical Sciences. Current Batch

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled:

Designation	Sanctioned	Filled
Senior Lecture Assistant	01	01
Junior Lecture Assistant	01	0
Mechanic	01	0
Administrative	05	05 (College Admin staff)

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.

Sr. No	Name of Faculty	PG	M. Phil	Ph. D
1	Jyotsana Sharma	01	---	---

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received :

➤ NIL

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received:

➤ NIL

18. Research Centre /facility recognized by the University:

➤ NIL

19. Publications:

➤ NIL

20. Areas of consultancy and income generated:

➤ Astrophysics

➤ Income generated Nil

21. Faculty as members in: a) National committees b) International Committees c) Editorial Boards

➤ NIL

22. Student projects:

➤ NIL

23. Awards / Recognitions received by faculty and students:

➤ NIL

24. List of eminent academicians and scientists / visitors to the department:

➤ NIL

25. Seminars/ Conferences/Workshops organized & the source of funding:

➤ NIL

26. Student profile programme/course wise:

Name of Course	Year	Applications received	Selected	Enrolled		Pass Percentage
				*M	*F	
B.Sc. Non -Medical	2012	19	19	7	12	100
B.Sc. Physics (Minor)	2013	16	16	9	7	100
B.Sc. Physics (Minor)	2014	24	24	16	8	100
B.Sc. Physics (Minor)	2015	27	27	14	13	100
B.Sc. Physical Sciences	2016	11	11	07	04	-----
B.Sc. Physics (Minor)	2016	20	20	09	11	

*M- Male, *F-Female . Pass percentage is provided for outgoing batch

27. Diversity of Students:

Name of Course	Year	% of the students from same state	% of the students from the other States	% of the students from abroad
B.Sc. Non -Medical	2012	100	Nil	Nil
B.Sc. Physics (Minor)	2013	100	Nil	Nil
B.Sc. Physics (Minor)	2014	100	Nil	Nil
B.Sc. Physics (Minor)	2015	100	Nil	Nil
B.Sc. Physical Sciences	2016	100	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

➤ Data not available

29. Student progression: Data not available

30. Details of Infrastructural facilities:

Library	Yes, Main Library
Internet facilities for Staff & Students	Yes
Class rooms with ICT facility	One
Laboratories	One

31. Number of students receiving financial assistance from college, university, government or other agencies:

➤ Two students are receiving scholarship from government.

32. Details on student enrichment programmes (special lectures / workshops/seminar) with external experts:

➤ Nil

33. Teaching methods adopted to improve student learning:

- Lectures
- Lab
- Tutorials
- Home assignments
- Presentations

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

➤ Students are members of Eco Club and NSS unit of college whose activities are focused primarily on sensitizing students towards society and environment.

35. SWOC analysis of the department and Future plans:

Strengths-

- i. Low teacher-student ratio
- ii. Encouraging students to work out things independently.

Weaknesses-

- i. Labs are not well-equipped
- ii. Single faculty, additional faculty required.

Opportunities-

- i. Revision of syllabus to set a link between theory and practical work
- ii. Encouraging under-graduate research

Challenges-

- i. Limited funds
- ii. Low level of motivation among students to go into research work
- iii. Because of high competition, the students are not focused in one field

Future Plans:

- Infrastructure improvement
- Student participation in Summer Research fellowship programs
- Organizing guest lectures

DEPARTMENT OF ZOOLOGY

1. Name of the department: Deptt. of Zoology
2. Year of establishment: 1986
3. Names of Programmes/Courses offered (UG, PG, M.Phil., Ph.d., Integrated Masters; Integrated Ph.D., etc.).
 - UG with Zoology as Major & Minor under RUSA and CBCS.
4. Names of Interdisciplinary courses and the departments /units involved
 - Botany, Chemistry, Language, Physics, Environmental Sciences, Geography, Social Sciences.
5. Annual/ semester / choice based credit system (programme wise)

Programme	Semester	Annual	Choice Based Credit System	Year
UG	✓	X	✓	July 2013 onwards

6. Participation of the department in the courses offered by the other departments
 - Nil
7. Courses in the collaboration with other universities, industries, foreign institutions, etc.
 - Nil
8. Detail of courses / programmes discontinued (if any)
 - Nil
9. Number of Teaching posts

Designation	Sanctioned	Filled
Professors	---	---
Associate Professor	---	---
Asst. Professor	01	01

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./ D.Litt./ Ph.D /M.Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph. D. Students guided for the last 4 years
Dr. Sunita Saklani	M.Sc., M. Phil., Ph. D.	Asst. Professor	Entomology	07	Nil

11. List of senior visiting faculty

- Nil

12. Percentage of lecture delivered and practical classes handled(programme wise) by temporary faculty

- Nil

13. Student teacher ratio (programme wise)

- 3:1 Major
- 13:1 Minor
- 22:1 B.Sc. Life Sciences

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled

Designation	Sanctioned	Filled
Junior Lecture Assistant	01	01
Administrative	05	05 (College Admin staff)

15. Qualification of teaching faculty with Dsc/ D.Litt/M.Phil /PG.

Sr. No	Name of Faculty	PG	M. Phil	Ph. D
1	Dr. Sunita Saklani	-	-	01

16. Number of faculty with ongoing projects from a) National b)International funding agencies and grant received

- Nil

17. Departments project funded by DST – FIST; UGC, DBT, ICSSR,ETC. and total grants received

- Nil

18. Resarch Centre / facility recognized by the university

- Nil

19.Publications:

- Publication per faculty :-Nil-
- Numbers of papers published in the peer reviewed journals (national / international) by faculty and students :-Nil-
- Number of publications listed in International Database (For Eg: Web of Science, Scopus,humanities International Complete, Dare Database –International Social sciences Directory, EBSCO host, etc.): -Nil-
- Monograph:-Nil-
- Chapter in Books:-Nil-
- Book Edited:-Nil-

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- Books with ISBN numbers with detail of publishers :-Nil-
- Citation Index :-Nil-
- SNIP :-Nil-
- SJR :-Nil-
- Impact factor :-Nil-
- h- index :-Nil-

20 Areas of consultancy and income generated

➤ Nil

21 Faculty as member in

a) National Committees :-Nil- b) International committees :-Nil-c)Editorial Boards :-Nil-

22 Student projects

- a) Percentage of students who have done in house projects including inter departmental/programme : Nil
- b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/ Industries/ Other agencies : Nil

23 Awards/ Recognitions received by faculty and students : Nil-

24 List of eminent academicians and scientists/ visitors to the department: Nil-

25 Seminars/ Conferences/ Workshops organized and source of funding

- a) National :-Nil-
- b) International :-Nil-

26 Students profile programme/ course wise:

Name of Course	Year	Applications received	Selected	Enrolled		Pass percentage
				*M	*F	
B.Sc. Medical	2012	14	14	2	12	100
B.Sc. Zoology (Major)	2013	04	04	0	4	
B.Sc. Zoology (Minor)	2013	11	11	0	11	
B.Sc. Medical ,II,III	2013	07	07	1	6	100
B.Sc. Zoology (Major)	2014	10	10	3	7	
B.Sc. Zoology (Minor)	2014	15	15	5	10	
B.Sc. Medical III	2014	04	04	1	3	
B.Sc. Zoology (Major)	2015	01	01	1	0	100
B.Sc. Zoology (Minor)	2015	03	03	1	2	
B.Sc. Life Sciences	2016	22	22	9	13	
B.Sc. Zoology (Major)	2016	08	08	04	04	100
B.Sc. Zoology (Minor)	2016	14	14	05	09	

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*M- Male, *F-Female . Pass percentage is provided for outgoing

27 Diversity of Students

Name of Course	Year	% of the students from same state	% of the students from the other States	% of the students from abroad
B.Sc. Medical	2012	100	Nil	Nil
B.Sc. Zoology (Major)	2013	100	Nil	Nil
B.Sc. Medical	2013	100	Nil	Nil
B.Sc. Zoology (Major)	2014	100	Nil	Nil
B.Sc. Medical	2014	100	Nil	Nil
B.Sc. Zoology (Major)	2015	100	Nil	Nil
B.Sc. Medical)	2015	100	Nil	Nil
B.Sc. Life Sciences	2016	100	Nil	Nil
B.Sc. Zoology (Major)	2016	100	Nil	Nil

28 How many students have cleared national and state competitive examinations such as NET, SLET,GATE, Civil Services, Defense Services, etc.

➤ Data not Available

29 Student Progression

Student Progression	Against % enrolled
UG to PG	20-30 %
PG to M. Phil.	-Data not available
PG to Ph.D.	-do-
Ph. D. to Post Doctoral	-do-
Employed	
❖ Campus selection	-do-
❖ Other than campus recruitment	-do-
Entrepreneurship/ Self- employment	-do-

30 Details of Infrastructural facilities

- | | |
|--|-----------------------|
| a) Library: | Yes, College Library. |
| b) Internet facilities for staff and students: | Yes. |
| c) Class room with ICT Facility: | Yes |
| d) Laboratories: | Yes |

31 Numbers of students receiving financial assistance from College. University, government or other agencies :

➤ Six

32 Detail on student enrichment programmes (special lecture/ workshop/ seminar) with external experts

➤ Nil

33 Teaching methods adopted to improve student learning

➤ Projector, Slides, Video from U-tube, Assignments, Seminars and class test.

34 Participation in Institutional Social Responsibility (ISR) AND Extension activities

➤ Participation in NSS, Rangers and Rovers, Campus cleanliness drives, Blood donation camps, AIDS awareness through Red Ribbon club and awareness about social & environmental issues.

35 SWOC analysis of the department and future plans.

❖ Maximum Girls students enrollment.

❖ Teaching extensively with ICT techniques.

❖ Develop scientific attitude so that Education help them in their real life.

❖ Well equipped labs.

❖ Fulfill need of Higher education for rural and hill areas.

Weakness:

❖ Less number of students enrolled.

❖ Faculty strength is less.

DEPARTMENT OF ECONOMICS

1. Name of the department: ECONOMICS
2. Year of Establishment : 1986
3. Names of Programmes / Courses offered UG, ECONOMICS Major under RUSA
(UG/PG/M. Phil. Ph.D., Integrated Masters; Integrated Ph.D. etc)
 - UG
4. Names of Interdisciplinary courses and the departments/units involved:
 - Minor courses offered by any subject
 - Compulsory courses offered by any department
 - Hobby courses offered by any department
5. Annual/ semester/choice based credit system (programme wise):

Programme	Semester	Annual	Choice Based Credit System
UG	✓	X	✓

6. Participation of the department in the courses offered by other departments:
 - Commerce
7. Courses in collaboration with other universities, industries, foreign institutions, etc.
 - NA
8. Details of courses/programmes discontinued (if any) with reasons:
 - NA
9. Number of Teaching posts:

Designation	Sanctioned	Filled
Professor	Nil	Nil
Associate Professor	00	00
Assistant Professor	01	01

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.)

Name	Qualification	Designation	Specialization	No of Years Experience	No. of Ph. D
Dr Surender Singh	Ph. D	ASSISTANT PROFESSOR	MICRO ECONOMICS AND ECONOMETRICS	9 YEARS	NIL

11. List of senior visiting faculty:
 - NIL
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty:
 - NIL

13. Student -Teacher Ratio (programme wise):

SEM I	25:1	
SEM III	17:1	
SEM V	15:1	

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled:

- Academic Support is given by the office.

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.

Sr. No	Name of Faculty	PG	M. Phil	Ph. D
1	Dr. Surender Singh	-	-	01

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received :

- NIL

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received:

- NIL

18. Research Centre /facility recognized by the University:

- NA

19. Publications:

- 03

PAPER PRESENTED IN NATIONAL SAMINARS

1. Employment creation and Income Generation through Diversification of Agriculture in Rohru Block of Distt Shimla in Himachal Pradesh. at National conference of economic association of Himachal Pradesh at HPU Shimla during 9-10 Nov. 2011
2. Inclusive Growth in Hilly Horticultural regions : Priorities for the Chhohara Block Economy at National conference at G C Kullu during 16-17 Dec. 2013.
3. Sustainable development issues in India: Finance and Environments at national conference at N.S.C.B.M. GOVT College Hamirpur during Feb. 13-14 ,2015

20. Areas of consultancy and income generated:

- Apple marketing.

21. Faculty as members in: A) National committees b) International Committees c)

Editorial Boards

1. Member of Economics Association of Himachal Pradesh.(EAHP)
2. Vice- President Himachal Pradesh Judo Association
- 3 .Member of working group for U G syllabi formulation for CBCS in economics IN HPU
4. Special invitee to Board of studies meeting for UG at HPU
5. Three years diploma in chemical engineering

22. Student projects:

➤ NIL

23. Awards / Recognitions received by faculty and students:

➤ NIL

24 List of eminent academicians and scientists / visitors to the department:

➤ NIL

25. Seminars/ Conferences/Workshops organized & the source of funding:

a) National b) International

➤ NIL

26. Student profile programme/course wise:

Name of the Course/programme	Year	Applications received	Selected	Enrolled		Pass percentage
				M	F	
BA Major	2016	32	32			
B.A. Minor	2016	09	09			
B. A. 1 st Sem	2016	09	09			

27. Diversity of Students:

Name of the Course	Year	% of students from the same state	% of students from other States	% of students from abroad
BA	2012	100%	0%	0%
BA , II, III	2013	100%	0%	0%
BA Major	2013	100%	0%	0%
B.A. Minor	2013	100%	0%	0%
BA III	2014	100%	0%	0%
BA Major	2014	100%	0%	0%
B.A. Minor	2014	100%	0%	0%
BA Major	2015	100%	0%	0%
B.A. Minor	2015	100%	0%	0%
BA Major	2016	100%	0%	0%
B.A. Minor	2016	100%	0%	0%
B. A. 1 st Sem	2016	100%	0%	0%

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

➤ Nil

29. Student progression:

Student progression	Against % enrolled
UG to PG	50%
PG to M. Phil	-
PG to Ph. D	-

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Ph.D. to Post-Doctoral	-
Employed	Data not maintained
• Campus selection	
• Other than campus recruitment	NA
Entrepreneurship/Self-employment	Seasonal Employment

30. Details of Infrastructural facilities:

- Library : YES MAIN LIBRARY
- Internet facilities for Staff & Students: YES IN OFFICE AND IT LAB
- Class rooms with ICT facility : Yes
- Laboratories ... Nil

31. Number of students receiving financial assistance from college, university, government or other agencies:

- SC/ST/OBC and meritorious students are receiving various scholarships.

32. Details on student enrichment programmes (special lectures / workshops /seminar) with external experts:

- NIL

32. Teaching methods adopted to improve student learning:

- Class room Teaching.
- Class Test.
- Group discussion in the class room.
- Assignments to the students.

33. Participation in Institutional Social Responsibility (ISR) and Extension activities:

- Tree Plantation.
- Cleanliness drives in the campus.
- Blood donation.

34. SWOC analysis of the department and Future plans:

1.Strengths

- Educational Tour
- Term Paper Writing/Class room Seminars.
- Special lecture on the emerging topics.
- Social Activities.

Weaknesses

- Lack of adequate number of teaching faculty.

Opportunities

- Campus Placement/Jobs for our students with in the state and outside.
- Students progression for Higher Education.
- To make our students ready for the global competition.

DEPARTMENT OF ENGLISH

1. Name of the department: English
2. Year of Establishment: 1986 (UG Classes)
3. Names of Programmes / Courses offered (UG, PG, M. Phil., Ph.D., and Integrated Masters Integrated Ph. D. etc.)
 - U.G. CBCS English Elective /Compulsory/ Ability enhancement course
4. Names of Interdisciplinary courses and the departments/units involved.
English as Major, Minor, Compulsory and Functional English subject is offered with the following interdisciplinary courses:

1	History
2	Political Science
3	Geography
4	Sanskrit
5	Hindi
6	Public Administration
7	Maths
8	Music (Vocal and Instrumental)
9	Zoolgy
10	Physics
11	Chemistry
12	Botany
13	Philosophy
14	Economics
15	commerce

5. Annual/ semester/choice based credit system (programme wise):

Programme	Semester	Annual	Choice Based Credit System	Year
UG	✓	X	✓	July 2013 onwards

6. Participation of the department in the courses offered by other departments

➤ ENGLISH (BCA)

7. Courses in collaboration with other universities, industries, foreign institutions, etc.

➤ Nil

8. Details of courses/programmes discontinued (if any) with reasons :

➤ Nil

9. Number of Teaching posts:

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Designation	Sanctioned	Filled
Professor	Nil	Nil
Associate Professor	00	00
Assistant Professor	02	2

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D. Litt. / Ph.D. / M.Phil. Etc.)

Name	Qualification	Designation	Specialization	Experience	No. of Ph.D. Students guided for The last 4 years
Dr. Pooja Dulta	M.A. M.Phil. PhD.	Asst. Prof.	A study of Fiction as spiritual Space	07	Nil-
Mrs. Vijay Luxmi	M.A. M.Phil.	Asst. Prof.	Spirituality in Raja Rao	08	Nil

11. List of senior visiting faculty:

- Nil

12. Percentage of lectures delivered and practical classes handled (programme wise) By temporary faculty:

- Nil

13. Student -Teacher Ratio (programme wise)

- 4:1 Major B.A.
- 8:1 Minor B.A
- 3:1 B.A. Programme (Elective)
- 129:1 UG Compulsory for BA/B.Sc/B.com.

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled:

- Administrative support provided by the main office.

15. Qualifications of teaching faculty with D Sc / D. Litt/ Ph. D./ M.Phil. / PG.

Sr. No	Name of Faculty	PG	M. Phil	Ph. D
1	Dr. Pooja Dulta	-	-	01
2	Ms. Vijay Luxmi	-	01	-

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received:

- Nil

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received:

- Nil

18. Research Centre /facility recognized by the University:

- Nil

19. Publications/ Seminars (National & International):

a) Publication per faculty: Nil

* Number of papers published in peer reviewed journals (national international) by Faculty and students: Nil

* Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Sciences Directory, EBSCO host, etc.): Nil

Social

* Monographs

* Chapter in Books

* Books Edited

* Books with ISBN/ISSN numbers with details of publishers

* Citation Index

* SNIP

* SJR

* Impact factor

* h-index

- Nil

20. Areas of consultancy and income generated:

- Nil

21. Faculty as members in

a) National committees b) International Committees c) Editorial Boards

- Nil

22. Student projects

a) Percentage of students who have done in-house projects including inter Departmental/programme:

- Nil

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies:

- Nil

23. Awards / Recognitions received by faculty and students :

- Nil

24. List of eminent academicians and scientists / visitors to the department:

- Dr. Deepak Thakur, Rtd. Principal.

25. Seminars/ Conferences/Workshops organized & the source of funding:

a) National: Nil

b) International: Nil

26. Student profile programme/course wise:

Name of Course	Year	Applications received	Selected	Enrolled		Pass Percentage
				*M	*F	
B.A.	2012	424	424	146	278	65.60
B.A. TDC II,III	2013	242	242	83	159	65
B.A/ B.Sc. / B.Com /Compulsory	2013	170	170	57	113	-
B.A. TDC ,III	2014	99	99	64	35	63
B.A/ B.Sc. / B.Com / Functional/ Compulsory	2014	208	208	102	106	--
B. A. (Major/Minor)	2014	13	13	6	7	69 (Old Batch)
B.A/ B.Sc. / B.Com / Functional/ Compulsory	2015	231	231	107	124	-
B.A. (Major/Minor)	2015	23	23	11	12	-
B. A. Programme /Major / Minor	2016	20	20	11	09	100
B.A/ B.Sc. / B.Com / Compulsory	2016	226	226	103	123	-----

*M = Male *F = Female Pass percentage for outgoing batch

26. Diversity of Students:

Name of Course	Year	% of the students from same state	% of the students from the other States	% of the students from abroad
B.A.	2012	100	Nil	Nil
B.A. TDC II,III	2013	100	Nil	Nil
B.A/ B.Sc. / B.Com /Compulsory	2013	100	Nil	Nil
B.A. TDC ,III	2014	100	Nil	Nil
B.A/ B.Sc. / B.Com / Functional/ Compulsory	2014	100	Nil	Nil
B. A. (Major/Minor)	2014	100	Nil	Nil
B.A/ B.Sc. / B.Com / Functional/ Compulsory	2015	100	Nil	Nil
B.A. (Major/Minor)	2015	100	Nil	Nil
B. A. Programme /Major / Minor	2016	100	Nil	Nil
B.A/ B.Sc. / B.Com /	2016	100	Nil	Nil

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Compulsory			
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27. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

➤ Nil

28. Student progression

Student progression	Against % enrolled
UG to PG	20%
PG to M. Phil	-
PG to Ph. D	-
Ph.D. to Post-Doctoral	-
Employed • Campus selection • Other than campus recruitment	Data not available
Entrepreneurship/Self-employment	

29. Details of Infrastructural facilities:

a) Library	YES MAIN LIBRARY
b) Internet facilities for Staff & Students	YES
c) Class rooms with ICT facility	Yes
d) Laboratories	NIL

30. Number of students receiving financial assistance from college, university, Government or other agencies

Yes, Scholarships for meritorious students and for SC/ST/IRDP students is offered by the Govt. of Himachal Pradesh and HPU Shimla 5.

31. Details on student enrichment programmes (special lectures / workshops /Seminar) with external experts:

➤ Nil

32. Teaching methods adopted to improve student learning:

1. Use of Internet
2. Literary Quizzes.
3. Study material is provided to students.
4. Class tests, Seminars and Assignments.
5 .Group study is encouraged.
6. Students are motivated to contribute original stories, articles and poems etc. for the College Magazine, "Hatkeshwari".
7. Individual attention is paid to the slow learners.

8. Initial time devoted for the revision of the lecture of the previous class.

9. Question Answer Technique.

33. Participation in Institutional Social Responsibility (ISR) and Extension activities:

1. Students participate in HPU Youth Festival.

2. Students are associated with activities like Cleanliness Drive, Relief Camps, Blood Donation Camp, contribution in CM Relief Fund, Tree Plantation.

3. Students are the members of NSS, NCC, RANGERS AND ROVRES units and various other societies and clubs.

34. SWOC analysis of the department and Future plans:

1. Strength(s):

1. Well qualified, dedicated and experienced staff
2. Student Counselling, organization of quizzes and Seminars
3. Peaceful environment favourable for studies
4. Good student teacher ratio.

2 Weaknesses:

- (a) Poor English Language Skill.
- b) Students coming from remote areas do not get enough time for studies.

3 Opportunities:

- (a) Good placement opportunities in Travel, Tourism and Call Centres.
- (b) Good opportunities in Teaching
- (c) Creative opportunities for the students in the form of debates, declamations, Essay writing, poetry recitation and slogan writing at College and University level.
- (d) Good subject for competitive exams

4 Challenges:

- (a) Bridge between rural and urban students
- (b) Balancing academic, research and extra-curricular responsibilities.

5 . Future Plans

- (a) To start Add- on Course in Functional English.
- (b) To setup English Language Lab
- (c) To organize seminars and invite visiting faculty

DEPARTMENT OF GEOGRAPHY

1. Name of the department: Geography
2. Year of Establishment : 1986 (UG Classes)
3. Names of Programmes / Courses offered (UG, PG, M. Phil., Ph.D., and Integrated Masters Integrated Ph. D. etc.)
 - U.G. CBCS Geography Elective /Compulsory/ Ability enhancement course
4. Names of Interdisciplinary courses and the departments/units involved.
 Geography as Major, Minor, Compulsory and Functional Geography subject is offered with the following interdisciplinary courses:
 - Social Sciences and Commerce:08 Subjects
 - Sciences : 05 subjects
5. Annual/ semester/choice based credit system (programme wise):

Programme	Semester	Annual	Choice Based Credit System	Year
UG	✓	X	✓	July 2013 onwards

6. Participation of the department in the courses offered by other departments
 - Nil
7. Courses in collaboration with other universities, industries, foreign institutions, etc.
 - Nil
8. Details of courses/programmes discontinued (if any) with reasons :
 - Nil
9. Number of teaching posts:

Designation	Sanctioned	Filled
Professor	Nil	Nil
Associate Professor	01	01
Assistant Professor	00	00

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D. Litt. / Ph.D. / M.Phil. Etc.)

Name	Qualification	Designation	Specialization	No of years of Experience	No. of Ph.D. Students guided for The last 4 years
Balwant Singh Chauhan	M.A. M. Phil.	Associate Professor	Geography (Rural/Urban/ Marketing	30	Nil

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			Geography		
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11. List of senior visiting faculty:

- Nil

12. Percentage of lectures delivered and practical classes handled (programme wise) By temporary faculty:

- Nil

13. Student -Teacher Ratio (programme wise)

- 5:1 Major B.A.
- 15:1 Minor B.A
- 32:1 UG Compulsory for BA/B.Sc/B.com.
- 14:1 B.A. Programe (Elective)

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled:

- Sanctioned : One
- Filled : One
- Administrative support provided by the main office.

15. Qualifications of teaching faculty with D Sc / D. Litt/ Ph. D./ M.Phil. / PG.

Sr. No	Name of Faculty	PG	M. Phil	Ph. D
1	Balwant Singh Chauhan	-	01	---

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received:

- Nil

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received:

- Nil

18. Research Centre /facility recognized by the University:

- Nil

19. Publications/ Seminars (National & International):

a) Publication per faculty: One

* Number of papers published in peer reviewed journals (national international) by Faculty and students: One by faculty

* Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.): Nil

* Monographs

* Chapter in Books

* Books Edited

* Books with ISBN/ISSN numbers with details of publishers

* Citation Index

* SNIP

* SJR

* Impact factor

* h-index

➤ Nil

20. Areas of consultancy and income generated:

➤ Nil

21. Faculty as members in

a) National committees b) International Committees c) Editorial Boards

➤ Nil

22. Student projects

a) Percentage of students who have done in-house projects including inter Departmental/programme:

➤ Nil

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies:

➤ Nil

23. Awards / Recognitions received by faculty and students :

➤ Major Balwant Singh Chauhan , NCC officer , Received two awards

1) Chief secretary H.P. Govt. Mrs.Rajendra Kumari Bhattacharya Feb.2003

2) Brigg. Bonnie Methew Group Commander Group H.Q.Shimal H.P. Nov2012.

➤ Cadet Rahul Rana represented Thal Sanik Republic Day Prade 2014 at Delhi Cantonment .

➤ Cadet Sheetal and Cadet Shubham Thakur represented Republic Day Prade at Rajpath (Delhi) 26th Jan.2015

24. List of eminent academicians and scientists / visitors to the department:

➤ Nil.

25. Seminars/ Conferences/Workshops organized & the source of funding:

a) National: Nil

b) International: Nil

26. Student profile programme/course wise:

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Name of Course	Year	Applications received	Selected	Enrolled		Pass Percentage
				*M	*F	
B.A.	2012	33	33	11	22	100
B.A. TDC II,III	2013	27	27	07	20	--
B.A/ B.Sc. / B.Com Minor	2013	02	02	02	00	-
B.A. TDC ,III	2014	12	12	05	07	100
B.A/ B.Sc. / B.Com / Functional/ Compulsory	2014	25	25	19	06	--
B.A/ B.Sc. / B.Com / Minor	2014	03	03	-	30	100(Old Batch)
B.A/ B.Sc. / B.Com / Major	2014	05	05	03	02	
B.A/ B.Sc. / B.Com / Minor	2015	13	13	06	07	
B.A/ B.Sc. / B.Com / Major	2015	05	05	03	02	
B.A. Programme	2016	14	14	10	04	
B.A/ B.Sc. / B.Com / Minor	2016	12	12	05	07	
B.A/ B.Sc. / B.Com / Major	2016	05	05	03	02	

*M = Male *F = Female Pass percentage for outgoing batch

26. Diversity of Students:

Name of Course	Year	% of the students from same state	% of the students from the other States	% of the students from abroad
B.A.	2012	100	Nil	Nil
B.A. TDC II,III	2013	100	Nil	Nil
B.A/ B.Sc. / B.Com Minor	2013	100	Nil	Nil
B.A. TDC ,III	2014	100	Nil	Nil
B.A/ B.Sc. / B.Com / Functional/ Compulsory	2014	100	Nil	Nil
B.A/ B.Sc. / B.Com / Minor	2014	100	Nil	Nil
B.A/ B.Sc. / B.Com / Major	2015	100	Nil	Nil
B.A/ B.Sc. / B.Com / Minor	2015	100	Nil	Nil
B.A/ B.Sc. / B.Com / Major	2016	100	Nil	Nil
B.A. Programme	2016	100	Nil	Nil

27. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

- Nil

28. Student progression:

Student progression	Against % enrolled
UG to PG	20%
PG to M. Phil	-
PG to Ph. D	-
Ph.D. to Post-Doctoral	-
Employed • Campus selection • Other than campus recruitment	Data not available
Entrepreneurship/Self-employment	Seasonal employment

29. Details of Infrastructural facilities:

a) Library	YES MAIN LIBRARY
b) Internet facilities for Staff & Students	YES
c) Class rooms with ICT facility	Yes
d) Laboratories	Yes

30. Number of students receiving financial assistance from college, university, Government or other agencies

- 11
- Scholarships for meritorious students and for SC/ST/IRDP students is offered by the Govt. of Himachal Pradesh and HPU Shimla 5.

31. Details on student enrichment programmes (special lectures / workshops /Seminar) with external experts:

- Nil with external expert , however internal seminars , class tests and quiz are held regularly.

32. Teaching methods adopted to improve student learning:

- Use of Internet
- Class tests, Seminars and Assignments
- Study material is provided to students
- Individual attention is paid to the slow learners.
- Visits to nearby areas organized to have firsthand knowledge of landform features produced by external geomorphic agents

33. Participation in Institutional Social Responsibility (ISR) and Extension activities:

- Students are associated with activities like Cleanliness Drive, Relief Camps, Blood Donation Camp, contribution in CM Relief Fund, Tree Plantation

34. SWOC analysis of the department and Future plans:

1. Strength(s):

- Affordable education, well equipped lab with supporting staff. To provide education to students in tough and rural area.

2 Weaknesses:

- Student strength is very less due to which fair competition is lacking. No collaboration with other institutes.

3 Opportunities:

- Education at doorstep. Best subject for competitive examination. A peaceful environment favourable for students. More resource per students; lab, library.

4 Challenges:

- To improve student strength. Competition from urban centre in quality education so that students can compete with them for competitive as well as academics.

5. Future Plans

- (a) To encourage research skill among students and to take interest in research.
- (b) To organize seminars and invite visiting faculty

DEPARTMENT OF HINDI

1. Name of the department HINDI
2. Year of Establishment 1986 (UG Classes)
3. Names of Programmes / Courses offered (UG, PG, M. Phil., Ph.D., and Integrated Masters Integrated Ph. D. etc.)
 - U.G. CBCS HINDI Major/Minor/BA. Programme.
4. Names of Interdisciplinary courses and the departments/units involved
 Following subjects are offered with the following interdisciplinary courses:

1	Physical Education
2	Geography
3	Music
4	Philosophy
5	Public Administration
6	English
7	Mathematics
8	Political Science
9	Physics
10	Chemistry
11	Botany
12	Zoology

5. Annual/ semester/choice based credit system (programme wise):

Programme	Semester	Annual	Choice Based Credit System	Year
UG	✓	X	✓	July 2013 onwards

6. Participation of the department in the courses offered by other departments :
 - Nil
7. Courses in collaboration with other universities, industries, foreign institutions, etc.
 - Nil
8. Details of courses/programmes discontinued (if any) with reasons :
 - Nil
9. Number of Teaching posts

Designation	Sanctioned	Filled
Professor	Nil	Nil
Associate Professor	0	Nil
Assistant Professor	01	01

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10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D. Litt. / Ph.D. / M.Phil. Etc.)

Name	Qualification	Designation	Specialization	Experience	No. of Ph.D. Students guided For The last 4 years
Dr. Nirmla Chauhan	M. Phil, PhD	Assistant Prof.	Hindi poetry	26 yrs	-

11. List of senior visiting faculty:

- Nil

12. Percentage of lectures delivered and practical classes handled (programme wise) By temporary faculty:

- Nil

13. Student -Teacher Ratio (programme wise)

- 38:1 Major CBCS
- 72:1 Minor CBCS
- 37:1 B. A. Programme

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled:

- Nil

15. Qualifications of teaching faculty with D Sc / D. Litt/ Ph. D./ M.Phil. / PG.

Sr. No	Name of Faculty	PG	M. Phil	Ph. D
1	Dr. Nirmla Chauhan	-	-	01

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received:

- Administrative support provided by the main office.

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received:

- Nil

18. Research Centre /facility recognized by the University:

- Nil

19. Publications/ Seminars (National & International):

a) Publication per faculty:

One

* Number of papers published in peer reviewed journals (national international) by Faculty and students:

One (by faculty)

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* Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)

* Monographs

* Chapter in Books

* Books Edited

* Books with ISBN/ISSN numbers with details of publishers

* Citation Index

* SNIP

* SJR

* Impact factor

* h-index

➤ Nil

20. Areas of consultancy and income generated:

➤ Nil

21. Faculty as members in

a) National committees b) International Committees c) Editorial Boards

➤ Nil

22. Student projects

a) Percentage of students who have done in-house projects including inter Departmental/programme:

➤ Nil

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies:

➤ Nil

23. Awards / Recognitions received by faculty and students :

Faculty	Nil
Student	Ku. Ranjna, Volunteer NSS unit, represented Republic Day Parade at Rajpath Delhi in 2011

24. List of eminent academicians and scientists / visitors to the department:

➤ Nil

25. Seminars/ Conferences/Workshops organized & the source of funding:

a) National: Nil

b) International: Nil

26 Student profile programme/course wise:

Name of Course	Year	Applications received	Selected	Enrolled		Pass Percentage
				*M	*F	
B.A.	2012	272	272	75	197	100
B.A. TDC II,III	2013	189	189	65	124	
B.A/ B.Sc. / B.Com /General Hindi	2013	102	102	50	52	
B. A. (Major/Minor)	2013	66	66	21	45	
B.A. TDC , III	2014	38	38	05	33	100
B.A/ B.Sc. / B.Com / Functional/ General Hindi	2014	243	243	97	146	
B. A. (Major/Minor)	2014	73	73	23	50	100
B.A/ B.Sc. / B.Com / Functional/ General Hindi	2015	231	231	107	124	
B.A. (Major/Minor)	2015	62	62	21	41	
B. A. /Major / Minor	2016	100	100	21	79	100
B.A. programme	2016	37	37	11	26	

*M = Male *F = Female Pass percentage for outgoing batch

27. Diversity of Students:

Name of Course	Year	% of the students from same state	% of the students from the other States	% of the students from abroad
B.A.	2012	100	Nil	Nil
B.A. TDC II,III	2013	100	Nil	Nil
B.A/ B.Sc. / B.Com /Compulsory	2013	100	Nil	Nil
B.A. TDC ,III	2014	100	Nil	Nil
B.A/ B.Sc. / B.Com / Functional/ Compulsory	2014	100	Nil	Nil
B. A. (Major/Minor)	2014	100	Nil	Nil
B.A/ B.Sc. / B.Com / Functional/ Compulsory	2015	100	Nil	Nil
B.A. (Major/Minor)	2015	100	Nil	Nil
B. A. Programme /Major / Minor	2016	100	Nil	Nil
B.A/ B.Sc. / B.Com / Compulsory	2016	100	Nil	Nil

27. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

➤ Data not available

28. Student progression

Student progression	Against % enrolled
UG to PG	15-20%
PG to M. Phil	-
PG to Ph. D	-
Ph.D. to Post-Doctoral	-
Employed • Campus selection • Other than campus recruitment	Data not available
Entrepreneurship/Self-employment	-

29. Details of Infrastructural facilities:

a) Library	YES MAIN LIBRARY
b) Internet facilities for Staff & Students	YES
c) Class rooms with ICT facility	Yes
d) Laboratories	NIL

30. Number of students receiving financial assistance from college, university, Government or other agencies

Yes, Scholarships for meritorious students and for SC/ST/IRDP and Single girl child offered by the Govt. of Himachal Pradesh and HPU Shimla 5.

31. Details on student enrichment programmes (special lectures / workshops /Seminar) with external experts:

➤ Nil

32. Teaching methods adopted to improve student learning:

1. Use of Internet
2 .Literary Quizzes.
3. Study material is provided to students.
4. Class tests, Seminars, Assignments and Tutorials
5 .Group study is encouraged.
6. Students are motivated to contribute original critical articles for the College Magazine, "Hatkeshwari".
7.Individual attention is paid to the slow learners.
8. Question answers technique.

33. Participation in Institutional Social Responsibility (ISR) and Extension activities:

- | |
|--|
| 1. Students are associated with activities like cleanliness drive, relief camps, blood donation camp, contribution in CM Relief Fund, Tree plantation. |
| 2. Students write articles for college magazine. |
| 3. Students voluntarily participate in college functions. |
| 4. Students are the members of NSS, NCC, RANGERS AND ROVRES and various other societies and clubs. |

34. SWOC analysis of the department and Future plans:

1.Strength(s):

- 1 Well qualified, dedicated and experienced staff
- 2 Student Counselling, organization of quizzes and Seminars
3. Peaceful environment favourable for studies

2 Weaknesses:

- (a) Students coming from remote areas do not get enough time for studies.

3 Opportunities:

- (a) Good placement opportunities in Teaching.
- (b) Good subject for competitive examinations such as HAS, IAS etc.
- (c) Creative opportunities for the students in the form of debates, declamations, essay writing, slogan writing at College and University level.

4 Challenges:

- (a) Bridge between rural and urban students

Future Plans

- To organize seminars and invite visiting faculty
- To encourage Research Skills among students

DEPARTMENT OF HISTORY

1. Name of the department HISTORY
2. Year of Establishment 1986 (UG Classes)
3. Names of Programmes / Courses offered (UG, PG, M. Phil., Ph.D., and Integrated Masters Integrated Ph. D. etc.)
 - U.G. CBCS HISTORY Major/Minor, History of HP
 - B. A programme with history
4. Names of Interdisciplinary courses and the departments/units involved
 History as Minor subject and History of HP is offered with the following departments:
 - Social Sciences :10
 - Commerce
 - Sciences : 05 subjects
5. Annual/ semester/choice based credit system (programme wise):

Programme	Semester	Annual	Choice Based Credit System	Year
UG	✓	X	✓	July 2013 onwards

6. Participation of the department in the courses offered by other departments :
 - Nil
7. Courses in collaboration with other universities, industries, foreign institutions, etc.
 - Nil
8. Details of courses/programmes discontinued (if any) with reasons :
 - Nil
9. Number of Teaching posts:

Designation	Sanctioned	Filled
Professor	Nil	Nil
Associate Professor	00	00
Assistant Professor	01	00 Rtd in March 2016

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D. Litt. / Ph.D. / M.Phil. Etc.)
 - Vacant , Retired in march 2016
11. List of senior visiting faculty:
 - Nil
12. Percentage of lectures delivered and practical classes handled (programme wise) By temporary faculty:
 - 100%
13. Student -Teacher Ratio (programme wise)

Class	Sem I	Sem III	Sem V
B.A. Programme	34:1		

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BA History Major		50:1	13:1
BA History Minor		21:1	19:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled:
➤ Nil, Administrative support staff from main office
15. Qualifications of teaching faculty with D Sc / D. Litt/ Ph. D./ M.Phil. / PG.
➤ PG
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received:
➤ Nil
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received
➤ Nil
18. Research Centre /facility recognized by the University:
➤ Nil
19. Publications/ Seminars (National & International):
a) Publication per faculty: Nil
* Number of papers published in peer reviewed journals (national/international) by Faculty and students:
* Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
* Monographs
* Chapter in Books
* Books Edited
* Books with ISBN/ISSN numbers with details of publishers
* Citation Index
* SNIP
* SJR
* Impact factor
* h-index
➤ Nil
20. Areas of consultancy and income generated:
➤ Nil
21. Faculty as members in a) National committees b) International Committees c) Editorial Boards
➤ Nil
22. Student projects
a) Percentage of students who have done in-house projects including inter Departmental/programme: Nil
b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies: Nil
23. Awards / Recognitions received by faculty and students :

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➤ Nil

24. List of eminent academicians and scientists / visitors to the department:

➤ Nil

25. Seminars/ Conferences/Workshops organized & the source of funding:

a) National: Nil

b) International: Nil

26 Student profile programme/course wise:

Name of the Course /programme (refer question no. 4)	Year	Applications received	Selected	Enrolled		Pass percentage
				*M	*F	
BA 1 st Major/ Minor	2015	74	74	31	43	
BA 3 rd Major / Minor	2015	27	27	18	09	
BA 5 th Major/ Minor	2015	06	06	03	03	
B.A. programme	2016					

*M = Male *F = Female

27. Diversity of Students:

Name of the Course	Year	% of students from the same state	% of students from other States	% of students from abroad
BA 1 st Major/ Minor	2015	100%	Nil	Nil
BA 3 rd Major / Minor	2015	100%	Nil	Nil
BA 5 th Major/ Minor	2015	100%	Nil	Nil
B.A. programme	2016	100%	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

➤ DATA NOT AVAILABLE

29. Student progression

Student progression	Against % enrolled
UG to PG	30%
PG to M. Phil	---
PG to Ph. D	---
Ph.D. to Post-Doctoral	---
Employed • Campus selection • Other than campus recruitment	Nil ➤ DATA NOT

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	AVAILABLE
Entrepreneurship/Self-employment	➤ DATA NOT AVAILABLE

30. Details of Infrastructural facilities:

a) Library	YES MAIN LIBRARY
b) Internet facilities for Staff & Students	YES
c) Class rooms with ICT facility	Yes
d) Laboratories	NIL

31. Number of students receiving financial assistance from college, university, Government or other agencies

- Yes, Scholarships for meritorious students and for SC/ST/IRDP and Single girl child offered by the Govt. of Himachal Pradesh and HPU Shimla 5.

32. Details on student enrichment programmes (special lectures / workshops/Seminar) with external experts:

- Nil

33. Teaching methods adopted to improve student learning:

1. Use of Internet
2 .Literary Quizzes.
3. Study material is provided to students.
4. Class tests, Seminars, Assignments and Tutorials
5 Visits to Historical sites.
6. Students are motivated to contribute original critical articles for the College Magazine, "Hatkeshwari".
7 Question answers technique.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

1. Students are associated with activities like cleanliness drive, relief camps, blood donation camp, contribution in CM Relief Fund, Tree plantation.
2. Students write articles for college magazine.
3. Students voluntarily participate in college functions.
4. Students are the members of NSS, NCC, RANGERS AND ROVRES and various other societies and clubs.
5. Students are motivated for promotion of history through oral history as source

35. SWOC analysis of the department and Future plans:

1. Strength(s):

- a) Well qualified, dedicated and experienced staff
- b) Student Counseling, organization of quizzes and Seminars
- c). Peaceful environment favorable for studies

2 Weaknesses:

- (a) Rural background of the students.
- (b) Students coming from remote areas do not get enough time for studies.
- (c) Lack of transportation facility for students.
- (d) Harsh geographical/climatic conditions

3 Opportunities:

- (a) Good placement opportunities in Teaching and Research
- (b) Good subject for all competitive examinations.
- (c) Creative opportunities for the students in the form of debates, declamations, essay writing, slogan writing at College and University level.

4 Challenges:

- (a) Bridge gap between rural and urban students
- (b) Insufficient faculty
- (c) Engaging students in research work

Future Plans

1. To organize seminars and invite visiting faculty
2. To encourage Research Skills among students

DEPARTMENT OF MUSIC (I)

1. Name of the department Music Instrumental
2. Year of Establishment 1986 (UG Classes)
3. Names of Programmes / Courses offered (UG, PG, M. Phil., Ph.D., and Integrated Masters Integrated Ph. D. etc.)
 - U.G. CBCS Music Major/Minor/Compulsory/Hobby
4. Names of Interdisciplinary courses and the departments/units involved.
 Music as Major, Minor and Hobby : Music subject is offered with the following interdisciplinary courses:

Sr. No	Departments
1	History
2	Political Science
3	Geography
4	Sanskrit
5	Hindi
6	Public Administration
7	Maths
8	Zoolgy
9	Physics
10	Chemistry
11	Botany
12	Philosophy
13	Economics

5. Annual/ semester/choice based credit system (programme wise):

Programme	Semester	Annual	Choice Based Credit System	Year
UG	✓	X	✓	July 2013 onwards

6. Participation of the department in the courses offered by other departments:
 - Music (CBCS) / Minor
7. Courses in collaboration with other universities, industries, foreign Institutions, etc.
 - No, There is no any collaboration with other universities, industries, foreign Institutions, etc.
8. Details of courses/programmes discontinued (if any) with reasons :
 - No, There is no any courses/programmes discontinued
9. Number of teaching posts

Designation	Sanctioned	Filled

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Professor	Nil	Nil
Associate Professor	00	00
Assistant Professor	01	01

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D. Litt. / Ph.D. / M.Phil. Etc.)

Name	Qualification	Designation	Specialization	Experience	No. of Ph.D. Students guided for The last 4 years
Mr. Joginder Singh	M.A. UGC / NET	Asst. Prof.	Specialization in Sitar Instrument	1 year 5 Months	-

11. List of senior visiting faculty:

➤ Nil

12. Percentage of lectures delivered and practical classes handled (programme wise) By temporary faculty;

➤ Nil

13. Student -Teacher Ratio (programme wise)

Class	Sem I	Sem III	Sem V
B.A. Programme	5:1		
BA MINOR		9:1	3:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled:

➤ One Tabla Player (Technical) , Administrative support provided by office.

15. Qualifications of teaching faculty with D Sc / D. Litt/ Ph. D./ M.Phil. / PG.

Sr. No	Name of Faculty	PG	M. Phil	Ph. D
1	Joginder Singh	01	00	00

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received:

➤ Nil

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received

- Nil
- 18. Research Centre /facility recognized by the University:
 - Nil
- 19. Publications/ Seminars (National & International):
 - a) Publication per faculty:
 - Nil
 - * Number of papers published in peer reviewed journals (national international) by Faculty and students:
 - Nil
 - * Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
 - * Monograph
 - Chapter in Books
 - * Books Edited
 - * Books with ISBN/ISSN numbers with details of publishers
 - * Citation Index
 - * SNIP
 - * SJR
 - * Impact factor
 - * h-index
 - Nil
- 20. Areas of consultancy and income generated:
 - Nil
- 21. Faculty as members in a) National committees b) International Committees
 - c) Editorial Boards
 - Nil
- 22. Student projects
 - a) Percentage of students who have done in-house projects including inter Departmental/programme:
 - Nil
 - b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies:
 - Nil
- 23. Awards / Recognitions received by faculty and students :
 - Nil
- 24. List of eminent academicians and scientists / visitors to the department:
 - Nil
- 25. Seminars/ Conferences/Workshops organized & the source of funding:
 - a) National: Nil
 - b) International: Nil
- 26. Student profile programme/course wise:

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Name of the course/ programme (refer no question 4)	Year	Application received	Selected	Enrolled		Pass percentage
				*M	*F	
B. A.	2012	03	03	0	03	100
B. A. II, III	2013	03	03	00	03	100
B. A. III	2014	02	02	00	02	100
B.A. Music Minor	2014	03	03	1	02	
B.A. Music Minor	2015	12	12	02	10	100(Old Batch)
B.A. Music Minor	2016	12	12	02	10	100 (CBCS)
B.A Programme (Music)	2016	05	05	05	00	

*M = Male *F = Female , Pass percentage outgoing batch.

26. Diversity of Students:

Name of the course	Year	% of students from the same state	% of students from the others state	% of students from abroad
B. A.	2012	100	Nil	Nil
B. A. II, III	2013	100	Nil	Nil
B. A. III	2014	100	Nil	Nil
B.A. Music Minor	2014	100	Nil	Nil
B.A. Music Minor	2015	100	Nil	Nil
B.A. Music Minor	2016	100	Nil	Nil
B.A Programme (Music)	2016	100	Nil	Nil

27. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

➤ DATA NOT AVAILABLE

28. Student progression

Student progression	Against % enrolled
UG to PG	20%

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PG to M. Phil	NA
PG to Ph. D	NA
Ph.D. to Post-Doctoral	NA
Employed • Campus selection • Other than campus recruitment	➤ DATA NOT AVAILABLE ➤ DATA NOT AVAILABLE
Entrepreneurship/Self-employment	➤ DATA NOT AVAILABLE

29. Details of Infrastructural facilities:

a) Library	YES MAIN LIBRARY
b) Internet facilities for Staff & Students	YES
c) Class rooms with ICT facility	Nil
d) Hall facilities for stage show	YES

30. Number of students receiving financial assistance from college, university, Government or other agencies

- Yes, Scholarships for meritorious students and for SC/ST/IRDP students is offered by the Govt. of Himachal Pradesh and HPU Shimla 5. (One student getting scholarship)

31. Details on student enrichment programmes (special lectures / workshops /Seminar) with external experts:

- Nil

32. Teaching methods adopted to improve student learning:

1. Use of Internet
2. Literary Quizzes.
3. Audio & Video Facilities Provide to students in class room.
4. Class tests, Seminars and Assignments given to the students from time to time.
5. Extra classes for those students they don't have own Instruments at their home.
6. Students are motivated for Stage Performances.
7. Individual attention is paid to the slow learners.
8. Students motivated or articles and poems etc. for the college magazine, "Hatkeshwari".
9. Study material is provided to students.

33. Participation in Institutional Social Responsibility (ISR) and Extension Activities:

1. Students participate in HPU Youth Festival.
2. Students are associated with activities like Cleanliness Drive, Relief Camps, Blood Donation Camp, contribution in CM Relief Fund, Tree Plantation.
3. Students are the members of NSS, NCC, RANGERS AND ROVRES units and various other societies and clubs.

34. SWOC analysis of the department and Future plans:

1. Strength(s):

1. Well qualified, dedicated and experienced staff
2. Student Counseling, organization of quizzes and Seminars
3. Peaceful environment favorable for studies

2 Weaknesses:

- (a) Indian Classical Music Subject should mandatory from School onwards.
- b) Students coming from remote areas do not get enough time for studies and cultural practices.
- c) Music subject & Sitar Instrument new for the upcoming students.

3 Opportunities:

- a) Good placement opportunities in Music field.
- b) Good opportunities in teaching.
- c) Creative opportunities for the students in the form Musical concerts like stage performances and competition state and national level.
- d) Good subject for competitive exams as well as maintaining our Indian Culture.
- e) Good opportunity to open Music Academy for those who wants to learn Music.

4. Challenges:

- a) Bridge between rural and urban students.
- (b) Balancing academic, research and extra-curricular responsibilities.

Future Plans

- a) To start Add -on Course in Introduction of Indian Classical Music.
- b) To setup Soundproof Auditorium for the students.
- c) To organize seminars and invite visiting faculty/ Musical workshops etc.

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DEPARTMENT OF MUSIC (VOCAL)

1. Name of the department **MUSIC (VOCAL)**
2. Year of Establishment **1986 (UG Classes)**
3. Names of Programmes / Courses offered (UG, PG, M. Phil., Ph.D., and Integrated asters

Integrated Ph. D. etc.):

- U.G. Course (Three year)
- B. A. MUSIC three year Degree Course CBCS(Major/Minor)

4. Names of Interdisciplinary courses and the departments/units involved: Music as major/Minor/Compulsory and functional music is offered with the following inter disciplinary courses:-

- History, Political Science, Sanskrit, Hindi, Public Administration, Philosophy and Economics

5. Annual/ semester/choice based credit system (programme wise):

Programme	Semester	Annual	Choice Based Credit System	Year
UG	✓	X	✓	July 2013 onwards

6. Participation of the department in the courses offered by other departments:

- As Minor subject Music opted by the students of Major of any stream Science and Arts.
- As one of the subject under new BA programme.

7. Courses in collaboration with other universities, industries, foreign Institutions, etc.

- Department offer only the academic degree course and no collaboration with other universities or institutions , but HPU Shimla guide the Faculty and students of the department as and when needed.

8. Details of courses/programmes discontinued (if any) with reasons:

- Nil

9. Number of Teaching posts

Post	Sanctioned	Filled
Professors	-	-
Associate Professor	-	-
Assistant Professor	01	01

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D. Litt. / Ph.D. / M.Phil. Etc.)

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Name	Qualification	Designation	Specialization	No. of year of Experience	No. of Ph.D. Students guided for last 4 years
Dr. Rohit Kumar Mokta	M.A., M. Phil., PhD.	Assistant Professor	Light Vocal (Music)	9 years	NIL

11. List of senior visiting faculty:

➤ Nil

12. Percentage of lectures delivered and practical classes handled (programme wise) By temporary faculty

➤ Nil

13. Student -Teacher Ratio (programme wise)

Class/ Course	Students Teacher Ratio
B.A. programme Music as one of the Subject.	19:1
B. A. (CBCS) 3 rd Sem (Minor)	38:1
B. A. (CBCS) 5 th Sem (minor)	12:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled:

➤ Academic staff (technical)/Administrative staff are not sanctioned department wise by govt. but it is commonly for the whole college or departments. A temporary Tabla Vadam and regular peon of the college monitor and handle the practical work with teaching staff during practical hours of the subject.

15. Qualifications of teaching faculty with D Sc / D. Litt./ Ph. D./ M. Phil. / PG.

Sr. No	Name of Faculty	PG	M. Phil	Ph. D
1	Dr. Rohit Kumar Mokta	-	00	01

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received:

➤ Department has no research related curriculum, but faculty of the department is active member of some functional academic bodies/agencies of the concerned university

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received:

➤ Nil

18. Research Centre /facility recognized by the University:

➤ No special research related centre/facility recognized by the concerned University

19. Publications/ Seminars (National & International):

a) Publication per faculty:- Number of papers published in peer reviewed journals (national international) by Faculty:

- * Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
- * Monographs
- * Chapter in Books
- * Books Edited
- * Books with ISBN/ISSN numbers with details of publishers
- * Citation Index
- * SNIP
- * SJR
- * Impact factor
- * h-index

Chapter in Book:

1. Rohit Mokta, Chapter :Sangeet Shikshan ka Manovagyanic Drishtikaun in Book ‘Sangeet Ki Sansthaagat Shikshan Pranali Ka Avalokan, vartman paripakshay mae’ page No. 64-68, ISBN No. 978-81-926194-3-9, March, 2014 printed by Arti Printer New Delhi.

Papers presented/Oral presentation/ in National & International seminars/ conferences/ symposium/ Prize/Award/Medals:

1. Presented paper ‘Sangeet Shikshan ka Manovagyanic Drishtikaun’ in national conference on ‘Recent Advancement in Music’ March 21-22, 2014 at HP University Shimla-05.
2. Presented paper ‘Bhartya sangeet me Adhiyatam’ in International conference on ‘Adhiyatam and Music’ jointly organized by PYIRC and HPU Shimla, September 25-27, 2015 at HP University Shimla-05.

20. Areas of consultancy and income generated:

- Department of Music run by the college administration and is not autonomous, hence there is no area of applied Drama/theatre/ and other visual art related courses which generate the income of the department

21. Faculty as members in

- a) National committees
- b) International Committees
- c) Editorial Boards

- Member of board of study Department of music nominated by HPU Shimla-05

22. Student projects

a) Percentage of students who have done in-house projects including inter Departmental/ programme:

b) Percentage of students placed for projects in organizations outside the Institution i.e. in Research laboratories/Industry/ other agencies:

- The students of department has given their presentation in various institutions in cultural activity from past many years and got commended and highly commendable

position for college in inter college and inter university competitions related to Music. Thirteen students of the department has been selected for higher studies in different universities. Six students of the department professionally participated in various social and cultural functions (fairs, international Kullu Deshera, International Lavi Fair, International Summer festival Shimla, State fair Rohru and other local fairs and festivals. Three students of the department composed their songs to entertain the society of local area and utilize their skill to spread the local culture throughout the Himachal and in vicinity states. Many students of the department are serving in various educational institutions and serving the society.

23. Awards / Recognitions received by faculty and students:

- Highly commended Position in HPU Youth Festival in group Dance in session 2009-10 among 80 Colleges
- Commended Position in HPU Youth Festival in group Dance in session 2011-12 among 90 colleges
- Commended Position in HPU Youth Festival in group song in session 2012-13 among 94 colleges
- Commended Position in HPU Youth Festival in Folk Orchestra in session 2014-15 among 94 colleges

24. List of eminent academicians and scientists / visitors to the department:

- Sh.Sardar Singh Shenai Vadak
- Sh. Amar Singh Thakur Choreographer
- Sh. Sunil Kumar paharo Dol & Nagara Specialist
- Sh. Hari Dutt Sharma Flute

25. Seminars/ Conferences/Workshops organized & the source of funding:

- a) National: Nil
b) International: Nil

26. Student profile programme/course wise:

Name of the course/ programme (refer no question 4)	Year	Application received	Selected	Enrolled		Pass percentage
				*M	*F	
B. A.	2012	25	25	12	13	100
B. A. II, III	2013	14	14	05	09	100
B.A. 1 st Sem Music Major	2013	02	02	1	1	-
B.A. 1 st Sem Music Minor	2013	16	16	6	10	
B. A. III	2014	08	08	02	06	100
B.A. Music Major	2014	02	02	1	1	
B.A. Music Minor	2014	30	30	9	21	

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B.A. Music Major	2015	02	02	1	01	100(Old Batch)
B.A. Music Minor	2015	70	70	20	50	
B.A. Music Minor	2016	50	50	09	41	100 (CBCS)
B.A Programme	2016	19	19	06	13	

*M = Male, *F = Female , pass percentage provided for outgoing batch

27. Diversity of Students

Name of the course	Year	% of students from the same state	% of students from the others state	% of students from abroad
B. A.	2012	100	Nil	Nil
B. A. II, III	2013	100	Nil	Nil
B.A. 1 st Sem Music Major/	2013	100	Nil	Nil
B.A. 1 st Sem Music Minor	2013	100	Nil	Nil
B. A. III	2014	100	Nil	Nil
B.A. Music Major	2014	100	Nil	Nil
B.A. Music Minor	2014	100	Nil	Nil
B.A. Music Major	2015	100	Nil	Nil
B.A. Music Minor	2015	100	Nil	Nil
B.A. Music Minor	2016	100	Nil	Nil
B.A Programme (Music)	2016	100	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

➤ Data not available

29. Student progression:

Student progression	Against % enrolled
UG to PG	14 student (2009-2016), 50%

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PG to M. Phil.	Data not Available
PG to Ph. D.	Data not Available
Ph.D. to Post-Doctoral	Data not Available
Employed:- Campus selection Other than campus recruitment	Data not Available Data not Available
Entrepreneurship/Self-employment	03

30. Details of Infrastructural facilities:

Library	Yes Main Library
Internet facilities for Staff & Students	Yes, Broad band to teacher & students
Class rooms with ICT facility	1 ICT Lab for student
Laboratories	01 (Music Room (Vocal))

31. Number of students receiving financial assistance from college, university, Government or other agencies

- Yes, Scholarships for meritorious students and for SC/ST/IRDP and Single girl child offered by the Govt. of India/ Himachal Pradesh and HPU, Shimla 5.

32. Details on student enrichment programmes (special lectures / workshops /Seminar) with external experts:

- No, special external experts visited to the department but, Interdisciplinary lectures delivered on the general topic of their concerned subjects by the different Associate professor of the college:-

33. Teaching methods adopted to improve student learning:

- | |
|---|
| <ul style="list-style-type: none"> 8. Use of online demonstration 9. Group Discussion 10. Seminars 11. Assignments 12. Class/group rehearsal / quiz competition on basics of music 13. Local fair & festival / social rehearsal method 14. Power point presentation /application of audiovisual method |
|---|

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

11. Students of the department are involved actively in all the groups of cultural competition i.e HPU Youth Festival and college annual function etc.
12. Active Participation of students in various activities of NSS,NCC, Rover and ranger, Red ribbon club and subject societies.
13. Participation of students in Swachh Bharat mission, tree plantation, blood donation, anti-raging campaign, CSCA & other disciplinary associations of the students in the college.
14. Regular awareness programmes are held to make students aware on burning issues about the recent instrumentation and vocal mutation with present state of affairs.
15. Vibrant involvement of music students in social work with administration.

35. SWOC analysis of the department and Future plans:

1 Strength(s):

- (a) Well experienced, skilled, motivated and committed staff and peaceful environment favorable for cram
- (b) Well infrastructural facilities as far possible in rural area background
- (a) Regular scholarship from government for weaker section students of the society (SC/ST/OBC/IRDP)
- (b) Regular student Counseling, Mentoring & Guidance by the college faculty

2 Weaknesses:

- (a) Lack of separate ICT facility in the department.
- b) Lack of pro music knowledge from school level

3 Opportunities:

- (a) Easy for the students to avail the higher education at affordable level
- (b) Good placement opportunities in music field and as self employment
- © Creative Opportunity for the student in the form musical concert like stage performance and competition at state and national level
- a) Good subject to preserve the historical cultural heritage of the country

4. Challenges:

- (a) To develop the bridge between rural and urban students
- (b) To develop bridge between classroom to direct with art industries with campus placement facilities
- © Balancing academics research and extra co-curricular social activities i.e. ancient culture and music
- a) To setup separate musical sound proof room for students for department of music with well equipped instruments.

DEPARTMENT OF PHILOSOPHY

1. Name of the department Philosophy
2. Year of Establishment 2008 (UG Classes)
3. Names of Programmes / Courses offered (UG, PG, M. Phil., Ph.D., and Integrated Masters Integrated Ph. D. etc.)
 - U.G. CBCS PHILOSOPHY Major/Minor (Session 2013 to 2015)
 - BA. Programme 2016 onwards
4. Names of Interdisciplinary courses and the departments/units involved :
Philosophy as Major and Minor subject is offered with the following interdisciplinary courses :

1	History
2	Political Science
3	Sanskrit
4	Hindi
5	Public Administration
6	Mathematics
7	Economics
8	English

5. Annual/ semester/choice based credit system (programme wise):

Programme	Semester	Annual	Choice Based Credit System	Year
UG	✓	X	✓	July 2013 onwards

6. Participation of the department in the courses offered by other departments :
 - Nil
7. Courses in collaboration with other universities, industries, foreign institutions, etc.
 - Nil
8. Details of courses/programmes discontinued (if any) with reasons :
 - Nil
9. Number of Teaching posts

Post	Sanctioned	Filled
Associate Professor /Assistant Professor	01	01

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D. Litt. / Ph.D. / M. Phil. Etc.)

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Name	Qualification	Designation	Specialization	Experience	No. of Ph.D. Students guided for The last 4 years
Dr. Poonam Mehta	M.A. PhD	Associate Prof.	A critical Structure of Values in Existential and Phenomenological Framework	19 years	Nil

11. List of senior visiting faculty:

- Nil

12. Percentage of lectures delivered and practical classes handled (programme wise) By temporary faculty:

- Nil

13. Student -Teacher Ratio (programme wise):

Class	Sem. I	Sem. III	Sem. V
B.A. Programme	47		
BA Philosophy major	NA	Nil	NIL
BA Philosophy minor	NA	42:1	51:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled:

- Office Administrative staff assist in working.

15. Qualifications of teaching faculty with D Sc / D. Litt/ Ph. D./ M.Phil. / PG:

Sr. No	Name of Faculty	PG	M. Phil	Ph. D
1	Dr. Poonam Mehta	-	-	01

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received:

Sr. No	Funding Agency	Grant Received	National/ International
1	UGC	Rs.1,00,000.00	National completed in 2014

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received:

Sr. No	Number of Projects.	Funding Agency	Grant Received
1	01	UGC	Rs.1,00,000.00

18. Research Centre /facility recognized by the University:

- Nil

19. Publications/ Seminars (National & International):

a) Publication per faculty:

- Five

* Number of papers published in peer reviewed journals (national international) by Faculty and students:

- One Paper titled “Investigating the (Mis) link between Godlings and Matrix of Hill society with special reference to status of hill Women” published in the International Journal (peer reviewed) “The International Journal of Humanities and Social Studies” in Oct., 2014 edition, ISSN- 2321-9203.
- Presented research papers titled “ the role of media in shaping socio-political attitude: an analysis” in two day international conference on “ Media and sum samyik samikarn” organized by the centre of Excellence Govt. College Sanjauli, Shimla-6, sponsored by the Indian Council for social science research , New Delhi, held on 5th &6th Oct.2015

* Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)

- Nil

* Monographs

* Chapter in Books:

- “Max Scheler and a Phenomenological System of values”- in the book “Phenomenology- A Methodological Introduction” edited by Dr. Sebastian Velassery, Siv Nath Prasad, published by Janaki Prakashan Patna and New Delhi 2005
- “ Ethical Reflections And Globalization- Religion Reconsidered” In The Book “ Globalization And Cultural Identities- Philosophical Challenges And Opportunities”, Edited By Dr. Sebastian Velassery, Overseas Press New Delhi India and New Jersey USA 2011, ISBN- 978-81-89938-80-2

* Books Edited: Nil

* Books with ISBN/ISSN numbers with details of publishers:

- Indian Philosophy – 1 for BA Part- 1 Semester 2 published by Bharat Prakashan (Deluxe Books Jalandhar) ISBN-9789384941017 Feb., 2015

- Indian Philosophy – II for BA Part- 1 Semester 3 published by Bharat Prakashan (Deluxe Books Jalandhar) ISBN-9789384941079 Nov., 2015
- Western Metaphysics and Epistemology -1. Bharat Prakashan (Feb.2016). 9789384941086

* Citation Index

* SNIP

* SJR

* Impact factor

* h-index

- Nil

20. Areas of consultancy and income generated:

- Delivered two lectures as resource person on “ Ethical virtues and imperatives – views of some significant Ethicist’ and ‘Moral Dilemma’ in DOPT, Govt. of India sponsored training programme on ethics and value (13-15May 2013) for senior gazed officers of the Govt. of HP organized by HIPA Shimla .
- Delivered two lectures as resource person on “ Origin and Development of value system and Ethical situation in today’s world’ in the training programme for officers on 26th Feb 2015 organized by HIPA Shimla and sponsored by department of Personnel and Training , Govt. of India.

21. Faculty as members in

a) National committees b) International Committees c) Editorial Boards

- Member H.P. University Board of Studies.

22. Student projects

a) Percentage of students who have done in-house projects including inter-departmental /programme:

- Nil

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories / Industry/ other agencies:

- Nil

23. Awards / Recognitions received by faculty and students :

- 1st in MA (Gold Medalist) in Philosophy from Punjab University, Chandigarh

24. List of eminent academicians and scientists / visitors to the department:

- Nil

25. Seminars/ Conferences/Workshops organized & the source of funding:

a) National: Nil

b) International: Nil

26 Student profile programme/course wise:

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Name of the Course/ programme (refer question no. 4)	Year	Applications received	Selected	Enrolled		Pass percentage
				*M	*F	
BA	2012	121	121	32	89	100
BA. II,III	2013	75	75	18	57	100
B.A Philosophy Major	2013	12	12	2	10	
B.A Philosophy Minor	2013	64	64	6	58	
BA. III	2014	30	30	10	20	100
B.A Philosophy Major	2014	10	10	2	8	
B.A Philosophy Minor	2014	118	118	20	98	
B.A Philosophy Major	2015	10	10	2	8	100
B.A Philosophy Minor	2015	157	157	27	130	
B.A Programme	2016	47	47	08	39	
B.A Philosophy Minor	2016	93	93	20	73	

*M = Male *F = Female , Pass percentage for outgoing batch.

27. Diversity of Students:

Name of the Course	year	% of students from the same state	% of students from other States	% of students from abroad
BA	2012	100	Nil	Nil
BA. II,III	2013	100	Nil	Nil
B.A Philosophy Major	2013	100	Nil	Nil
B.A Philosophy Minor	2013	100	Nil	Nil
BA. III	2014	100	Nil	Nil
B.A Philosophy Major	2014	100	Nil	Nil
B.A Philosophy Minor	2014	100	Nil	Nil
B.A Philosophy Major	2015	100	Nil	Nil
B.A Philosophy Minor	2015	100	Nil	Nil
B.A. Programme	2016	100	Nil	Nil
B.A Philosophy Minor	2016	100	Nil	Nil

27. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

➤ Data not available.

28. Student progression

Student progression	Against % enrolled
UG to PG	20%
PG to M. Phil	NA
PG to Ph. D	NA
Ph.D. to Post-Doctoral	NA

Employed • Campus selection • Other than campus recruitment	Nil Nil
Entrepreneurship/Self-employment	Maximum students are self employed

29. Details of Infrastructural facilities:

a) Library	YES MAIN LIBRARY
b) Internet facilities for Staff & Students	YES
c) Class rooms with ICT facility	ONE
d) Laboratories	NIL

30.

Number of students receiving financial assistance from college, university, Government or other agencies :

- Yes, Scholarships for meritorious students and for SC/ST/IRDP and Single girl child offered by the Govt. of Himachal Pradesh and HPU Shimla 5.

31. Details on student enrichment programmes (special lectures / workshops/Seminar) with external experts:

- Nil

32. Teaching methods adopted to improve student learning:

- Use of Internet
- Literary Quizzes.
- Study material is provided to students
- Class tests, Seminars, Assignments and Tutorials.
- Group study is encouraged.
- Students are motivated to contribute original critical articles for the College Magazine, "Hatkeshwari".
- Individual attention is paid to the slow learners..
- Revision of the previous lecture at the start of class.
- Question answers technique.

33. Participation in Institutional Social Responsibility (ISR) and Extension activities:

- Students participate in HPU Youth Festival
- Leader- Rangers and Rovers Unit
- Students write articles for college magazine.
- Students voluntarily participate in college functions
- Students are the members of NSS, NCC, RANGERS AND ROVRES and various other societies and clubs.

34. SWOC analysis of the department and Future plans:

1.Strength(s):

- Well qualified, dedicated faculty.
- Student counselling, organization of quizzes and Seminars.
- Good collection of books in Library.

2 Weaknesses:

- Philosophy is not offered either at 10+2 or at PG level in HP.
- No collaboration with other institutes

3 Opportunities:

- (c) Good placement opportunities in Teaching.
- (d) Good subject for competitive examinations such as HAS, IAS etc.
- (e) Inculcates critical thinking and reasoning among students.
- (f) Creative opportunities for the students in the form of debates, declamations, essay writing, slogan writing at College and University level.

4 Challenges:

- Philosophy is offered at UG level only in seven colleges of the state.
- Philosophy is not offered either at 10+2 or at PG level in HP, therefore it is difficult to motivate students to opt for the subject.
- Bridge between rural and urban students.

5. Future Plans

- To organize national seminars and invite visiting faculty.
- To encourage research skills among students.

DEPARTMENT OF PHYSICAL EDUCATION

1. Name of the department Physical Education
2. Year of Establishment 1986(UG Classes)
3. Names of Programmes / Courses offered (UG, PG, M. Phil., Ph.D., and Integrated Masters, integrated Ph.D. etc.)
 - B.A. programme
 - U.G. CBCS Physical Education Major/Minor
4. Names of Interdisciplinary courses and the departments/units involved Physical Education as Major and Minor subject is offered with the following interdisciplinary courses:

Sr. No	Subjects
1	History
2	Political Science
3	Sanskrit
4	Hindi
5	Geography
6	English
7	Economics
8	Philosophy

5. Annual/ semester/choice based credit system (programme wise):

Programme	Semester	Annual	Choice Based Credit System	Year
UG	✓	X	✓	July 2013 onwards

6. Participation of the department in the courses offered by other departments :
 - Nil
7. Courses in collaboration with other universities, industries, foreign institutions, etc.
 - Nil
8. Details of courses/programmes discontinued (if any) with reasons :
 - Nil
9. Number of Teaching posts:

Designation	Sanctioned	Filled
Professor	Nil	Nil
Associate Professor	00	00
Assistant Professor	01	01 (Temporary Faculty)

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D. Litt.

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/ Ph.D. / M.Phil. Etc.)

Name	Qualification	Designation	Specialization	Experience	No. of Ph.D. Students guided for The last 4 years
Laxmi Kant	M.A. M.Phil.	Asstt. Prof.	Cricket	9 months	-

11. List of senior visiting faculty:

➤ Nil

12. Percentage of lectures delivered and practical classes handled (programme wise) By temporary faculty:

➤ Nil

13. Student -Teacher Ratio (programme wise):

Class	Sem. I	Sem. III	Sem. V
B.A. Programme			
B.A. 3 rd Sem PHYSICAL EDUCATION Major			
B.A. 3 rd Sem PHYSICAL EDUCATION Minor			
B.A. 5 th Sem PHYSICAL EDUCATION Major			
B.A. 5 th Sem PHYSICAL EDUCATION Minor			

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled:

➤ Administrative support staff from common office

15. Qualifications of teaching faculty with D Sc / D. Litt/ Ph. D./ M.Phil. / PG.

Sr. No	Name of Faculty	PG	M. Phil	Ph. D
1	Laxmi Kant	-	01	0

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received:

➤ Nil

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received:

➤ Nil

18. Research Centre /facility recognized by the University:

➤ Nil

19. Publications/ Seminars (National & International):

a) Publication per faculty:

➤ Nil

* Number of papers published in peer reviewed journals (national international) by Faculty and students:

- Nil
- * Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.):
 - Nil
- * Monographs
- * Chapter in Books
- * Books Edited
- * Books with ISBN/ISSN numbers with details of publishers
- * Citation Index
- * SNIP
- * SJR
- * Impact factor
- * h-index
 - Nil
- 20. Areas of consultancy and income generated:
 - Nil
- 21. Faculty as members in
 - a) National committees
 - b) b) International Committees
 - c) c) Editorial Boards
 - Nil
- 22. Student projects
 - a) Percentage of students who have done in-house projects including inter Departmental/programme:
 - Nil
 - b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies:
 - Nil
- 23. Awards / Recognitions received by faculty and students :
 - Nil
- 24. List of eminent academicians and scientists / visitors to the department:
 - Nil
- 25. Seminars/ Conferences/Workshops organized & the source of funding:
 - a) National:
 - b) International:
 - Nil
- 26 Student profile programme/course wise:

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Name of the Course/programme	Year	Applications received	Selected	Enrolled		Pass percentage
				M	F	
BA Major/ Minor 3 rd Sem	2016	46	46			
B.A.Major/ Minor 5 th Sem	2016	38				
B. A. 1 st Sem		30	30			

*M = Male *F = Female

27. Diversity of Students:

Name of the Course	Year	% of students from the same state	% of students from other States	% of students from abroad
BA	2012	100%	0%	0%
BA , II, III	2013	100%	0%	0%
BA Major	2013	100%	0%	0%
B.A. Minor	2013	100%	0%	0%
BA III	2014	100%	0%	0%
BA Major	2014	100%	0%	0%
B.A. Minor	2014	100%	0%	0%
BA Major	2015	100%	0%	0%
B.A. Minor	2015	100%	0%	0%
BA Major	2016	100%	0%	0%
B.A. Minor	2016	100%	0%	0%
B. A. 1 st Sem	2016	100%	0%	0%

27. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

➤ DATA NOT AVAILABLE

28. Student progression

Student progression	Against % enrolled
UG to PG	50%
PG to M. Phil	-
PG to Ph. D	-
Ph.D. to Post-Doctoral	-

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Employed • Campus selection • Other than campus recruitment	Data not maintained NA
Entrepreneurship/Self-employment	Seasonal Employment

29. Details of Infrastructural facilities:

a) Library	YES MAIN LIBRARY
b) Internet facilities for Staff & Students	YES
c) Class rooms with ICT facility	One
d) Laboratories	NIL

30. Number of students receiving financial assistance from college, university, Government or other agencies

- Yes, Scholarships for meritorious students and for SC/ST/IRDP and Single girl child offered by the Govt. of Himachal Pradesh and HPU Shimla 5.

31. Details on student enrichment programmes (special lectures / workshops /Seminar) with external experts:

- Nil

32. Teaching methods adopted to improve student learning:

- Lecture Method
- Demonstration
- Use of Internet
- Class tests, Seminars, Assignments and Tutorials.
- Involvement in sport activities

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

1. Students participate in HPU Inter college Sports championships..
2. Tree Plantation, Sanitation Programmes at villages, Blood Donation
3 . Students write articles for college magazine.
4. Students voluntarily participate in college functions.
5. Students are the members of NSS, NCC, RANGERS & ROVRES and various other societies and clubs.

35. SWOC analysis of the department and Future plans:

1.Strength(s):

- .Student Counselling, organization of sport events

2 Weaknesses:

- Over burdened due to single teacher in the subject
- Lack of well finished playground

3 Opportunities:

- Good placement opportunities in Teaching.

4 Challenges:

- Lack of latest sport technology in the campus.
- Competition with urban centres.

Future Plans:

- To introduce Bachelor and PG degree course in Physical Education.
- Making playground functional .
- . To develop state of art sport facility at par with urban centre.

DEPARTMENT OF POLITICAL SCIENCE

1. Name of the department Political Science
2. Year of Establishment 1986(UG Classes)
3. Names of Programmes / Courses offered (UG, PG, M. Phil., Ph.D., and Integrated Masters Integrated Ph. D. etc.)
 - B.A. programme
 - U.G. CBCS Political Science Major/Minor
4. Names of Interdisciplinary courses and the departments/units involved:
Political Science as Major and Minor subject is offered with the following interdisciplinary courses:

Sr. No	Subjects
1	History
2	Physical Education
3	Sanskrit
4	Hindi
5	Geography
6	English
7	Economics
8	Philosophy

5. Annual/ semester/choice based credit system (programme wise):

Programme	Semester	Annual	Choice Based Credit System	Year
UG	✓	X	✓	July 2013 onwards

6. Participation of the department in the courses offered by other departments :
 - Nil
7. Courses in collaboration with other universities, industries, foreign institutions, etc.
 - Nil
8. Details of courses/programmes discontinued (if any) with reasons:
 - Nil
9. Number of Teaching posts:

Designation	Sanctioned	Filled
Professor	Nil	Nil
Associate Professor	01	01

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Assistant Professor	oo	oo
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10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D. Litt. / Ph.D. / M.Phil. Etc.)

Name	Qualification	Designation	Specialization	Experience	No. of Ph.D. Students guided for The last 4 years
Dr .Rai Singh	M.A. M.Phil. PhD	Associate Prof.	Tamil Problem	19yrs	-

11. List of senior visiting faculty:

➤ Nil

12. Percentage of lectures delivered and practical classes handled (programme wise) By temporary faculty:

➤ Nil

13. Student -Teacher Ratio (programme wise):

Class	Sem. I	Sem. III	Sem. V
B.A. Programme	116:1	-	-
B.A. 3 rd Sem POLITICAL SCIENCE Major	-	46:1	-
B.A. 3 rd Sem POLITICAL SCIENCE Minor	-	107:1	-
B.A. 5 th Sem POLITICAL SCIENCE Major	-	-	55:1
B.A. 5 th Sem POLITICAL SCIENCE Minor	-	-	94:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled:

➤ Administrative support staff from common office.

15. Qualifications of teaching faculty with D Sc / D. Litt/ Ph. D./ M.Phil. / PG.

Sr. No	Name of Faculty	PG	M. Phil	Ph. D
1	Dr. Rai Singh	-	-	01

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received:

➤ Nil

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received:

➤ Nil

18. Research Centre /facility recognized by the University:

➤ Nil

19. Publications/ Seminars (National & International):

- a) Publication per faculty:
 - Nil
- * Number of papers published in peer reviewed journals (national international) by Faculty and students:
 - Nil
- * Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.):
 - Nil
- * Monographs
- * Chapter in Books
- * Books Edited
- * Books with ISBN/ISSN numbers with details of publishers
- * Citation Index
- * SNIP
- * SJR
- * Impact factor
- * h-index
 - Nil

20. Areas of consultancy and income generated:

- Nil

21. Faculty as members in a) National committees b) International Committees

- c) Editorial Boards

- Nil

22. Student projects

- a) Percentage of students who have done in-house projects including inter Departmental/programme:

- Nil

- b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies:

- Nil

23. Awards / Recognitions received by faculty and students :

- Nil

24. List of eminent academicians and scientists / visitors to the department:

- Nil

25. Seminars/ Conferences/Workshops organized & the source of funding:

a) National:

b) International:

➤ Nil

26 Student profile programme/course wise:

Name of the Course/ programme	Year	Applications received	Selected	Enrolled		Pass percentage
				M	F	
BA III	2014	58	58	18	40	
BA Major	2014	43	43	11	32	
B.A. Minor	2014	111	111	42	69	
BA Major	2015	59	59	19	30	
B.A. Minor	2015	128	128	53	75	
BA Major	2016	101	101	43	58	100
B.A. Minor	2016	201	201	70	131	
B. A. 1 st Sem	2016	116	116	82	34	

*M = Male *F = Female , Pass percentage for out going batch.

27. Diversity of Students:

Name of the Course	Year	% of students from the same state	% of students from other States	% of students from abroad
BA	2012	100%	0%	0%
BA , II, III	2013	100%	0%	0%
BA Major	2013	100%	0%	0%
B.A. Minor	2013	100%	0%	0%
BA III	2014	100%	0%	0%
BA Major	2014	100%	0%	0%
B.A. Minor	2014	100%	0%	0%
BA Major	2015	100%	0%	0%
B.A. Minor	2015	100%	0%	0%
BA Major	2016	100%	0%	0%
B.A. Minor	2016	100%	0%	0%
B. A. 1 st Sem	2016	100%	0%	0%

27. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

➤ DATA NOT AVAILABLE

28. Student progression

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Student progression	Against % enrolled
UG to PG	70%
PG to M. Phil	-
PG to Ph. D	-
Ph.D. to Post-Doctoral	-
Employed	Data not maintained
• Campus selection	NA
• Other than campus recruitment	
Entrepreneurship/Self-employment	Seasonal Employment

29. Details of Infrastructural facilities:

a) Library	YES MAIN LIBRARY
b) Internet facilities for Staff & Students	YES
c) Class rooms with ICT facility	One
d) Laboratories	NIL

30. Number of students receiving financial assistance from college, university, Government or other agencies

- Yes, Scholarships for meritorious students and for SC/ST/IRDP and Single girl child offered by the Govt. of Himachal Pradesh and HPU Shimla 5.

31. Details on student enrichment programmes (special lectures / workshops /Seminar) with external experts:

- Nil

32. Teaching methods adopted to improve student learning:

1. Use of Internet
2. Quizzes.
3. Study material is provided to students.
4. Class tests, Seminars, Assignments and Tutorials
5. Group study is encouraged.
6. Students are motivated to contribute original critical articles for the College Magazine, "Hatkeshwari".
7. Individual attention is paid to the slow learners.
8. Initial time is devoted for the revision of the lecture of the previous class.
9. Question answers technique.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

1. Students participate in HPU Youth Festival.
2. Tree Plantation, Sanitation Programmes at villages, Blood Donation

- | |
|--|
| 3 . Students write articles for college magazine. |
| 4. Students voluntarily participate in college functions. |
| 5. Students are the members of NSS, NCC, RANGERS & ROVRES and various other societies and clubs. |

35. SWOC analysis of the department and Future plans:

1.Strength(s):

- Well qualified, dedicated and experienced staff and harmonious relationship among the Principal staff and the students.
- .Student Counselling, organization of quizzes and Seminars

2 Weaknesses:

- Over burdened due to single teacher in the subject
- Lack of enough technology of teaching aptitude

3 Opportunities:

- Good placement opportunities in Teaching.
- Good subject for competitive examinations such as HAS, IAS etc.
- Good opportunities in politics
- Creative opportunities for the students in the form of debates, declamations, essay writing, slogan writing at College and University level.

4 Challenges:

- Lack of interest of opting for professional and vocational courses
- Bridge between rural and urban students

Future Plans:

- To organize seminars and invite visiting faculty
- To encourage Research Skills among students

DEPARTMENT OF PUBLIC ADMINISTRATION

1. Name of the department Public Administration
2. Year of Establishment 1986(UG Classes)
3. Names of Programmes / Courses offered (UG, PG, M. Phil., Ph.D., and Integrated Masters, Integrated Ph. D. etc.)
 - B.A. programme
 - U.G. CBCS Public Administration Major/Minor
4. Names of Interdisciplinary courses and the departments/units involved Public Administration as Major and Minor subject is offered with the following interdisciplinary courses:

Sr. No	Subjects
1	History
2	Physical Education
3	Sanskrit
4	Hindi
5	Geography
6	English
7	Economics
8	Philosophy

5. Annual/ semester/choice based credit system (programme wise):

Programme	Semester	Annual	Choice Based Credit System	Year
UG	✓	X	✓	July 2013 onwards

6. Participation of the department in the courses offered by other departments :
 - Nil
7. Courses in collaboration with other universities, industries, foreign institutions, etc.
 - Nil
8. Details of courses/programmes discontinued (if any) with reasons :
 - Nil
9. Number of Teaching posts:

Designation	Sanctioned	Filled
Professor	Nil	Nil
Associate Professor	00	00
Assistant Professor	01	01

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10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D. Litt. / Ph.D. / M.Phil. Etc.)

Name	Qualification	Designation	Specialization	Experience	No. of Ph.D. Students guided for The last 4 years
Anil Chauhan	M.A. M.Phil.	Asstt. Prof.	Rural Governance	10 year	-

11. List of senior visiting faculty:

➤ Nil

12. Percentage of lectures delivered and practical classes handled (programme wise) By temporary faculty:

➤ Nil

13. Student -Teacher Ratio (programme wise):

Class	Sem. I	Sem. III	Sem. V
B.A. Programme	28:1		
B.A. 3 rd Sem Public Administration Major/ Minor		24:1	
B.A. 3 rd Sem Public Administration Major/ Minor			16:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled:

➤ Administrative support staff from common office

15. Qualifications of teaching faculty with D Sc / D. Litt/ Ph. D./ M.Phil. / PG.

Sr. No	Name of Faculty	PG	M. Phil	Ph. D
1	Anil Chauhan	-	01	-

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received:

➤ Nil

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received:

➤ Nil

18. Research Centre /facility recognized by the University:

➤ Nil

19. Publications/ Seminars (National & International):

a) Publication per faculty:

➤ Nil

* Number of papers published in peer reviewed journals (national

- international) by Faculty and students:
- Nil
- * Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.):
- Nil
- * Monographs
- * Chapter in Books
- * Books Edited
- * Books with ISBN/ISSN numbers with details of publishers
- * Citation Index
- * SNIP
- * SJR
- * Impact factor
- * h-index
- Nil
20. Areas of consultancy and income generated:
- Nil
21. Faculty as members in a) National committees b) International Committees
c) Editorial Boards
- Nil
22. Student projects
- a) Percentage of students who have done in-house projects including inter Departmental/programme:
 - Nil
 - b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies:
 - Nil
23. Awards / Recognitions received by faculty and students :
- Nil
24. List of eminent academicians and scientists / visitors to the department:
- Nil
25. Seminars/ Conferences/Workshops organized & the source of funding:
- a) National:
 - b) International:
 - Nil
- 26 Student profile programme/course wise:

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Name of the Course/programme	Year	Applications received	Selected	Enrolled		Pass percentage
				M	F	
B.A. Programme	2016	28	28	19	09	
B.A. 3 rd Sem Public Administration Major/ Minor	2016	24	24	9	15	
B.A. 3 rd Sem Public Administration Major/ Minor	2016	16	16	10	06	

*M = Male *F = Female

27. Diversity of Students:

Name of the Course	Year	% of students from the same state	% of students from other States	% of students from abroad
B.A. Programme	2016	100%	0%	0%
B.A. 3 rd Sem Public Administration Major/ Minor	2016	100%	0%	0%
B.A. 3 rd Sem Public Administration Major/ Minor	2016	100%	0%	0%

27. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

➤ DATA NOT AVAILABLE

28. Student progression

Student progression	Against % enrolled
UG to PG	30%
PG to M. Phil	-
PG to Ph. D	-
Ph.D. to Post-Doctoral	-
Employed	Data not maintained
• Campus selection	
• Other than campus recruitment	NA
Entrepreneurship/Self-employment	Seasonal Employment

29. Details of Infrastructural facilities:

a) Library	YES MAIN LIBRARY
b) Internet facilities for Staff & Students	YES
c) Class rooms with ICT facility	One
d) Laboratories	NIL

30. Number of students receiving financial assistance from college, university, Government or other agencies

- Yes, Scholarships for meritorious students and for SC/ST/IRDP and Single girl child offered by the Govt. of Himachal Pradesh and HPU Shimla 5.

31. Details on student enrichment programmes (special lectures / workshops /Seminar) with external experts:

- Nil

32. Teaching methods adopted to improve student learning:

- Lecture Method
- Use of Internet
- Quiz, Class tests, Seminars, Assignments and Tutorials
- Study material is provided to student
- . Question answers method.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

1. Students participate in HPU Youth Festival.
2. Tree Plantation, Sanitation Programmes at villages, Blood Donation
3 . Students write articles for college magazine.
4. Students voluntarily participate in college functions.
5. Students are the members of NSS, NCC, RANGERS & ROVRES and various other societies and clubs.

35. SWOC analysis of the department and Future plans:

1. Strength(s):

- Well qualified, dedicated and experienced staff and harmonious relationship among the Principal staff and the students.
- .Student Counselling, organization of quizzes and Seminars

2 Weaknesses:

- Over burdened due to single teacher in the subject
- Lack of enough technology of teaching aptitude

3 Opportunities:

- Good placement opportunities in Teaching.
- Good subject for competitive examinations such as HAS, IAS etc.
- Good opportunities in politics
- Creative opportunities for the students in the form of debates, declamations, essay writing, slogan writing at College and University level.

4 Challenges:

- Lack of interest of opting for professional and vocational courses
- Bridge gap between rural and urban students

Future Plans:

- To organize seminars and invite visiting faculty
- To encourage Research Skills among students

DEPARTMENT OF SANSKRIT

1. Name of the department Sanskrit
2. Year of Establishment 1986 (UG Classes)
3. Names of Programmes / Courses offered (UG, PG, M. Phil., Ph.D., and Integrated Masters Integrated Ph. D. etc.)
 - UG .CBCS Sanskrit Major/Minor/Compulsory/Hobby
 - UG B.A Programme
4. Names of Interdisciplinary courses and the departments/units involved.
Sanskrit as Major, Minor, Compulsory and Functional Sanskrit subject is offered with the following interdisciplinary courses:
 - Social Sciences 08 Subjects
 - Commerce
 - Sciences : 05 subjects
5. Annual/ semester/choice based credit system (programme wise):

Programme	Semester	Annual	Choice Based Credit System
UG	✓	X	✓

6. Participation of the department in the courses offered by other departments:
 - Compulsory , Skill based for all faculty
7. Courses in collaboration with other universities, industries, foreign Institutions, etc.
 - Nil
8. Details of courses/programmes discontinued (if any) with reasons:
 - Nil
9. Number of teaching posts

Post	Sanctioned	Filled
Assistant Professor	01	01

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D. Litt. / Ph.D. / M. Phil. Etc.)

Name	Qualification	Designation	Specialization	Experience	No. of Ph.D. Students guided
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					for The last 4 years
Mr. Ripon Kumar	M.A. , M. Phil.	Asst. Prof.	Sanskrit	3 Years	-

11. List of senior visiting faculty:

- Nil

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty:

- Nil

13. Student -Teacher Ratio (programme wise)

Class	Sem I	Sem III	Sem V
BA Programme	4:1	-	-
B.A . MINOR	-	1:1	1:1
B.A./B.Sc./B.Com. Compulsory/Skill based	-	199:1	--

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled:

- Nil

15. Qualifications of teaching faculty with D Sc / D. Litt/ Ph. D./ M.Phil. / PG.

Sr. No	Name of Faculty	PG	M. Phil	Ph. D
1	Mr. Ripon Kumar	-	01	(01) Doing from HPU

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received:

- Nil

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received:

- Nil

18. Research Centre /facility recognized by the University:

- Nil

19. Publications/ Seminars (National & International):

a) Publication per faculty: One

- Nil

* Number of papers published in peer reviewed journals (national /international) by Faculty and students:

-

* Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences

Directory, EBSCO host, etc.):

➤ Nil

* Monographs

* Chapter in Books

* Books Edited

* Books with ISBN/ISSN numbers with details of publishers

* Citation Index

* SNIP

* SJR

* Impact factor

* h-index

➤ Nil for all.

20. Areas of consultancy and income generated:

➤ Astrology

21. Faculty as members in a) National committees b) International Committees c) Editorial Boards

➤ Nil

22. Student projects

a) Percentage of students who have done in-house projects including inter Departmental/programme:

➤ Nil

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies:

➤ Nil

23. Awards / Recognitions received by faculty and students:

➤ *Vyas Gaurav Samman 2014.*

24. List of eminent academicians and scientists / visitors to the department:

➤ Nil

25. Seminars/ Conferences/Workshops organized & the source of funding:

a) National: Nil

b) International: Nil

26. Student profile programme/course wise:

Name of Course	Year	Applications received	Selected	Enrolled		Pass Percentage
				*M	*F	
B.A. TDC II,III	2013	17	17	06	11	100

NAAC Self Study Report

B.A/ B.Sc. / B.Com /Compulsory	2013	69	69	20	49	-
B.A/ B.Sc. / B.Com / Functional/ Compulsory	2014	133	133	45	88	--
B. A. (/Minor)	2014	07	07	06	01	100
B.A/ B.Sc. / B.Com / Functional/ Compulsory	2015	279	279	97	182	-
B.A. (Minor)	2015	01	01	01	00	100
B. A. Programme	2016	04	04	02	02	--
B.A/ B.Sc. / B.Com / Compulsory	2016	199	199			--

*M = Male *F = Female, Pass percentage for outgoing batch

27. Diversity of Students:

Name of Course	Year	% of the students from same state	% of the students from the other States	% of the students from abroad
B.A.	2012	100	Nil	Nil
B.A. TDC II,III	2013	100	Nil	Nil
B.A/ B.Sc. / B.Com /Compulsory	2013	100	Nil	Nil
B.A. TDC ,III	2014	100	Nil	Nil
B.A/ B.Sc. / B.Com / Functional/ Compulsory	2014	100	Nil	Nil
B. A. (Major/Minor)	2014	100	Nil	Nil
B.A/ B.Sc. / B.Com / Functional/ Compulsory	2015	100	Nil	Nil
B.A. (Major/Minor)	2015	100	Nil	Nil
B. A. Programme /Major / Minor	2016	100	Nil	Nil
B.A/ B.Sc. / B.Com / Compulsory	2016	100	Nil	Nil

27. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

➤ NA

28. Student progression

Student progression	Against % enrolled
UG to PG	20%
PG to M. Phil	Nil

PG to Ph. D	Nil
Ph.D. to Post-Doctoral	Nil
Employed • Campus selection • Other than campus recruitment	Nil
Entrepreneurship/ Self-employment	Some students are seasonally self employed

29. Details of Infrastructural facilities:

a) Library	YES MAIN LIBRARY
b) Internet facilities for Staff & Students	YES
c) Class rooms with ICT facility	Yes
d) Laboratories	Nil

30. Number of students receiving financial assistance from college, university, Government or other agencies

- Yes, Scholarships for meritorious students and for SC/ST/IRDP students is offered by the Govt. of Himachal Pradesh and HPU Shimla 5.

31. Details on student enrichment programmes (special lectures / workshops /Seminar) with external experts:

- Nil

32. Teaching methods adopted to improve student learning:

1. Lecture method .
2. Literary Quizzes.
3. Study material is provided to students.
4. Class tests, Seminars and Assignments. Use of Internet.
5 .Group study is encouraged.
6. Students are motivated to contribute original stories, articles and poems etc. for the College Magazine, "Hatkeshwari".
7. Individual attention is paid to the slow learners.
8. Question Answer Technique.

33. Participation in Institutional Social Responsibility (ISR) and Extension activities:

- Participated with nine Rovers in Rangers & Rover moot at Govt. Degree college Dehri Kangra 2014.
- Students are associated with activities like Cleanliness Drive, Relief Camps, Blood Donation Camp, contribution in CM Relief Fund, Tree Plantation.

- Created a Rangers & Rovers Park on the Campus.

34. SWOC analysis of the department and Future plans:

1. Strength(s):

- (a). Well qualified, dedicated and experienced staff
- (b). Student Counseling, organization of quizzes and Seminars
- (c). Peaceful environment favorable for studies

2 Weaknesses:

- (a) Rural background of the students.
- (b) Students coming from remote areas do not get enough time for studies.
- (c) Lack of feeding schools of Sanskrit language.

3 Opportunities:

- (a). Gives opportunity to perform religious rituals.
- (b). Opportunity in Astrology and Vastu Shastra.
- (c). Good placement opportunities in many fields.
- (d). Good opportunities in Teaching.
- (e) Good subject for competitive exams as well as maintaining our Indian Culture.

4.Challenges:

- (a) Bridge between rural and urban students.
- (b) Balancing academic, research and extra-curricular responsibilities.

Future Plans

- (a) To organize national and international seminars, invite visiting faculty, workshops etc.
- (b) To develop and establish language lab.

DEPARTMENT OF COMMERCE

1. Name of the department Commerce
2. Year of Establishment 1997 (UG Classes)
3. Names of Programmes / Courses offered (UG, PG, M. Phil., Ph.D., and Integrated asters Integrated Ph. D. etc.):
 - B.Com Programme
 - U.G. CBCS B. Com. Major/Minor
4. Names of Interdisciplinary courses and the departments/units involved:
 - Marketing Management (Add on Course)
5. Annual/ semester/choice based credit system (programme wise):

Programme	Semester	Annual	Choice Based Credit System	Year
UG	✓	X	✓	July 2013 onwards

6. Participation of the department in the courses offered by other departments:
 - Nil
7. Courses in collaboration with other universities, industries, foreign Institutions, etc.
 - Nil
8. Details of courses/programmes discontinued (if any) with reasons:
 - Nil
9. Number of Teaching posts

Post	Sanctioned	Filled
Professors	-	-
Associate Professor	-	-
Assistant Professor	02	02

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D. Litt. / Ph.D. / M.Phil. Etc.)

Name	Qualification	Designation	Specialization	No. of year of Experience	No. of Ph.D. Students guided for last 4 years
Gagan Deep	M.Com, M. Phil	Assistant Professor	Advance Organization Behavior	3 years	NIL
Sandhira Devi	M.Com	Assistant	Finance	1 year	NIL

NAAC Self Study Report

		Professor		
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11. List of senior visiting faculty:

➤ Nil

12. Percentage of lectures delivered and practical classes handled (programme wise) By temporary faculty

➤ Nil

13. Student -Teacher Ratio (programme wise)

Class	Student Teacher ratio
B. Com I st , III rd & V th semester	54:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled:

➤ Administrative support provided by main office.

15. Qualifications of teaching faculty with D Sc / D. Litt/ Ph. D./ M.Phil. / PG.

Sr. No	Name of Faculty	PG	M. Phil	Ph. D
1	Gagan Deep	-	01	---
2	Sandhira Devi	01	-	-

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received:

➤ Nil

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received

➤ Add-on course in Marketing and Management by UGC Rs. 6,30,000/-

18. Research Centre /facility recognized by the University:

➤ Nil

19. Publications/ Seminars (National & International):

a) Publication per faculty:

➤ One

* Number of papers published in peer reviewed journals (national international) by Faculty and students:

Following research paper published in online journal and presented individually and jointly in national seminars by Asst. Prof. Gagan Deep:

Online publication:

1. *“Impact of loan Utilization in rural areas of Himachal Pradesh: A Case Study of district Mandi”* International journal of research in Computer Application & Management, volume 5, issue 1 (January 2015)
2. *“Performance of Regional Rural Banks Pre & Post Amalgamation: A Study of Himachal Pradesh”*, International journal of research in Commerce & Management, volume 6,

issue 3 (March 2015)

Papers presented in National seminars:

1. *“Impact of merger on performance evaluation of regional rural bank in India”*
2. *“Role of Himachal Pradesh Gramin Bank in the Sustainable Development of Rural Areas”*

Papers presented jointly in National seminars

1. *“Corporate Social Responsibility in Cement Companies: A Study of Himachal Pradesh”*
2. *“Impact of E-learning on Higher Education: A Case Study of Himachal Pradesh University”*

* Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)

* Monographs

* Chapter in Books

* Books Edited

* Books with ISBN/ISSN numbers with details of publishers

* Citation Index

* SNIP

* SJR

* Impact factor

* h-index

➤ Nil

20. Areas of consultancy and income generated:

➤ Banking and Income tax

➤ Income generated- Nil

21. Faculty as members in a) National committees b) International Committees

c) Editorial Boards

➤ Nil

22. Student projects

a) Percentage of students who have done in-house projects including inter Departmental/ programme:

b) Percentage of students placed for projects in organizations outside the Institution i.e. in Research laboratories/Industry/ other agencies:

➤ Nil

23. Awards / Recognitions received by faculty and students:

➤ Nil

24. List of eminent academicians and scientists / visitors to the department:

➤ Prof. B.S. Pirta PG College Seema.

25. Seminars/ Conferences/Workshops organized & the source of funding:

a) National: b) International:

➤ Nil

26. Student profile programme/course wise:

Name of the course/ programme (refer no question 4)	Year	Applications received	Selected	Enrolled		Pass percentage
				*M	*F	
B. Com	2012	50	50	27	23	100
B. Com.	2013	57	57	27	30	96.08
B. Com.	2014	59	59	26	23	97.09
B. Com	2015	55	55	25	30	
B.Com.	2016	62	62	34	28	95.65

*M = Male, *F = Female Pass percentage for outgoing batch

27. Diversity of Students

Name of the course	Year	% of students from the same state	% of students from the others state	% of students from abroad
B. Com	2012	100%	Nil	Nil
B. Com.	2013	100%	Nil	Nil
B. Com.	2014	100%	Nil	Nil
B. Com	2015	100%	Nil	Nil
B.com.	2016	100%	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

➤ DATA NOT AVAILABLE

29. Student progression:

Student progression	against % enrolled
UG to PG	70%
PG to M. Phil.	Data not Available
PG to Ph. D.	Data not Available
Ph.D. to Post-Doctoral	Data not Available
Employed	Data not Available
<ul style="list-style-type: none"> • Campus selection • Other than campus recruitment 	
Entrepreneurship/Self-employment	Data not Available

30. Details of Infrastructural facilities:

Library	Yes Main Library
Internet facilities for Staff & Students	Yes
Class rooms with ICT facility	Yes
Laboratories	NIL

31. Number of students receiving financial assistance from college, university, Government or other agencies

- Yes, Scholarships for meritorious students and for SC/ST/IRDP and Single girl child offered by the Govt. of Himachal Pradesh and HPU, Shimla 5

32. Details on student enrichment programmes (special lectures / workshops /Seminar) with external experts:

- Marketing strategies.

33. Teaching methods adopted to improve student learning:

1. Lecture / demonstration
2. Group Discussion
3. Seminars
4. Assignments
5. Class test/ quiz competition
6. Industrial / educational tour

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

16. Students are involved in all the 4 groups of the HPU Youth Festival
17. Participation in Swachh Bharat abhiyaan, tree plantation,
18. Students are also participate in different camps organized by NCC, NSS & Ranger Rovers
19. Regular awareness programmes are held to make students aware on burning issues like “Drug deaddiction, Eve –Teasing, Tree Plantation and other social evils.”

35. SWOC analysis of the department and Future plans:

- 1 Strength(s):
- (c) Well qualified, competent, motivated and dedicated staff.
 - (d) Student Counseling, Mentoring & Guidance
 - c) Separate ICT facility in the department.
- 2 Weaknesses:
- a) Lack of Industrial exposure in surroundings.
 - b) Higher educational institute absent in the area for exposure and exchange programme.

3 Opportunities:

- b) Easy excess to higher education at affordable level
- c) Growing and booming discipline maximum opportunity for employment in public, private companies/industries in different field i.e Finance, Marketing, HRM, Production/Operation, Sales etc.
- d) Opportunity in various entrepreneurial activities such as establishment of own small scale, medium scale industries with effective utilization of E-commerce/online business etc.

4. Challenges:

- b) Preference for professional and vocational courses & competition from other colleges and institution in the district.
- c) Bridge between rural and urban students
- d) Balancing academic, research and extra-curricular responsibilities.

DEPARTMENT OF BACHELOR OF COMPUTER APPLICATION

1. Name of the department; BCA
2. Year of Establishment: July 2011
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., and Integrated Masters; Integrated Ph.D., etc.)
 - UG
4. Names of Interdisciplinary courses and the departments/units involved:
 - Social Sciences: English
 - Scienc: Mathematics
 - Commerce
5. Annual/ semester/choice based credit system (programme wise):

Programme	Semester	Annual	Choice Based Credit System	Year
UG	✓	X	✓	July 2013 onwards

6. Participation of the department in the courses offered by other departments
 - Nil
7. Courses in collaboration with other universities, industries, foreign institutions
 - Nil
8. Details of courses/programmes discontinued (if any) with reasons
 - Nil
9. Number of Teaching posts:

Designation	Sanctioned	Filled
Professor	Nil	Nil
Associate Professor	00	00
Assistant Professor	02	02

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the

NAAC Self Study Report

					last 4 years
Parveen Chatranta	MCA	Lecturer	Computer Application	03	Nil
Vidya Sagar	MCA	Lecturer	Computer Application	02	Nil

11. List of senior visiting faculty

➤ Nil

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty

➤ 10%

13. Student -Teacher Ratio (programme wise)

➤ 10:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled

Designation	Sanctioned	Filled
Lab attendant	01	From office staff
Administrative staff	05	05 (College Admin staff)

15. Qualifications of teaching faculty with DSc / D.Litt / Ph.D / M.Phil / PG.

Sr. No	Name of Faculty	PG	M. Phil	Ph. D
1	Parveen Chatranta	01	-	---
2	Vidya Sagar	01	-	-

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received

➤ Nil

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received

➤ Nil

18. Research Centre /facility recognized by the University

➤ Nil

19. Publications:

a) Publication per faculty

Nil

Number of papers published in peer reviewed journals (national / international) by faculty and students: Nil

Research Paper Published: Nil

Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) : Nil

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- | | | |
|---|-----|-----|
| Monographs | Nil | |
| Chapter in Books | Nil | |
| Books Edited | Nil | |
| Books with ISBN/ISSN numbers with details of publishers | | Nil |
| Citation Index | | Nil |
| SNIP | | Nil |
| SJR | | Nil |
| Impact factor | | Nil |
| h-index | | Nil |
20. Areas of consultancy and income generated
- Computer application
21. Faculty as members in
- a) National committees b) International Committees c) Editorial Boards....
- Nil
22. Student projects
- a) Percentage of students who have done in-house projects including inter departmental/programme
- Nil
- b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies
- Nil
23. Awards / Recognitions received by faculty and students
- Nil
24. List of eminent academicians and scientists / visitors to the Department:
- Nil
25. Seminars/ Conferences/Workshops organized & the source of funding a) National b) International Nil
26. Student profile programme/course wise:

Name of Course	Year	Applications received	Selected	Enrolled		Pass Percentage
				*M	*F	
BCA	2012	25	25	20	05	--
BCA	2013	27	27	20	07	50
BCA	2014	18	18	13	05	54
BCA	2015	15	15	08	07	80
BCA	2016	19	19	09	10	--

*M- Male, *F-Female . Pass percentage is provided for outgoing batch

27. Diversity of Students

Name of Course	Year	% of the students from same	% of the students from the other States	% of the students from

NAAC Self Study Report

		state		abroad
BCA	2012	100	Nil	Nil
BCA	2013	100	Nil	Nil
BCA	2014	100	Nil	Nil
BCA	2015	100	Nil	Nil
BCA	2016	100	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. ?

➤ NA

29. Student progression

Student progression	Against % enrolled
UG to PG	50%
PG to M. Phil	-
PG to Ph. D	-
Ph.D. to Post-Doctoral	-
Employed	Data not maintained
• Campus selection	
• Other than campus recruitment	NA
Entrepreneurship/Self-employment	Seasonal Employment

30. Details of Infrastructural facilities

- | | |
|---|------|
| a) Library | Yes |
| b) Internet facilities for Staff & Students | Yes |
| c) Class rooms with ICT facility | Yes |
| d) Laboratories | Yes. |

31. Number of students receiving financial assistance from college, university, government or other agencies

➤ Nil

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts

➤ Nil with external expert, However internal seminar are held on regular basis

33. Teaching methods adopted to improve student learning

- Lecture method , chalk & talk.
- Power point presentations
- Industry tour field trips.
- Group discussion, , seminar and assignments.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities

- All students are Eco-club member. Associated with tree plantation and cleanliness drive in the campus and surrounding villages.
- Department actively involved Save environment campaign

35. SWOC analysis of the department and Future plans

1. Strength:

- Preparing job oriented computer professionals.
- Affordable education.
- Well equipped lab with supporting staff. ,
- Modern teaching aid with internet facility available to students.
- Good collection of books in Library.

2. Weakness:

- Student strength very less due to which a fair competition is lacking.
- No collaboration with other institutes.
- No institute of Higher learning nearby.
- Additional faculty needed.

3. Opportunity:

- A peaceful atmosphere conducive to study.
- More resource per student viz. lab and library facility.

4. Challenges:

- To improve strength.
- Urban migration of students
- IT sector is not developed in this area hence difficult to provide industrial training.

5. Future Plants.

- MOU with Industry and other institute of higher learning for students' exposure.
- Research project for department.

Abbreviations

AATC	Army Attachment Training Camp
ACR	Annual Confidential Report
AF	Amalgamated Fund
AIDS	Acquired Immuno Deficiency Syndrome
ATC	Annual Training Camp
B.A.	Bachelor of Arts
B.Com.	Bachelor of Commerce
B.Sc.	Bachelor of Science
BCA	Bachelor of Computer Application
BOS	Board of Studies
CBCS	Choice Based Credit System
CCA	Continuous Comprehensive Assessment
CCE	Continuous Comprehensive Evaluation
CCTV	Closed Circuit Television
CFL	Compact Fluorescent Light
CSCA	College Student Central Association
EOC	Equal Opportunity Cell
ESE	End Semester Examination
GPF	General Provident Fund
HOD	Head of the Department
HPPCL	Himachal Pradesh Power Corporation Private Limited
HPPSC	Himachal Pradesh Public Service Commission
HPSEB	Himachal Pradesh State Electricity Board
HPU	Himachal Pradesh University
ICT	Information and Communication Technology
INFLBNET	Information and Library Network
IQAC	Internal Quality Assurance Cell
ISSN	International Standard Serial Number
KVK	Kisan Vikas Kendra
IT	Information Technology
LAN	Local Area Network
LBS	Lal Bahadur Shastri
LCD	Liquid Crystal Display
LED	Light Emitting Diode
LTC	Leave Travel Concession
MHRD	Ministry of Human Resource Development
MIL	Modern Indian Languages

NAAC Self Study Report

MOOC	Massive Open Online Courses
MOU	Memorandum of Understanding
NCC	National Cadet Corps
N LIST	National Library and Information Services Infrastructure for Scholarly Contents
NDRF	National Disaster Response Force
NME-ICT	National Mission on Education through Information and Communication Technology
NPS	New Pension Scheme
NSIC-TC	
NSS	National Service Scheme
OBC	Other Backward Class
OHP	Over Head Projector
OSA	Old Student Association
PA	Public Address
PAS	Performance Appraisal System
PI	Principal Investigator
PH	Physically Handicapped
PMIS	Personal Management Information System
PTA	Parent Teacher Association
PWD	Public Works Department
PwD	Person with Disability
RDC	Republic Day Camp
R &R	Rangers & Rovers
RTI	Right to Information
RUSA	Rashtriya Uchhhtar Shiksha Abhiyan
SC	Scheduled Caste
SCERT	State Council for Educational Research and Training
SET	State Eligibility Test
SSR	Self Study Report
SSSB	State Staff Selection Board
ST	Scheduled Tribe
SWAYAM	Study Webs of Active learning for Young Aspiring Minds
TSC	Thal Sainik Camp
UG	Under Graduation
UGC	University Grants Commission
UO	Under Officer
UH&F	University of Horticulture and Forestry
Wi-Fi	Wireless Fidelity

NAAC Self Study Report

Declaration by Head of the Institution

I certify that the data included in the Self Study Report (SSR) are best to my knowledge.

The SSR is prepared by Institution itself after discussion, no part thereof has been outsourced.

I am aware that Peer Team will validate the information provided in the SSR during Peer team visit.

Place : Saraswatinagar

Dated: 8.12.2016

Signature Head of Institution



Principal, Saraswati Nagar
L.B.S. Govt. Degree College, Saraswati Nagar
Saraswati Nagar, Distt. Saraswati Nagar
P.O. - 214

NAAC Self Study Report

Ph. 23236351, 23232701, 23237721
23234116, 23235733, 23232317
23236735, 23239437, 23239627



ज्ञान-विज्ञान विमुक्तये
SPEED POST

Extension No. 413 (CPP-I Colleges)
UGC Website: www.ugc.ac.in

विश्वविद्यालय अनुदान आयोग
बहादुरशाह जफर मार्ग
नई दिल्ली-110 002
UNIVERSITY GRANTS COMMISSION
BAHADURSHAH ZAFAR MARG
NEW DELHI-110 002

F. No. 1-1/2004 (CPP-I/C)

March, 2011

The Principal,
Lal Bahadur Shastri Govt. Degree College,
Saraswati Nagar (Sawra),
Dist. Shimla,
Himachal Pradesh – 171 206.

24 MAR 2011

Sub: -Recognition of Lal Bahadur Shastri Govt. Degree College, Saraswati Nagar (Sawra), Dist. Shimla, Himachal Pradesh – 171 206 under Section 2 (f) & 12 (B) of the UGC Act, 1956.

Sir,

With reference to your letter No. GCS/UGC/2010-11/596 dated 11.02.2011 on the above subject I am directed to say that the name of **Lal Bahadur Shastri Govt. Degree College, Saraswati Nagar (Sawra), Dist. Shimla, Himachal Pradesh – 171 206**, established in the year of 1986, affiliated to **Himachal Pradesh University** is included in the list of Colleges maintained under Section 2 (f) & 12 (B) of the UGC Act, 1956 under the head '**Government College teaching upto Under Graduate Degree**'. The College is also eligible to receive Central assistance under Section 12 (B) of the UGC Act.

Yours faithfully,

(Sunita Gulati)
Section Officer

NAAC Self Study Report



Phones :
HIMACHAL PRADESH UNIVERSITY
SUMMER HILL, SHIMLA-171005


File No.1-5/86 HPU (Acad)

4 AUG 2016

TO WHOM IT MAY CONCERN

This is to certify that LBS Govt. Degree College Saraswati Nagar, Distt-Shimla (H.P.) is affiliated to H.P. University Shimla since 1986-87, till date and the following courses/subjects are being taught in the said College as per approval:-

Sr. No.	Name of the Course(s) and Duration	Affiliation	Academic Session
2.	B.A. Three year	Affiliated	w.e.f.1986-1987
3.	B.Com. Three Year	Affiliated	w.e.f.1997-1998
4.	B.Sc Medical ^{MM} Three Year	Affiliated	w.e.f.1986-1987
5.	B.C.A Three Year	Affiliated	w.e.f.2011-2012
6	Add-on: Certificate Diploma and Advace Diploma, one year. 1) Computer Application 2) Marketing&Management	Affiliated	w.e.f. 2011-2012


Registrar,
Himachal Pradesh University,
Summer Hill, Shimla-171005