



## YEARLY STATUS REPORT - 2021-2022

<b>Part A</b>	
<b>Data of the Institution</b>	
<b>1.Name of the Institution</b>	LAL BAHADUR SHASTRI GOVT. DEGREE COLLEGE SARASWATI NAGAR
• Name of the Head of the institution	Dr. Prem Parkash Chauhan
• Designation	Principal (in-charge)
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01781238149
• Mobile no	9418470677
• Registered e-mail	gcsnagar25@rediffmail.com
• Alternate e-mail	iqacsnagar@gmail.com
• Address	P.O. Hatkoti, Tehsil Jubbal, Distt. Shimla
• City/Town	Saraswati Nagar
• State/UT	Himachal Pradesh
• Pin Code	171206
<b>2.Institutional status</b>	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Rural

• Financial Status	UGC 2f and 12(B)				
• Name of the Affiliating University	Himachal Pradesh University				
• Name of the IQAC Coordinator	Dr. Poonam Mehta				
• Phone No.	01781238149				
• Alternate phone No.					
• Mobile	9816048658				
• IQAC e-mail address	gcsnagar25@rediffmail.com				
• Alternate Email address	iqacsnagar@gmail.com				
<b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="https://www.lbsgcsnagar.edu.in/pdf/AQAR%202020-21.pdf">https://www.lbsgcsnagar.edu.in/pdf/AQAR%202020-21.pdf</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://www.lbsgcsnagar.edu.in/pdf/Academic%20Calender%2021-22.pdf">https://www.lbsgcsnagar.edu.in/pdf/Academic%20Calender%2021-22.pdf</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	B	2.29	2022	09/11/2022	08/11/2027
<b>6.Date of Establishment of IQAC</b>	24/04/2017				
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
LBS GDC Saraswati Nagar	Infrastructural Grants	RUSA	2018/2	10000000
LBS GDC Saraswati Nagar	Multipurpose Hall	State Govt.	2019/3	165000
College Sports Deptt	Synthetic track	State Govt.	2019/2	29060482

<b>8. Whether composition of IQAC as per latest NAAC guidelines</b>	<b>Yes</b>		
<ul style="list-style-type: none"> <li>Upload latest notification of formation of IQAC</li> </ul>	<a href="#">View File</a>		
<b>9.No. of IQAC meetings held during the year</b>	<b>5</b>		
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>		
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded		
<b>10. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>		
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>			

<b>11. Significant contributions made by IQAC during the current year (maximum five bullets)</b>
<p>1. Majority of staff members (70%) attended and successfully completed FDP/RCS on MOOCs, Research Methodologies etc. 2. On the project of parking-construction in the college premises Rs 29900/- were spent. The proposal and estimate for the creation of new parking was submitted to Directorate of Higher Education, H.P. In the near future, the project is likely to be executed. 3. Promotion and execution of local cultural traditions was undertaken through</p>

various activities such as display of folk dance, folk music in annual function, NSS camp and functions of various subject societies etc. 4. Hostel students were provided with the training in the cooking of local cuisine. 5. Remedial classes/ special free coaching classes/ national workshop/ career counselling webinar were conducted to make our students well informed and competitive.

**12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
Construction of parking in the college premises	Rs 29900, has been spent on the extension of parking. The proposal and estimate for the creation of new parking has been submitted to Directorate of Hr. Education H.P. In the near future, the project is likely to be executed.
Creation of e-content	Some faculty members have developed e- content such as video lectures, quizzes, assignments etc. The process of creation of e-content is being undertaken by other faculty members also.
Undertaking of new Skill development cum employment based courses	Plan was deferred since the implementation of NEP was on cards and it also proposes introduction of some Skill Development Courses.
Promotion and Exhibition of local cultural traditions.	It was undertaken through various activities such as display of folk dance & folk music in Annual function, NSS camp and function of various subject societies etc. Moreover, students in the hostel were provided with the training in the cooking of local cuisine.
Submission of proposal to Govt. for the introduction of B.P.Ed Course	The process of requisition of infrastructure required for the introduction of B.P.Ed courses is still in progress .The construction of Synthetic Track is not yet complete. Therefore the proposal for the B.P.Ed courses is not yet submitted to the Govt.
<b>13.Whether the AQAR was placed before statutory body?</b>	No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

#### 14. Whether institutional data submitted to AISHE

Year	Date of Submission
2021-22	12/02/2023

#### 15. Multidisciplinary / interdisciplinary

In order to provide the holistic academic growth among students, Inter-disciplinary curriculum has been proposed by HPU which gives freedom to the student to choose their preferred options from the range of programs offered by the university. The college shall follow the guidelines of the affiliating university whenever it designs the new curriculum. We have adequate infrastructure and staff to implement any multidisciplinary curricula in future.

#### 16. Academic bank of credits (ABC):

The institution's preparedness in implementation of Academic Bank of Credits depends upon the guidelines of HPU, the affiliating university and Department of Higher Education, Himachal Pradesh. For this purpose, a centralized database along with the database of the college is to be established to digitally store the academic credits earned by the student from various courses so that the credit earned by student previously could be forwarded when the student enters into the program again. For monitoring ABC, proper technical support system is to be created.

#### 17. Skill development:

The college is already conducting the skill courses as designed by the affiliating university in various programs. Presently, the college runs BCA programme and add-on course in Marketing Management. In near future, we also plan to start BBA and B.Voc. courses in the college

#### 18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

To promote /integrate the local language, art and culture, compulsory activities in the curriculum shall be added like literary

activities/discussions/interactions/symposiums etc. in local language which will fetch extra credit to the student. Even at present, frequent field trips to local heritage sites and villages are organized to establish value of local culture and traditions. Cultural activities in local tradition has kept regional identity strong and intact, which otherwise is at risk in different parts of the country. Rest shall depend upon the guidelines of HPU. Students are already being encouraged to take courses including Indian knowledge system based courses from platforms like SWAYAM.

#### 19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

In order to make curriculum Learning Outcome based, the college has to adhere to the guidelines of Himachal Pradesh University, Shimla. On our part, we shall focus on variety of approaches in teaching learning process like lectures, seminars, tutorials/workshop/practicals and project based learning, field work, technology enabled learning, internship and apprenticeship and research projects.

#### 20.Distance education/online education:

This institution is already prepared for online education, especially during COVID-19 pandemic when teaching learning process was done through different online platforms like Google meet, Zoom, Google classroom, Whatsapp etc. The whole college campus is wi-fi enabled with digitally interactive panels installed in classrooms and hence we have no trouble with online education. We have Inflibnet facility in the library for teachers and students are also guided how to avail fruits of digital world.

## Extended Profile

### 1.Programme

1.1 336

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	<a href="#">View File</a>

### 2.Student

2.1 815

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2 505

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.3 242

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

### 3.Academic

3.1 27

Number of full time teachers during the year

File Description	Documents
Data Template	<a href="#">View File</a>

3.2 27

Number of sanctioned posts during the year



<b>Extended Profile</b>	
<b>1.Programme</b>	
1.1 Number of courses offered by the institution across all programs during the year	<b>336</b>
File Description	Documents
Data Template	<a href="#">View File</a>
<b>2.Student</b>	
2.1 Number of students during the year	<b>815</b>
File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	<b>505</b>
File Description	Documents
Data Template	<a href="#">View File</a>
2.3 Number of outgoing/ final year students during the year	<b>242</b>
File Description	Documents
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1 Number of full time teachers during the year	<b>27</b>
File Description	Documents
Data Template	<a href="#">View File</a>

3.2	27
Number of sanctioned posts during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

<b>4.Institution</b>	
4.1	29
Total number of Classrooms and Seminar halls	
4.2	0.7 Lakhs
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	79
Total number of computers on campus for academic purposes	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

- The syllabus framed by H.P.U. (as per CBCS) is strictly implemented and an effective curriculum delivery is assured by streamlining the academic processes through preparation of timetables, workloads, lesson plans etc.
- Regular assessment and academic progress of students is monitored through class tests, assignments, PPTs, seminars, group discussions, quiz, mid-term examinations etc. IQAC assures that annual examinations are conducted as per the directions of H.P.U. and the records of the same are well maintained.
- The college utilizes technologically enabled infrastructure such as Smart Classrooms, Language lab, IT labs, Wi-Fi, e-Library (INFLIBNET) along with fully equipped central library.
- Proper planning and implementation is assured by IQAC by ensuring that besides classroom teaching of the syllabus, necessary time-slots are assigned for other academic

activities.

- Different committees, such as Academic committee is there in place to organize Quizzes, PowerPoint Presentations, Painting / Slogan Writing / Collage Making, Debate and Declamation competitions, etc.
- Resource persons/experts are invited to deliver lectures/workshops/seminars/webinars on various topics to enrich students' learning experience.
- IQAC assured that annual examinations of all the students were conducted offline as per the directions of H.P.U. following all the SOPs issued by the government and the records of the same were well maintained.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://lbgcsnagar.edu.in/pdf/LESSON%20PLANS.pdf">https://lbgcsnagar.edu.in/pdf/LESSON%20PLANS.pdf</a>

#### 1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

- Syllabi prescribed by H.P.U. is recommended by BoS and approved by Academic Council. Within the same framework, the college also prepares its own calendar of events and activities before the commencement of the Academic Session.
- For transparency of functioning, academic calendars are posted on the college website and are available in college library and with the teachers. IQAC ensures that an academic calendar is maintained and the teaching staff of all the respective departments adhere to it.
- All the aforementioned information is reinforced during the collegiate, the Principal's Address and the departmental orientation of new students at the beginning of academic session.
- For the purpose of conducting Continuous Internal Evaluation, teachers prepare their teaching schedule, class tests and assignments in accordance with their allotted time table.
- Regular assessment and academic progress of students is monitored through class tests, assignments, PPTs, GDs, seminars, quiz, class attendance, mid-term examinations etc. Criteria for assessment are also shared with the students. IQAC assures that Annual Examinations are conducted as per

the directions of H.P.U. and the records of the same are well maintained.

- Project work, field trips, practical work, workshops, seminars etc. and their respective assessment are arranged keeping in mind the pre-planned academic calendars.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://lbgcnsagar.edu.in/academic_calendar.php">https://lbgcnsagar.edu.in/academic_calendar.php</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

17

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

103

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

#### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

- The syllabi designed by the H.P.U.integrates crosscutting issues into the Curriculum.
- Human Values and Ethics:Philosophy Department teaches Vedas, Upnishads, Shrimad Bhagvad Gita, Bhartiya Sanskriti Gian, Bio-ethics. Departments of English and Hindi point out major issues of society.

- **Environment and Sustainability:** Environment Science is taught as a mandatory course at the UG level. The college taps solar energy and also has a rain harvesting system. Departments of Geography and Botany deal with the environmental issues and sustainability. Chemistry department teaches about Green and sustainable ways of laboratory syntheses.
- **Professional Ethics:** Commerce department teaches courses like Ethics and Corporate Governance. Chemistry department teaches financial aspects of business and intellectual property rights.
- **Gender:** Department of History teaches: Understanding Gender and Patriarchy, Women and property, Political processes, literary activities, social reforms, Indian nationalism. Department of Political Science incorporates topics like Dowry, Sexual Harassment and Violence against Women and Women Rights.
- **Women Cell** is also operational in the college. Institute facilitates the girl students with a comfortable common room, sanitary napkin vending machines and incinerators.
- Certain extension wings like ECO Club, Red-Ribbon Club, NCC, NSS, Rovers and Rangers, organize activities to spread awareness on cleanliness, health, human rights and moral values.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

9

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	<a href="#">View File</a>
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

82

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

<p><b>1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders</b>  <b>Students</b>  <b>Teachers</b>  <b>Employers</b>  <b>Alumni</b></p>	<p><b>B. Any 3 of the above</b></p>
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File Description	Documents
URL for stakeholder feedback report	<a href="http://www.lbsgcsnagar.edu.in/pdf/1.4.1%20&amp;%201.4.2%20FEEDBACK%20REPORTS%20LINK%20FILE'21-22.pdf">http://www.lbsgcsnagar.edu.in/pdf/1.4.1%20&amp;%201.4.2%20FEEDBACK%20REPORTS%20LINK%20FILE'21-22.pdf</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**1.4.2 - Feedback process of the Institution may be classified as follows**

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://lbsgcsnagar.edu.in/pdf/ACTION%20TAKEN%20REPORT%E2%80%9921-22.pdf">https://lbsgcsnagar.edu.in/pdf/ACTION%20TAKEN%20REPORT%E2%80%9921-22.pdf</a>

**TEACHING-LEARNING AND EVALUATION**

**2.1 - Student Enrollment and Profile**

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of students admitted during the year**

356

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

141



File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

In order to assess the learning levels of the students, the institution conducts class tests, snap tests, mid-term exams and semester/year-end exams. It is mandatory for students to submit assignments, make PowerPoint presentations and participate in seminars. Moreover, exam and practicals are also conducted. Advanced learners are duly identified and then the career counselling cell organises special counselling sessions and coaching sessions for them. They are encouraged to participate in various inter and intra college events. They are allowed to utilise the Laboratories during their free hours. For weak students, tutorials and remedial classes are conducted. Online study material as well as books from library are also provided to them.

File Description	Documents
Paste link for additional information	<a href="https://www.lbsgcsnagar.edu.in/pdf/ACTION%20TAKEN%20REPORT'21-22.pdf">https://www.lbsgcsnagar.edu.in/pdf/ACTION%20TAKEN%20REPORT'21-22.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
815	24

File Description	Documents
Any additional information	<a href="#">View File</a>

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college has made every effort to maintain a pupil friendly atmosphere to achieve the desired learning outcomes. The college plans and organizes teaching, learning and evaluation schedules by strictly following the college Academic Calendar. Courses with lab components, Group learning, Project work, Technical seminars, Certificate courses and Value-added courses ensure experiential learning and participative learning by the students. The students are engaged in active and comprehensive learning experiences; using methodologies like tutorial classes, assignments, powerpoint presentations, workshops and open-book tests to manage diverse learning needs and challenges. The assessment and evaluation scheme is comprehensive, reliable, objective and transparent, outcomes of which are utilized in improving the performance of both students and teachers. The use of new technologies is incorporated from time to time in the process of teaching-learning. Creating question banks, regular evaluation and assessment of questions and creation of material/content for summative exams are some of the best practices of the college. Slow learners and advanced learners are identified through such analysis with the continuous assignments and assessments. The teachers employ an interactive and participatory approach creating a feeling of responsibility in learning and making learning a process of construction of knowledge.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="http://www.lbsgcsnagar.edu.in/pdf/NATIONAL%20WORKSHOP%20NOV%2721%20REPORT.pdf">http://www.lbsgcsnagar.edu.in/pdf/NATIONAL%20WORKSHOP%20NOV%2721%20REPORT.pdf</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

It has been a regular practice in the institution to use ICT-enabled tools for an effective teaching-learning process. There are more than 15 ICT-enabled classrooms and laboratories in the institution. There is also a Language lab facility in the institution to work on language and communication skills of students. Most of these facilities are accompanied by power backup systems so that there is no interruption in the teaching-learning process during a power outage. All the departments in the institution have been provided desktop computers and internet facilities to facilitate the preparation of lecture material such as PPTs, online quizzes, preparation of video lectures etc. Apart

from this, students are regularly encouraged to give poster or PowerPoint Presentations.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

24

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

24

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc.

**/ D.Litt. during the year (consider only highest degree for count)****2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

9

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

**2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)****2.4.3.1 - Total experience of full-time teachers**

159

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

**2.5 - Evaluation Process and Reforms**

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Every session of the college begins with preparation of a detailed academic calendar which duly mentions the tentative date of the mid-term examination. The teachers explain the criteria of evaluation for internal assessment in their respective classes. Class tests, written as well as oral, are conducted at regular intervals. For the award of internal assessment, students are required to submit assignments and give seminars and PowerPoint presentations. The schedule for the same is prepared and conveyed to them well in time. Any issue pertaining to attendance of the students is conveyed to them from time to time. An examination cell is in place in the institution which prepares tentative date sheet for the mid-term exam which is displayed on the notice board

as well as in WhatsApp groups well in time so that any discrepancies in it can be pointed out. A final date sheet is then prepared and displayed. Question papers are collected from all the departments. Examinations are held with an invigilator per 40 students. The result is conveyed to the students and parents.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://hpushimla.in/(S(0pzb0zgs5k02rddxu5bhjpui))/LoginTeacher.aspx">https://hpushimla.in/(S(0pzb0zgs5k02rddxu5bhjpui))/LoginTeacher.aspx</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

It is crucial for every institution to hold internal exams in order to foster a vibrant academic environment. To ensure transparent and time-bound conduct of internal examinations, a tentative exam date sheet is shared in the WhatsApp groups as well as displayed on the notice board well in advance for any objections by the students regarding the dates of the examinations. It is ensured that the answer scripts are evaluated by the concerned teachers within a week after the completion of examinations. Teachers distribute evaluated answer scripts to students for any clarifications or grievances. In case any discrepancy such as mistakes in the question paper, mark allocation etc. is reported by the students, the concerned teacher resolves the discrepancy and corrective action (if any) is taken. Parents are informed about their ward's performance through online message. Re-tests are conducted for the students who remain absent in internal exams for genuine reasons.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://lbgcsnagar.edu.in/pdf/House%20%20Exam%20Date%20Sheet%202021-22.pdf">https://lbgcsnagar.edu.in/pdf/House%20%20Exam%20Date%20Sheet%202021-22.pdf</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The Institution has very well integrated learning outcomes into the assessment process in its syllabi that is clearly publicised

through its website and other documents. Each department mentions its programme of study on the Institution's website and the prospectus. The syllabus of each programme provides clear information about core courses, skill enhancement courses, generic elective courses, fundamental courses, discipline-specific courses and also the learning outcomes of different programmes. The syllabus also provides information about the scheme of instruction and evaluation. The institution has incorporated such academic practices which equip the students with discipline specific knowledge, critical thinking, problem-solving ability, communication skills and digital capability. Each programme provides opportunity to students of other discipline specific courses to opt for generic courses, which are offered to expand the knowledge base of the students and introduce them to interdisciplinary fields.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://www.lbsgcsnagar.edu.in/pdf/Programme%20Outcomes.pdf">https://www.lbsgcsnagar.edu.in/pdf/Programme%20Outcomes.pdf</a>
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The Institution evaluates the attainment of program outcomes, program-specific outcomes and course outcomes through various direct and indirect assessment methods. The assessment methods are internal examination, external examination, seminars, minor projects, assignments, PowerPoint presentations, quizzes, viva-voce examinations, etc. A detailed record of the results of all such activities is well maintained by the concerned teachers and submitted to the examination coordinator of the institution. These are also evaluated by the feedback that the institution gets from the students, the parents, the teachers and the alumni. The advisory and academic committees of the college also meet at certain intervals to evaluate these outcomes and plan accordingly.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://www.lbsgcsnagar.edu.in/pdf/Student%20Feedback'21-22.pdf">https://www.lbsgcsnagar.edu.in/pdf/Student%20Feedback'21-22.pdf</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

239

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="https://www.lbsgcsnagar.edu.in/pdf/ANNUAL%20REPORT%202021-22.pdf">https://www.lbsgcsnagar.edu.in/pdf/ANNUAL%20REPORT%202021-22.pdf</a>

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

[https://www.lbsgcsnagar.edu.in/pdf/Students%20%20Satisfaction%20Survey%20\(2021-22\).pdf](https://www.lbsgcsnagar.edu.in/pdf/Students%20%20Satisfaction%20Survey%20(2021-22).pdf)

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

##### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

###### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	<a href="#">View File</a>
e-copies of the grant award letters for sponsored research projects /endowments	<a href="#">View File</a>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

### 3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

#### 3.1.2.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Supporting document from Funding Agency	<a href="#">View File</a>
Paste link to funding agency website	<a href="#">NA</a>

## 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

LBS Govt Degree College Saraswati Nagar though does not have specialised innovative ecosystem but we have developed a rational



and scientific ambience that encompasses various programmes for the creation and transfer of knowledge.

The college time to time organises industrial tours and research visits to advanced centers of learning in order to give practical exposure to students pertaining to their respective streams of knowledge. There is a Career guidance cell active in the college that disseminates information and provides career guidance to students regarding study material, strategy and other aspects related to competitive exams in public and private sectors. The college also follows an institutional adoption scheme. Under this scheme, the college adopted nearby villages located in the vicinity of the college during COVID-19. The NSS and NCC volunteers taught students of village schools that were closed during the lockdown.

The College publishes an annual magazine namely "Hatkeshwari" in which students under the mentorship of teachers exercise their creative faculties in different streams of thought and knowledge.

The college promotes the participation of students in different co-curricular activities such as cultural rallies, extension services, art and craft, NCC seminar presentation, youth festivals, group discussion, and many more to equip the students with skills and motivate them for all-round development.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="#">NA</a>

### **3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year**

#### **3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year**

2

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	<a href="https://www.lbsgcsnagar.edu.in/pdf/Research%20Activities.pdf">https://www.lbsgcsnagar.edu.in/pdf/Research h%20Activities.pdf</a>
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

##### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

2

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

#### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

##### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

1

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Various units of the college such as NCC, NSS, Rangers & rangers, Eco-Club, Red Ribbon Club etc. regularly carry out extension activities in the neighborhood community; sensitizing students to social issues, for their holistic development. The NSS unit of the college carries out activities such as cleanliness drive, anti-drug awareness campaign, tree plantation drive, tree plantation drive, celebration of important days such as Independence day, NSS day etc. Similarly, the NCC unit of the institution carries out various activities such as tree plantation drive, awareness campaigns, traffic control, celebration of Yoga day, Volunteering in filling of electoral in Panchayat elections, etc. All these activities lead to the development of character, comradeship and discipline among the cadets. The Rovers and Ranges unit of the institution conducts various activities throughout the year such as tree plantation, cleanliness drive, independence day celebration etc. along with various adventure activities such as tracking, rock climbing. Overall, such activities connect the students with the larger social and environmental issues and develop student community relationships. During these activities, the students worked together for a common cause which instills a sense of camaraderie in the students. All these activities contribute to the all-around development of the students.

File Description	Documents
Paste link for additional information	<a href="https://www.lbsqcsnagar.edu.in/nss.php">https://www.lbsqcsnagar.edu.in/nss.php</a>
Upload any additional information	<a href="#">View File</a>

**3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

**3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year**

0

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

**3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year****3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

40

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year****3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

415

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.5 - Collaboration

#### 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

##### 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

5

File Description	Documents
e-copies of related Document	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

#### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

##### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

**INFRASTRUCTURE AND LEARNING RESOURCES****4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc. The institution has an adequate number of classrooms that are assigned department-wise. Thus, each department has its own classroom well equipped with furniture, proper IT facilities and computers for the concerned Teachers. The students also have access to smart classrooms, computers in computer labs, language labs, library and seminar hall. The laboratories are also well-equipped with the latest apparatus.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.lbsgcsnagar.edu.in/pdf/Infrastructure%20%20%20%20%204.1.1.pdf">https://www.lbsgcsnagar.edu.in/pdf/Infrastructure%20%20%20%20%204.1.1.pdf</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc. The college has a large campus spreading over an area of 95 bighas. The institution has a well-equipped gymnasium which is open to both students and faculty members. A synthetic track is in the process of construction. Meanwhile, it is being used for various outdoor sports activities like kabaddi, cricket, kho-kho etc. There is a well-equipped sports room/hall for indoor games like table tennis, chess, badminton, judo, karate and for yoga etc. The institution also has a boxing ring. For the conduct of cultural activities, the college has an open-air stage in the campus and a hall also. Various cultural events are organized there such as the NSS functions, Rovers and Rangers functions, Fresher's Day, Farewell Party, rehearsals for Youth Festival events i.e. group-I, II, III and IV etc.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.lbsgcsnagar.edu.in/pdf/Infrast_ructure%20%20%20%20%204.1.1.pdf">https://www.lbsgcsnagar.edu.in/pdf/Infrast_ructure%20%20%20%20%204.1.1.pdf</a>

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

15

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.lbsgcsnagar.edu.in/pdf/ICT%20e_nabled%20class%20rooms%204.1.3.pdf">https://www.lbsgcsnagar.edu.in/pdf/ICT%20e_nabled%20class%20rooms%204.1.3.pdf</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

271596

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The process of creation of automated ILMS is under progress.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	NA

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**B. Any 3 of the above**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

0.059

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

28



File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Computer labs, language lab, seminar hall, classrooms, library and administrative office are well equipped with IT facilities and internet connectivity to help students, faculty and administrative employees to carry out their academic and other work smoothly.

The IT infrastructure is well maintained and repaired from time to time. Most of the IT facilities of the institution have power backup systems so that the Teaching-Learning Process continues without interruption. Regular updating of software and of anti-virus etc is also undertaken. The college website is monitored and updated from time to time.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.lbsgcsnagar.edu.in/pdf/ICT%20enabled%20class%20rooms%204.1.3.pdf">https://www.lbsgcsnagar.edu.in/pdf/ICT%20enabled%20class%20rooms%204.1.3.pdf</a>

#### 4.3.2 - Number of Computers

85

File Description	Documents
Upload any additional information	<a href="#">View File</a>
List of Computers	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

E. < 5MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

271596

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

**There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.**

#### Laboratory

Technical laboratory personnel are deputed in the laboratories that maintain Stock registers. Regular maintenance of equipments is undertaken by laboratory technicians and is supervised by the HODs of the respective departments.

#### Library

The librarian maintains proper Issue /Return registers for the library books. Proper Stock register is maintained in the library. The librarian is assisted by the Class IV employees in the

maintenance of the Reading Room.

### Sports

The sports department has a gymnasium section. The record of sports equipment and equipment in the gymnasium is well maintained by the Sports-in-charge and the administrative department.

### Computers

IT infrastructure, i.e , computer laboratories, computers in the seminar hall, language lab, administrative office and computers in various departments are well maintained and repaired from time to time. Regular updating of software and of anti-virus etc. is also done.

### Classrooms

The IT facilities in various classrooms are taken care of by computer teachers. For the maintenance of cleanliness and upkeep of furniture etc, class IV employees are deputed.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="#">NA</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

464

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

#### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**B. 3 of the above**

File Description	Documents
Link to Institutional website	<a href="https://www.lbsgcsnagar.edu.in/">https://www.lbsgcsnagar.edu.in/</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

35

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

35

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

**5.2 - Student Progression****5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

**1**

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student placement during the year (Data Template)	<a href="#">View File</a>

**5.2.2 - Number of students progressing to higher education during the year****5.2.2.1 - Number of outgoing student progression to higher education****52**

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)****5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year****2**

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

4

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

**5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )**

As per the guidelines of HPUniversity, every year College Students Central Association is formed on the basis of merit in academics, cultural, sports, Rovers and Rangers, NCC, NSS, Eco Club, Road Safety Club and other extracurricular activities. Students are nominated on the basis of merit and the topper students are elected as President, Vice-President, Secretary, Joint Secretary and other members of the CSCA. Apart from CSCA there are student societies and clubs that are effectively managed by the elected student leaders. Meritorious students are chosen to be the office bearers of different departmental clubs and societies and work in collaboration with the concerned teacher to organise departmental activities. Moreover, editors for various sections of the college magazine are chosen from amongst the students. Suggestions are invited from the office bearers and members of CSCA for the betterment of the institution. Students participate actively in various co-curricular and extra-curricular activities held in the college. Every year students participate in inter-college /University competitions. They avail opportunities to showcase their talent in music, dance, drama, debate and declamation. Throughout the year students are engaged in programmes like cleanliness drives, Blood donation camps, Haemoglobin Test Drive

for girl students, Tree plantation, Awareness Campaign on Drug Addiction etc.

File Description	Documents
Paste link for additional information	<a href="https://www.lbsgcsnagar.edu.in/">https://www.lbsgcsnagar.edu.in/</a>
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

8

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Institution has a registered Alumni Association. Alumni plays an active role in different competitions and functions organised by the institution. It helps to motivate the students to take part in different sports and cultural activities and grow in academic field also.

File Description	Documents
Paste link for additional information	<a href="https://www.lbsgcsnagar.edu.in/">https://www.lbsgcsnagar.edu.in/</a>
Upload any additional information	<a href="#">View File</a>



<b>5.4.2 - Alumni contribution during the year (INR in Lakhs)</b>	<b>E. &lt;1Lakhs</b>
File Description	Documents
Upload any additional information	<a href="#">View File</a>
<b>GOVERNANCE, LEADERSHIP AND MANAGEMENT</b>	
<b>6.1 - Institutional Vision and Leadership</b>	
6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution	
<p>The governance of LBS Government College Saraswati Nagar is reflective of and in tune with the vision and mission of the institution. The college consciously strives to realize its vision i.e. "To impart quality and value-based education to the students that empower them to sift truth from falsehood and to integrate the value of truth into their character". The institutional vision is driven by the motto - 'Satyam Param Dhimahi' which literally means 'Truth is Supreme'.</p> <p>The mission of the institution is:</p> <ol style="list-style-type: none"> <li>1. To provide quality higher education to the students residing in this tough hilly terrain and to make them fit for a global society.</li> <li>2. To provide a fair chance to both the genders, poor and socially disadvantaged to attain knowledge.</li> <li>3. To enable students to acquire various professional skills in order to increase the chances of their employability.</li> <li>4. To focus on the development of the personality of students through curricular and extracurricular activities.</li> <li>5. To sensitize the students towards various social concerns, human rights, gender issues and environmental issues.</li> </ol> <p><b>GOVERNANCE</b></p> <p>Our institute always tries to offer new programs as per the regional and time need.</p> <p>Our institute conducts number of cultural programs through NSS, NCC and R&amp;R.</p>	

File Description	Documents
Paste link for additional information	<a href="https://www.lbsgcsnagar.edu.in/pdf/ANNUAL%20REPORT%202021-22.pdf">https://www.lbsgcsnagar.edu.in/pdf/ANNUAL%20REPORT%202021-22.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution strongly adheres to the practices of decentralization and participative management in frequent consultation with the College governing body. The college increasingly provides opportunities to staff members, students, PTA and alumni in the decision-making process. All the decisions related to college development, infrastructure and adding new courses, and budget allocation to various activities of the college are taken by a democratic and participative management system in which the teaching staffs, students, non-teaching staff and the alumni contribute extensively through their ideas and suggestions.

The effective leadership comprises the Principal, IQAC, coordinators of Arts, Commerce and Science streams, the HOD's of all departments, heads of curricular and co-curricular committees leads collectively for establishing a conducive academic atmosphere in the institute.

IQAC designs overall quality parameters for institutional excellence. The Principal guides the HOD's and Chairperson of statutory bodies for effective implementation of the same.

The affairs of the college are managed through various cells and committees. Each committee is composed of a convener or coordinator and faculty members. In some committees, members of CSCA, alumni, technical members, or external members are also included. These committees work according to rules and regulations of the State Government and follow all Codal formalities to complete the assigned works. So, a comprehensive participative approach is adopted in the college decision-making process.

File Description	Documents
Paste link for additional information	<a href="https://lbgcnsagar.highaltdeducation.in/Home/Prospectus?courseName=BA">https://lbgcnsagar.highaltdeducation.in/Home/Prospectus?courseName=BA</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

In order to provide inclusive and quality education, the perspective plan of the college is prepared by IQAC and the advisory committee. The institution always makes efforts for the comprehensive development of these students with a special focus on academic excellence.

Admission of Students is carried out as per the HPU norms under the CBCS system on a merit basis. The institution has online portal for admission.

#### Teaching and Learning

- Debates, discussions, presentations and quizzes in the classes make learning more interactive.
- Field trips and educational tours are organized.
- The Continuous internal assessment system is designed in such a way that every faculty member decides on his/her internal assessment based on the performance of student in-class tests, seminars, field visits, mid-term examinations and attendance.

#### Library, ICT and Physical Infrastructure / Instrumentation

- The Library of the college is managed by the Librarian and by supporting staff. Additional support is provided through the internet.
- ICT- training for teachers and the office staff is provided through IT teaching faculty about MS Excel, PPT etc.
- All the instruments are well maintained and repaired from time to time and available for use to all the students.

Various cultural and sports (indoor and outdoor) activities are conducted regularly for the overall development of the students.,

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://lbgcsnagar.highaltdeducation.in/Home/Prospectus?courseName=BA">https://lbgcsnagar.highaltdeducation.in/Home/Prospectus?courseName=BA</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The administration of the institution involves active participation of the IQAC, Principal, Coordinators of various committees, Head of the departments, teaching and non teaching staff. The management committee formulates the policy decisions like admission of students, recruitment of staff, infrastructure, learning and financial management.

Rules and Regulations of service- The institute follows the rules and regulations laid down by HP University, UGC and the Government of Himachal Pradesh.

Human Resource Management- The appointments to permanent posts (Grant-in-aid) are done as per the norms of the UGC by Government of Himachal Pradesh and H.P. University. The appointments and transfers are done by the Secretary Education. However, for some self-financed courses, staff is recruited by the Management and Principal as per the norms of UGC and H.P. University.

The Human Resource of the college is managed by the state Govt. However, the college can arrange the staff on a voluntary basis as and when required.

The physical infrastructure of the institution is managed by the office. All infrastructural facilities like ICT labs, gymnasium, language lab and other science labs are fully accessible to all the teachers and students throughout the day.

#### Teaching and Learning

- A contemporary learning approach is used for students.
- Inter-disciplinary seminars and the use of interactive

boards and PowerPoint Presentations make the teaching and learning more effective and understandable to students.

- The teachers are encouraged to attend refresher courses, orientation programs, workshops etc. organized by other institutions.

File Description	Documents
Paste link for additional information	<a href="https://genpmis.hp.nic.in/">https://genpmis.hp.nic.in/</a>
Link to Organogram of the institution webpage	<a href="https://www.lbsgcsnagar.edu.in/pdf/organogram.pdf">https://www.lbsgcsnagar.edu.in/pdf/organogram.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

As per the Government of Himachal Pradesh, the following welfare facilities are available to all permanent teaching and non-teaching staff members of the college.

- There is full reimbursement of medical expenses including indoor medical treatment as per norms of Govt. of Himachal Pradesh.
- Medical leave is given to employees as per the norms and there is also a provision of maternity/paternity leave.

- Institution grants leave for Faculty Development Programme (FDP), Refresher course, Orientation Programme, Short term courses, Workshops, Seminars, Conferences etc. Group insurance scheme is also implemented.
- L.T.C. is granted for senior college administrative staff.LTC is availed as per rules of Govt. of Himachal Pradesh.
- Availability of canteen facility.
- WI-FI facility.
- As per government provision, provident fund scheme is applied to staff.
- Faculty appointments prior to 2004 are eligible for pension benefits on retirement, which include GPF, 100 percent medical reimbursement, encashment of earned leaves, Gratuity on retirement, etc..
- The department of education also provides opportunities to improve qualifications by providing study leave as per the guidelines of the Govt. of Himachal Pradesh.
- Duty leaves up to 14 days per year is given to the faculty members for attending seminars/conferences /OP/RC.
- All the employees are covered under GIS (General Insurance Scheme) and the premiums are deducted from their salary.
- TA/DA is given to the employees whenever they go out for some official duty.

File Description	Documents
Paste link for additional information	<a href="https://genpmis.hp.nic.in/">https://genpmis.hp.nic.in/</a>
Upload any additional information	<a href="#">View File</a>

### **6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

#### **6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### **6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

#### **6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	<a href="#">View File</a>
Reports of Academic Staff College or similar centers	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### **6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

#### **6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

06

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Performance Appraisal of teachers of the college is on the basis of API-based PBAS of UGC Regulations 2009 as adopted by the Department of Higher Education, Govt. of Himachal Pradesh. Principal, as well as teachers, maintain records of teaching, examination, college work, research and projects to calculate API scores as each indicator has a specific score. The Principal gives his/her remarks on each report and forwards it to the Department of Higher Education. The Principal also obtains feedback either directly or indirectly from the students and stakeholders. The Principal also intimates it to the faculty members by way of circulars, notices or office orders. Apart from this, a work and conduct certificate is issued to the contract employees (recruited through HPPSC) by the Principal after proper appraisal.

The college administration makes efforts continuously for the improvement of students and teachers. It is almost routine to discuss various issues concerning the welfare of the institute. Financial support to the faculty is rendered with the motive to enhance or upgrade their knowledge through their participation in conferences, workshops, publications in Scopus indexed journals, book publications, sponsored projects consultancy, research supervision, awards, honors, fellowships etc.

#### Non-Teaching staff

Confidential Reports (CR) of administrative staff are also checked through APA ( Annual Performance Appraisal)

Annual performance of Non-Teaching staff is examined on the basis



of various criteria such as permanent nature and habits of staff, departmental competence, hard work, office peace, mutual cooperation with other staff members.

File Description	Documents
Paste link for additional information	<a href="https://genpmis.hp.nic.in/">https://genpmis.hp.nic.in/</a>
Upload any additional information	<a href="#">View File</a>

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Since our college is a government institution, funds are utilized strictly as per the financial rules and regulations of the State Government after performing all Codal formalities. The Institution has a transparent and well-planned financial management system in which the State Government, RUSA and UGC are the main sources of grants and funds. The institution conducts both internal and external financial audits regularly.

- External Audit for Add-on courses, UGC fund, University fund. External audit of university fund is conducted by local audit party of H.P. govt. and audit of the government fund is conducted by Accountant General (H.P.). Add-On courses and UGC fund audit is conducted by the Chartered Accountant.
- Regular transactions are verified by the Bursar of the college.
- The Principal monitors the proper division and utilization of all funds. Various committees such as the Advisory Committee and Purchase committee are also constituted for proper utilization of these funds.
- For the utilization of PTA funds, approval of the PTA Executive is a prerequisite and the PTA secretary keeps necessary records related to the utilization of funds. It is ensured by the Principal that all funds are utilized for the developmental activities of the college and for the welfare of the students.
- The funds generated through self-financing courses are utilized after the approval of the HEIS management committee.

File Description	Documents
Paste link for additional information	<a href="http://lad.hp.gov.in/">http://lad.hp.gov.in/</a>
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college follows the strategies for mobilization of funds and optimal utilization of resources as directed by government norms and regulations. The college accounts department prepares an annual budget estimate in consultation with the principal of the college which is then submitted to the Director of Higher Education and then accommodated in the departmental budget.

- **Fee:** Fee charged as per the university and government norms from students of various granted and self-financing courses.
- **Salary Grants:** The College receives a salary grant from the State Government.
- **RUSA Grants:** These have enabled a greater degree of financial freedom to the institution providing liberty to purchase the latest edu-tech and sports facilities in the college without any constraint. It is also utilized for the new construction as well as renovation of the college. The utilization is done after following all the Codal formalities by various committees of the college. The purchases in the institution are mostly done through the GEM

portal.

- Funds are also generated through Self-Financing Courses being run in the college.
- The college collects PTA funds as an additional source of internal revenue for carrying out developmental activities.
- Sports fund is collected from the students for providing sports facilities for them.

#### Accounts and Audit:

The funds received are properly utilized. The accounts are maintained and audited by CA appointed by the institution. Internal check system is applied by verifying each and every transaction by accountant, Registrar and Principal, which ensures transparency in financial resource management.

File Description	Documents
Paste link for additional information	<a href="#">NA</a>
Upload any additional information	<a href="#">View File</a>

### 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The internal Quality Assurance Cell (IQAC) of the college has been playing an important role in ensuring an effective and efficient internal coordination and monitoring mechanism for the last few years. At the onset of the session, IQAC puts forward proposals to ensure growth and development of the Institution. Concrete steps are taken to actualise the proposals which are monitored by IQAC closely. At the end of the session, IQAC discusses outcome report with the principal. Timely completion of all assignments including sports, cultural activities, etc. has been ensured by the cell. More infrastructural facilities have been provided. Feedback is also taken from the students, teachers and alumni. Periodic meetings of IQAC have been held and the discussions regarding plans for improving the quality of teaching and also the infrastructure of the institution have been executed.

IQAC has been performing the following tasks on a regular basis:

1. Improvement in quality of teaching and research by regular inputs to all concerned based on feedback from students, teachers

and alumni. Teachers are also given assistance to reinvigorate methodologies to better serve education.

2. Providing inputs for best practices in administration for efficient resource utilization and better services to students and staff.

3. Providing inputs for Academic and Administrative Audit and analysis of results for improvement in areas found weak.

File Description	Documents
Paste link for additional information	<a href="#">NA</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC monitorsthe progress of the institution and mobilizesresources for the development of this institution. The periodic meetings of the cell are held and plans/policies for developing academic quality and infrastructural facilities are discussed. The committees are assigned the responsibility of executing these policies and plans. Review meetings of the IQAC are also held at periodic intervals through its various Staff Council committees to ensure the completion or implementation of these plans/decisions. Feedback collected from students and stakeholders is also analyzed at the meetings of IQAC and necessary steps are taken to improve the teaching-learning process. Besides this, the college has made strong initiatives to strengthen the infrastructure, library and ICT facilities.

- IQAC reviews the teaching-learning process, structures and methodologies of operations to achieve the desired learning outcomes.
- IQAC ensures that an Academic calendar is prepared at the commencement of the academic session wherein ample time is devoted to regular teaching and to various other curricular and extracurricular activities.
- It makes sure that the lesson plan is prepared by the faculty members and that they stick to it.
- The institution also has a feedback system to evaluate the teachers and the curriculum. The feedback is analyzed and

appropriate corrective measures are taken.

IQAC ensures that the evaluation system is effective and as per University norms.

File Description	Documents
Paste link for additional information	<a href="https://www.lbsgcsnagar.edu.in/pdf/Student%20Feedback'21-22.pdf">https://www.lbsgcsnagar.edu.in/pdf/Student%20Feedback'21-22.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**C. Any 2 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://www.lbsgcsnagar.edu.in/pdf/ANNUAL%20REPORT%202021-22.pdf">https://www.lbsgcsnagar.edu.in/pdf/ANNUAL%20REPORT%202021-22.pdf</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

**Measures initiated by the Institution for the Promotion of Gender Equity during 2021-22 are:**

**Safety & Security**

Keeping in view the safety and security of our students CCTV cameras have been installed on the campus, girls' hostel and college corridors. At the entrance of the college and hostel, movement of outsiders is checked by the gatekeepers.

Awareness Program on gender equity, gender sensitization, health & hygiene, sanitation, menstruation etc. are conducted by the institution for the students.

Common Room for the girls with dressing mirror and sanitary pad dispenser is available.

Anti Ragging Committee & Discipline Committee visit the campus during and after working hours of the college and ensure that the campus is free from ragging and any anti-disciplinary activities.

Women Grievance/ Sexual Harassment & Redressal Cell of the college deals with the issues related with girls/female staff members and hold talks with girls on various aspects like health & hygiene, career, moral and religious taboos, gender sensitization, etc.

Internal Complaint Cell (ICC) aims to address various problems and provide suitable solution to the complainant.

Incinerators have been installed in the girls' toilets in the college campus and also in the girls' hostel to dispose off the sanitary napkins.

Suggestion/Complaint Box is kept at the entrance of the college for all the students to share their ideas, problems, complaints etc. with the college.

File Description	Documents
Annual gender sensitization action plan	<a href="https://www.lbsgcsnagar.edu.in/pdf/7.1.1%20Annual%20Gender%20Sensitization%20Action%20Plan.pdf">https://www.lbsgcsnagar.edu.in/pdf/7.1.1%20Annual%20Gender%20Sensitization%20Action%20Plan.pdf</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://www.lbsgcsnagar.edu.in/pdf/7.1.1%20Facilities%20for%20Women.pdf">https://www.lbsgcsnagar.edu.in/pdf/7.1.1%20Facilities%20for%20Women.pdf</a>

<b>7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment</b>	<b>C. Any 2 of the above</b>
<b>File Description</b>	<b>Documents</b>
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>
<p>7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management</p>	
<p>College focuses on three R's- Reduce, Recycle, Reuse and also works on making college 'Plastic Free'. The college has installed a large number of green, blue, and red dustbins at different nooks and corners for collecting biodegradable and non-biodegradable wastes. The minimal amount of non-biodegradable is mostly burnt in pits. The biodegradable portion is dumped in pits for decomposition over time.</p> <p>An incinerator and biodigester have been installed in the girlstoilet in the college and hostel for solid waste management.</p> <p>Zero percent leakage of waste-water is ensured.</p> <p>The college has minimum e-waste. The waste if any is sold to vendors for recycling.</p> <p>Negligible chemical and no radioactive waste is produced in the college.</p>	
<b>File Description</b>	<b>Documents</b>
Relevant documents like agreements / MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="#">View File</a>
<b>7.1.4 - Water conservation facilities available</b>	<b>B. Any 3 of the above</b>

**in the Institution: Rain water harvesting  
Bore well /Open well recharge Construction  
of tanks and bunds Waste water recycling  
Maintenance of water bodies and distribution  
system in the campus**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.1.5 - Green campus initiatives include

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

**A. Any 4 or All of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**D. Any 1 of the above**



File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment**

**5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**C. Any 2 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

**Institution has always been at the forefront of sensitizing students about their cultural, regional, linguistic and communal socioeconomic diversities. The institution treats the entire staff and all the students belonging to any background in a uniform manner. Institution welcomes students and faculty from diverse**

backgrounds and provides equal opportunities to the students in various activities, irrespective of their caste, creed, religion, language, culture and region.

NSS and NCC units are established to inculcate a sense of unity, discipline and harmony, which is quite significant. NSS unit organizes medical camps, nutrition awareness, environmental protection and education awareness programs for the students and for the people in the vicinity.

The institution is highly committed to promote a cultural harmony in our students, faculty, staff and visitors. Students are always been motivated to participate in various cultural programs like Inter-college competitions, Youth festivals, Annual Function, Fresher's day and other functions where they are promoted to display their folk dances/songs and various other cultural activities which depict the sense of respect towards all the cultures.

Students are regularly notified about various scholarship schemes for SC, ST, IRDP and girl students. The college has also constituted an Equal Opportunity Cell which provides an inclusive environment for everyone. There are women grievance & redressal cell, anti ragging cell, disciplinary committee and internal complaint cell which deal with grievances/complaints without considering anyone's racial or cultural background.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Our Institution takes pride in the fact that apart from preparing a sound academic foundation of the students, the college constantly works upon to develop them as better citizens of the country and inculcate the sense of unity in diversity.

On all the occasions and functions, National Anthem is sung by all the students and staff to inculcate the feeling of respect for our nation and its constitution. On Independence Day Flag hoisting

ceremony with National Anthem and oath of national integrity is the regular decorum of the institute.

College also offers Political Science as a subject to the students in Humanities where students are provided basic understanding on values like equality, rights, duties, rule of law and other constitutional obligations.

Department of Philosophy also organizes a philosophical event 'Darshan Samagam' every year where students and staff are enlightened with human values, ethics, spiritualism and duties.

NSS unit works with the motto "Not Me But You" which reflects the essence of democratic living and upholds the need for self-less service. In our institution NSS works on the student's overall development and for enhancing their capabilities for social services.

NCC unit of the institution works with the motto 'Duty, Unity and Discipline' which also caters to the constitutional obligations: values, rights, duties and responsibilities of citizens and plays an integral role in the development of a responsible citizen.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="https://www.lbsgcsnagar.edu.in/pdf/Annual%20Report%20of%20the%20Activities%20(2021-22).pdf">https://www.lbsgcsnagar.edu.in/pdf/Annual%20Report%20of%20the%20Activities%20(2021-22).pdf</a>
Any other relevant information	<a href="https://www.lbsgcsnagar.edu.in/pdf/7.1.9%20List%20of%20Activities%20for%20Inculcating%20the%20Values.pdf">https://www.lbsgcsnagar.edu.in/pdf/7.1.9%20List%20of%20Activities%20for%20Inculcating%20the%20Values.pdf</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff**

**B. Any 3 of the above**

**4. Annual awareness**

**programmes on Code of Conduct are organized**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals**

The institution imparts the feeling of patriotism and respect in students and staff members by celebrating the National/International commemorative days, events, and festivals like Independence Day, National Science Day, International Yoga Day, International Women's day, etc. on annual basis.

The college also organizes the events to commemorate the birth and death anniversaries of famous personalities like Dr. Sarvepalli Radhakrishnan (Teacher's Day), Father of Nation, Mahatma Gandhi (Gandhi Jayanti) & Sh. Lal Bahadur Shastri, Scientist Sir C. V. Raman (National Science Day) and others so as to familiarize the students with the contribution that these respective personalities have made in the process of nation building and paving the way for its present and future developments.

Eco Club with NSS, Rovers & Rangers and NCC celebrates Van Mahotsav Day every year by planting tree saplings.

National Hindi Diwas is celebrated annually in our institution as it marks the adaptation of Hindi as an official language by the Constituent Assembly in the year 1949.

Science department organizes National Science Day on 28th February each year to mark the discovery of the Raman Effect by Indian Physicist Sir C. V. Raman on 28th February 1928.

Women cell along with the students of the college celebrate International Women's Day on 8th March every year in the campus to

mark the social, economic, cultural and political achievements of women.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### Best Practices

#### 1. Skill Development of Students with Special Emphasis on Local Resources

In order to make students economically self reliant, emphasis is laid on the development of various skills in the students and especially on the local resources which are easily available to them. For this, the institution carried out various activities for the skill development of the students with special focus on local resources.

Being a hilly area our prime resource of economy is horticulture where apples are at the top followed by pears, plums, and other cash crops. Other than this we are enriched with the beautiful ambience which has attracted tourists. So, tourism, trekking, water sports etc. have also been developing as the source of economic development in our area. Further, the institution focuses on developing self-reliant citizens for which college organizes lectures by progressive horticulturists like Mr. Dimple Panjta and organizes field visits and workshops to provide knowledge to the students.

#### 2. Community Life Enrichment

The primary goal of the practice is to provide opportunities for experiential learning and cultural expansion for student volunteers and at the same time touching the lives of people

living around the region. We aim to spread awareness on certain burning issues that remain overlooked by the community. Another purpose is to organize voluntary services for students from time to time so as to nurture responsible citizenship among them.

File Description	Documents
Best practices in the Institutional website	<a href="https://www.lbsgcsnagar.edu.in/pdf/7.2.1%20Best%20Practices.pdf">https://www.lbsgcsnagar.edu.in/pdf/7.2.1%20Best%20Practices.pdf</a>
Any other relevant information	<a href="https://www.lbsgcsnagar.edu.in/pdf/7.2.1%20Best%20Practices%20Pics.pdf">https://www.lbsgcsnagar.edu.in/pdf/7.2.1%20Best%20Practices%20Pics.pdf</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

#### Preservation of Culture & Heritage

Along with the education which is the primary purpose of any institution, our institution also plays an important role in preservation of our culture and heritage. The institution works with an aim that the educational institutions should act as significant agents which help in the preservation of age-old wealth of knowledge and skills and also its transmission to the next generation, thereby always keeping our culture and tradition alive and vibrant.

The institute motivates the students to cherish traditional values and culture along with the respect for national heritage and traditions. Students takepart in several cultural events like youth festivals, inter-college competition, fresher's day, farewell party, NSS/NCC/R&R camps etc. in which they get chance to participate in various cultural programs under one roof and understand different cultures and traditions and develop respect and value for others.

At the core of student welfare, lie the institutional efforts which serve the educational needs of the poor students, students from reserved categories and the female students. In addition to these welfare endeavours, the preservation, promotion, and popularization of local culture, history, cuisine, dress and dialect are given a priority in most of the co-curricular representations. All such initiatives have built a distinctive

identity of the institution.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.3.2 - Plan of action for the next academic year

#### PLAN OF ACTION:

1. To prepare and submit proposal to Govt. for the introduction of B.P.Ed. Courses.
2. To create e- content for students.
3. Construction of Parking in the College premises.
4. To undertake Skill Development cum Employment based Course, specifically a 30 hours Certificate Course related to Apple plantation, raising and marketing.
5. To promote and exhibit local cultural traditions through mass participation of the students so that acceptance of the local cultural traditions among the youth can be encouraged.

Besides these Proposals, following Resolutions were also made:

1. To work efficiently with all SOP's in place and upload AQAR 2020-21 by 30th Nov 2021.
2. To work on SSR and complete its compilation by February 2022. Though given the disruptions caused due to Covid-19 pandemic situation, a request may be submitted to NAAC for extension of six months for the submission of SSR/ visit of NAAC Peer Team.